



**SAPIENZA**  
UNIVERSITÀ DI ROMA

## **Faculty of Architecture ACADEMIC YEAR 2017-2018**

Announcement of Admission for the Master of Science in English language

Please note: this is an extract of the official announcement (Bando) in Italian language. This document cannot be used for legal purposes.

### **Architecture (Conservation)**

Class: LM-4

**Code to insert in the form of submission to the selection process:  
28673**

Please note: the candidate must read the official announcement (Bando), not replaced by this summary.

### **1. Requirements**

**We accept Italian citizens, EU citizens regardless country of residence, non-EU citizens residing regularly in Italy, non-EU citizens residing abroad** (possessing a study visa). Candidates must obtain the following qualifications and curricular requirements up until **15 September 2017:**

- Bachelor of Science degree or other qualification recognized as equivalent, obtained in Italy or abroad. Specifically, the following areas of discipline are accepted: degrees in Architecture (L-17), degrees in Civil and Environmental Engineering (L-7), degrees in Project Management and Building Sciences (L-23).

- Have to show you have taken and passed an entrance exam or admission test before to start your bachelor degree.

- Have the necessary curricular requirements regards disciplines: mathematics, building physics and building energy systems, architectural history, drawing, architectural survey, building design, architectural conservation, structural mechanics, structural engineering, architectural and urban design, urban and landscape planning, architectural technology, professional practice (Please note: the candidate must read the official announcement).

- Certificate of English language knowledge of B2 level at least.

Starting from this year we have two "curricula": one in Italian language and one in English language. Candidates must specify which curriculum intend to enroll.

Foreign students who want to enroll in the curriculum in Italian language must pass the test of Italian September 1, 2017.

## 2. Number of available places

For Italian citizens, EU citizens regardless residence and non-EU citizens with stable residence in Italy, the number of available places is **120**.

For non-EU citizens permanently residing abroad the number of available places is **30** (Please note: two of this reserved for citizens of Chinese nationality members of the "Marco Polo" project).

## 3. How to participate

**A) A Participation Fee of € 35,00** must be paid at any of the branches of the bank "Gruppo UniCredit", located in Italy, starting from **11 July 2017** and **without exception** before **15 September 2017**.

To make the payment, it is necessary to use only the custom form printable online through the information system of the University (Infostud), according to the instructions on the site [www.uniroma1.it/didattica/sportelli/infostud](http://www.uniroma1.it/didattica/sportelli/infostud).

The payment can be made also online with credit card (for more information, see the web page [www.uniroma1.it/didattica/tasse/pagamenti-tasse](http://www.uniroma1.it/didattica/tasse/pagamenti-tasse)).

**Attention:** the on-line payment must arrive until 15 September 2017, 3.45 pm Italian time (bank office closure).

**The participation fee for the admission process will not be reimbursed for any reason.**

**Attention:** eventual notices will be sent to the email address indicated when registering on Infostud. Please check the accuracy of the email address entered. If you are already registered on the Infostud system, you should check / enter your e-mail address using the function *User data > Edit access data*.

The payment form is also considered as:

- A declaration of the personal data
- Bulletin of payment of the selection procedure participation fee

Only the previously described methods of payment will be accepted.

**B)** The candidate must send, up until **15 September 2017**, his submission for the selection process, prepared according to the scheme set out in Annex A (**Allegato A**) in web site, to be sent obligatorily as follows:

**In the web site [www.uniroma1.it/didattica/offerta-formativa](http://www.uniroma1.it/didattica/offerta-formativa) :**

- select Faculty of Architecture and the type of degree program for which it intends to apply;
- open the excel file document Annex A (**Allegato A**) and complete it very carefully;
- save that document using as "name file" FamilynameFirstname (for example SmithJohn), in Microsoft Excel 97-2003;
- print the excel file with all data and sign it;
- submit the documentation as follows (**both required**):
  1. the excel file with signature together with the copy of the passport and of the receipt of the "Partecipazione fee" must be sent by **registered mail**

(“raccomandata”) to the following address (reserved only for registered mails): Università degli Studi di Roma “La Sapienza” Area Servizi agli Studenti - Segreteria Studenti della Facoltà di Architettura - Piazzale Aldo Moro, 5 - 00185 – Roma. The name and surname of the applicant must be indicated on the envelope, as well as the following reference: **Magistrale AR – 28673**.

2. you must send your submission for the selection process also by email at the address [architettura.ar@uniroma1.it](mailto:architettura.ar@uniroma1.it) with excel file as attached and **Magistrale AR 28673** as subject.

Please note that the required documentation must sent until 15 September 2017 and must arrive until 22 September 2017.

