2019-2020 Academic Year
Admission procedures for the Master’s Degree Programme
with assessment of requisites and personal skills in:

**Engineering Management**

**Faculty of Information Engineering, Computer Science and Statistics**

LM-31 Class; code to be indicated on Infostud: 29936

**Admission requirements**

To be admitted to the master’s degree programme in Engineering Management, students must have the necessary curricular requisites and the suitable personal skills.

**Curricular requisites**

Admission to the master’s degree programme is allowed to bachelors graduates of L-8 and L-9 classes (pursuant to Ministerial Decree no. 270/2004) who have acquired at least 12 ECTS in the following scientific disciplinary sectors:

- ING-IND/16 Manufacturing technology and systems
- ING-IND/17 Mechanical industrial plants
- ING-IND/35 Business and management engineering
- INF-04 Control engineering

For bachelors graduates of other classes, the following curricular requisites are required:

1) to have acquired at least 81 ECTS in the following scientific disciplinary sectors:

- CHIM/03 General and inorganic chemistry
- CHIM/07 Principles of chemistry for applied technologies
- FIS/01 Experimental physics
- FIS/03 Physics of matter
- INF/01 Computer science
- MAT/02 Algebra
- MAT/03 Geometry
- MAT/05 Mathematical analysis
- MAT/06 Probability and mathematical statistics
- MAT/07 Mathematical physics
- MAT/08 Numerical analysis
- MAT/09 Operational research
- SECS-S/01 Statistics
- SECS-S/02 Statistics for the experimental research and technology
- SECS-S/06 Mathematical methods of economics, finance and actuarial sciences
- ING-IND/**
- ING-INF/**
out of which:
2) at least 36 ECTS in the following scientific disciplinary sectors:
- CHIM/03  General and inorganic chemistry
- CHIM/07  Principles of chemistry for applied technologies
- FIS/01  Experimental physics
- FIS/03  Physics of matter
- INF/01  Computer science
- ING-INF/05 Information processing systems
- MAT/02  Algebra
- MAT/03  Geometry
- MAT/05  Mathematical analysis
- MAT/06  Probability and mathematical statistics
- MAT/07  Mathematical physics
- MAT/08  Numerical analysis
- MAT/09  Operational research
- SECS-S/01  Statistics
- SECS-S/02  Statistics for the experimental research and technology
- SECS-S/06  Mathematical methods of economics, finance and actuarial sciences

3) at least 12 ECTS in the following scientific disciplinary sectors:
- ING-IND/16  Manufacturing technology and systems
- ING-IND/17  Mechanical industrial plants
- ING-IND/35  Business and management engineering
- ING-INF/04  Control engineering

A B2 knowledge of English according to the CEF (Common European Framework) is also required. Such skill is attested by a suitable CEF certificate for English or by the possession of at least 3 ECTS indicated as "English language qualification" (L-LIN/12 English language and translation scientific disciplinary sector). In lack of the above mentioned qualifications, students will have to undergo an interview for the assessment of their English skills.

The Educational regulations of the study programme establish the curricular requisites required for the admission to the master’s degree programme, as well as the criteria and tools to assess the suitability of personal skills (by illustrating, in particular, the programme of the admission test and the relating performance and assessment procedures).

**Personal skills**
For students in possession of the necessary curricular requisites, the suitability of personal skills is ascertained according to the results they obtained in the degree submitted to enrol in the master’s degree programme and, if required, by means of a special admission test.

Students will be admitted to the master’s degree programme without any need to undergo an admission test if they are provided with the above curricular requisites and if they also meet at least one of the following conditions:
- if they achieved a weighted average (with the ECTS) not lower than 24/30 in the exams sat to achieve the degree;
- if they achieved a score not lower than 24/30 in each of the exams relating to the following courses (or equivalent):
  - operational research
  - economics and business organisation
  - industrial plants.

In the event that students do not meet any of the above conditions for the assessment of their personal skills, they may request to undergo the admission test, that consists in a written test containing multiple choice questions. The test programme corresponds to the examination programme of the following courses of Sapienza master’s degree programme in Engineering Management:
- operational research (12 ECTS)
- economics and business organisation (9 ECTS)
- industrial plants (6 ECTS).
Students will have to undergo the test exclusively with regard to the programme of courses in which they obtained a score lower than 24/30. The admission test ascertains whether the students’ personal skills are sufficient or not. In this latter case, enrolment in the master’s degree programme is not allowed. With reference to each academic year, the admission test is scheduled in October and in January of the following year. The students’ participation in the October session does not preclude their participation in the January session, should their personal skills turn out to be insufficient. Also undergraduate students may undergo the admission test; yet, the latter will be no longer valid if such students are unable to abide by the deadlines prescribed for enrolment in the reference academic year. Further information, including the test schedule, is available at www.ingegneriagestionale.uniroma1.it.