#### 4. Candidate with foreign academic degree

EU citizens and non-EU citizens regardless residence abroad (possessing a study visa), with foreign academic degree, that have been **already pre-selected by the online pre-selection process, must follow the procedure specified in point 3.A only.**

All other candidates, to be evaluated, for the admission process **must follow all the procedures specified in point 3.**

In order to participate to the selection process, applicants must:

- **Only in case of candidates coming from non-EU Countries,** present a regular application form at the Italian Representation (such as embassy or consulate) in the country of origin. Further information is available at the website of the Ministry for Education, University and Research: <http://www.studiare-in-italia.it/studentistranieri/>
- Register at the online information system of “Sapienza”, Infostud: <https://stud.infostud.uniroma1.it/Sest/registrazioneStudenti/initRegistrazione.do>  
**Important:** keep the “matricola” number issued by the information system, which is essential for further stages of the application procedure

The list of documents required for the enrollment is available on the page [http://en.uniroma1.it/sites/sitoen/files/allegati/FAQ\\_%20english\\_0.pdf](http://en.uniroma1.it/sites/sitoen/files/allegati/FAQ_%20english_0.pdf)

#### 5. Evaluation criteria of the applicant’s preparation

**The ranking based on evaluation will be made only if the number of received applications will exceed the number of available places.**

In order to evaluate applicants qualifications, points will be awarded in the following way:

A) Up to a maximum of 25 points for:

- weighted average of the exams.

B) Up to a maximum of 50 points for:

- number of credits obtained through assessments expressed out of thirty in SSD (Academic Disciplines List) ICAR 14, ICAR 18, ICAR 19, ING-IND/11.

C) Up to a maximum of 25 points for:

- the bachelor degree thesi-project, according to the obtained vote/rating and the relevance to the discipline of Architecture conservation.

Students having foreign qualification (degree) must indicate list of exams with credit/hours, the final evaluation and the exams program. It does not apply for students that have been already pre-selected by the online pre-selection process.

The committee will evaluate the requirements based on the documentation (see Art. 1 of the official announcement, Bando) and the eligibility of the candidate.

## 6. Publication of the ranking

The list of admitted students will be published until **4 October 2017** on the website [www.uniroma1.it/didattica/offerta-formativa](http://www.uniroma1.it/didattica/offerta-formativa).

The winning students will need to complete the enrollment until **11 October 2017**.

**Those who do not complete the enrollment until the given date, will automatically lose their places. Such places will be taken over by the next applicants, following the ranking.**

Regarding those places, the list of new accepted students will be published according to the following schedule:

<b>17 October 2017</b>	publishing the list of newly accepted students
<b>23 October 2017</b>	deadline for enrolling for those students

The possibility to take over the places will be communicated via e-mail. **It is strongly recommended to control the e-mail account regularly.**

## 7. Process of enrollment

In order to carry out the enrollment, **the winners having foreign qualifications** will need to go to the Office for Foreign Students (Settore Studenti con Titolo Straniero), **within the time limits specified in point 6**, for validating their degrees and to verify the conformity of the documents required by the Ministry of Education.

Moreover, applicants will need to pay **within the time limits specified in point 6** the first installment of tuition fees by printing the form from the website [www.uniroma1.it/infostud](http://www.uniroma1.it/infostud) and following the instructions for registration.

## 8. Further information and contact details

This announcement is also published on the website [www.uniroma1.it/didattica/offerta-formativa](http://www.uniroma1.it/didattica/offerta-formativa).

Any subsequent information will be posted at the Students Office and on the website [www.uniroma1.it/didattica/offerta-formativa](http://www.uniroma1.it/didattica/offerta-formativa).

### Contacts:

Master of Science e-mail	<a href="mailto:architectureconservation@uniroma1.it">architectureconservation@uniroma1.it</a>
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### Coordinator of Master's degree

Professors	<a href="mailto:mariagrazia.ercolino@uniroma1.it">mariagrazia.ercolino@uniroma1.it</a>
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**Office for Foreign Students (Settore Studenti con titolo straniero)**

Address	Roma, Città Universitaria, P.le Aldo Moro, 5 Palazzina dei servizi generali scala C II piano
Opening hours	Monday, Wednesday, Friday: from 8.30 to 12.00 Tuesday and Thursday: from 14.30 to 16.30 <b>Note: this office will be closed from 14 to 18 August</b>
e-mail	<a href="mailto:settoretitolostraniero@uniroma1.it">settoretitolostraniero@uniroma1.it</a>

**International Students Welcome Centre – Hello (Settore HELLO e iniziative di accoglienza)**

Address	Roma, Città Universitaria, P.le Aldo Moro, 5 – arcade of the Rectorate
Opening hours	Monday to Friday, from 9.30 to 17.00 <b>Note: the CIAO / HELLO office will be closed from 14 to 18 August</b>
e-mail	<a href="mailto:hello@uniroma1.it">hello@uniroma1.it</a>
webpage	<a href="http://www.uniroma.it/didattica/sportelli/hello">www.uniroma.it/didattica/sportelli/hello</a>

## 9. Admissions Committee

The Committee responsible for the evaluation of qualifications that form the basis of the selection process is composed of the Dean of the Faculty of Architecture, who is the President of the Didactic Area (or a delegate of them) and the Coordinator of the Master of Science in Architettura (Restauro) - Architecture (Conservation).

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