Admission procedures

How to print the paying-in slip

The application form for the assessment of requisites must be printed from Infostud according to the procedures described at https://www.uniroma1.it/it/pagina/infostud. Such form, of the amount of € 10, is at the same time application, self-certification of personal data and privacy disclaimer and shall be paid within the following deadlines, at students’ choice:

September 13, 2019, October 14, 2019, November 13, 2019, December 13, 2019, January 13, 2020 (date reserved to Sapienza graduands and graduates).

Payments shall be made at any Italian Unicredit branch. The result of such requisite assessment will be communicated to the institutional email address (if available) or to the email address provided on Infostud.

Students coming from other Universities

Students coming from other Universities shall enrol with the same procedure described at https://www.uniroma1.it/it/pagina/infostud, before making payment, and submit to the Educational Affairs Office of the study programme (by hand or by email to segreteriadidattica@diag.uniroma1.it) a self-certification of the degree achieved with the list of the exams taken and of the scientific disciplinary sectors corresponding to the courses, a copy of the € 10 payment receipt and a copy of the identity document, within the same deadline provided for the application for requisite assessment. Failure to submit the statement of the candidates’ study plan or to be successful in the requisite assessment will impair enrolment in that specific study programme.

Address and opening hours of the Educational Affairs Office:

Educational Affairs Office of the "Antonio Ruberti" Department of Computer Science, Control and Management Engineering
Via Ariosto no. 25
Mezzanine floor (B Wing), room B001
Opening hours: Monday, Wednesday, Friday: 9.30 a.m. – 1:00 p.m.
Email: segreteriadidattica@diag.uniroma1.it

Students holding a pre-admission letter

Students coming from foreign universities shall enrol with the same procedure described at https://www.uniroma1.it/it/pagina/infostud, before making payment, and shall submit to Hello Help Desk - Foreign students the following documentation:

- original and copy of the identity document;
- original and copy of the student visa (in case of non-EU citizens residing abroad);
- original and copy of the residence permit (in case of non-EU citizens legally residing in Italy);
- original and copy of upper secondary school diploma translated into Italian, legalised and accompanied by a declaration of value;
- original and copy of the degree translated, legalised and accompanied by a declaration of value:
original and copy of the certificate of exams passed translated and legalised;
receipt of the €10 payment for the requisite assessment.

Students without a pre-admission letter
Students coming from foreign universities shall enrol with the same procedure described at https://www.uniroma1.it/it/pagina/infostud, before making payment, and shall send an email to studentistranieri@uniroma1.it by attaching:
- passport;
- student visa (in case of non-EU citizens permanently residing abroad);
- residence permit (in case of non-EU citizens legally residing in Italy);
- the upper secondary school diploma translated, legalised and accompanied by a declaration of value;
- the degree translated, legalised and accompanied by a declaration of value;
- the certificate of the exams passed translated and legalised;
- a detailed list of the courses per each discipline, with the indication of the hours of technical and practical educational activities provided for the achievement of the degree or of the Diploma Supplement;
- the payment receipt of €10 to be paid for the assessment of requisites.

The Hello Help Desk - Foreign students will forward the documentation to the person in charge of the competent Faculty.

Once requisites have been assessed, the above documents shall be submitted in original and in copy to make payment of the tuition fees.

Graduands
Should the Educational regulations of the study programme provide for it, also Sapienza students or students coming from other Italian Universities who have not graduated yet will be allowed to require the requisite assessment, provided that they will achieve the degree within January 17, 2020 (for Sapienza students) and within December 20, 2019 (for students coming from other Italian Universities).

Single exams for the attainment of requisites
Graduated students and graduands coming from Sapienza or other Italian Universities who intend to enrol in a Sapienza master’s degree programme pursuant to former Ministerial Decree no. 270/04 and who are not provided with all the curricular requisites provided, may enrol in single programmes before enrolling in the master’s degree programmes by benefitting from a 75% reduction on the cost of each single programme. The exams taken, if any, will not be included in the first year programme, will not be included in the average calculation of exams and will not be used in case of programme shortening applications, but may be only added up to the student’s career for the above mentioned purposes. The procedures to enrol in single programmes are described in art. 41 of the University Programme Manifesto.

Further information
The admission procedures provided after requisite assessment are indicated in art. 8 of the University Programme Manifesto published at https://www.uniroma1.it/it/pagina-strutturale/studenti.