



SAPIENZA
UNIVERSITÀ DI ROMA

RECTRESS' DECREE no. 32703

Faculty of Civil and Industrial Engineering

2023-2024 ACADEMIC YEAR

Call for applications for admission to the Bachelor's Degree Programme in English language in

Sustainable Building Engineering

Class: L-23

Please note: terms relating to persons are given in the masculine form for the sole purpose of ensuring better readability of the text but refer indiscriminately to all genders

REMEMBER THESE STEPS

Take the test

If you want to take the ENGLISH TOLC-I register on <http://www.cisiaonline.it> and book the test.
Meet the deadlines indicated in the call for applications to take the ENGLISH TOLC-I.
If you want to take the SAT (Scholastic Assessment Test) General Test go to the College Board website <https://collegereadiness.collegeboard.org>

Register on Infostud

After taking the ENGLISH TOLC-I or the SAT register on Infostud filling in the following form:
<https://www.studenti.uniroma1.it/phoenixreg/index.html#/>
Please note: Spid or Cie credentials are necessary to register (only for Italian citizenship students).
Upon completion of the procedure, you will obtain your student ID number.

Pay the €10

[Sign in to Infostud](#)
Go to “Bachelor’s and Master’s Degree Programmes”
Go to “Admission to programmes”
Enter your degree programme code
Go to Continue and then to Next
Click on PagoPa direct payment
Pay attention to the deadlines for carrying out the payment

Non-EU students

Register for the pre-selection process by submitting the application through the [QS MoveIn](#) platform within the deadlines indicated at the following link:
<https://www.uniroma1.it/en/admissions2023>
Confirm the invitation on the **pre-acceptance** letter, if you were pre-selected

Access the [University platform](#) to apply for the study visa, fill in and submit the application by June 30, 2023.

Enrol

Pay the degree programme’s enrolment tuition fees within the indicated deadlines.
Please Note! To pay the reduced amount of tuition fees you need to calculate the [2023 Isee](#) for the right to academic education in time. You can go to a Caf (Tax Assistance Centre) or on the [Inps website](#)

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Acronyms

Acronym	Description
CIMEA	Information Centre on Academic Mobility and Equivalence
CISIA	Consortium of Inter-University Integrated Access Systems
ECTS	Credit (European Credit Transfer and Accumulation System)
OFAs	Further Required Courses
SAT	Scholastic Assessment Test
SSD	Scientific-Disciplinary Sector
TOLC	Test On Line CISIA
ENGLISH TOLC-I	Test On Line CISIA – I
Please note	All the dates and times herein refer to the Central European Time Zone (Rome, Italy)

THE RECTRESS

HAVING REGARD TO the Ministerial Decree of October 22, 2004, no.270;
HAVING REGARD TO the Ministerial Decree of March 16, 2007

DECREES

The issuing of the present call for applications with the admission procedures for the Bachelor's Degree in English language in **Sustainable Building Engineering** of the Faculty of Civil and Industrial Engineering for the 2023-2024 academic year.

1. Admission requirements

Candidates:

- a. **with Italian citizenship;**
- b. **from other EU countries and candidates from non-EU countries legally residing in Italy (EU citizens and equated non-EU citizens)** referred to in article 26 of the Law no. 189/2002 (see [point A2.1](#) of Annex 2 of the present call for applications);

must follow the procedures indicated below, without prejudice to the regulations for the recognition of a foreign educational qualification, and must meet the requirements below:

- **high school diploma** gained or to be gained in the year 2023 (for foreign educational qualifications, see Annex 2 of the present call for applications [point A2.3](#));
- **English language certificate** attesting at least a B1 level of proficiency according to the Common European Framework of Reference for Languages (CEFR);
- **ENGLISH TOLC-I (including TOLC@HOME mode)** – CISIA online test taken in the year 2022 or 2023 and within the selection process deadlines;
or
- **SAT** (Scholastic Assessment Test) General Test, managed by the College Board which can be taken at any SAT Center in the world, starting from January 2022 and no later than the deadline indicated for the selection process

Further information on the ENGLISH TOLC-I (including TOLC@HOME mode) or the SAT is available in [Annex 1](#) of the present call for applications.

- c. **from non-EU countries residing abroad** who must apply for a student entry visa, including Chinese students on the Marco Polo Project, as well as following the procedures indicated in the present call for applications, must satisfy the requirements below:

- **high school diploma** obtained or to be obtained in the year 2023 (for foreign educational qualifications, see Annex 2 of the present call for applications, [point A2.3](#));
- **English language certificate** attesting at least a B1 level of proficiency according to the Common European Framework of Reference for Languages (CEFR);
- **ENGLISH TOLC-I (including TOLC@HOME mode) or the SAT** taken from **January 2022** and within the deadlines indicated for the selection process;
- **Pre-acceptance letter to the degree programme in Sustainable Building Engineering** subsequent to the application carried out through the specific pre-selection portal at the address <https://www.uniroma1.it/en/admissions2023> and confirmation of acceptance for the invitation included in the letter.
Pre-acceptance from the University does not confer any rights for obtaining an entry visa;
- **online pre-enrolment application to obtain the student entry visa for “University enrolment” for**

the 2023-2024 academic year on the University website (<https://www.universitaly.it/>) filled in and submitted mandatorily by June 30, 2023. **Please Note:** pre-enrolment on the University website is obligatory in order to obtain the student visa. Please note: pre-enrolment does not allow by itself admission to the degree programme. To enrol, it is necessary to complete the procedures required by Sapienza University of Rome for the chosen degree programme.

For information:

<https://www.studiare-in-italia.it/studentistranieri/>

<https://www.uniroma1.it/en/pagina/office-students-international-degrees>

1.1 – Candidates who are not required to take the ENGLISH TOLC-I (including TOLC@HOME mode) or the SAT

Candidates with a recognised disability or invalidity are not required to take the ENGLISH TOLC-I (including TOLC@HOME mode) or the SAT; these students have to proceed directly to enrolment in compliance with the instructions indicated in [point 4](#) of the present call for applications.

The Faculty reserves its right to assess candidates' foundation knowledge as it sees fit to establish whether Further Required Courses (OFAs) are necessary.

1.2 – Candidates with Specific Learning Difficulties

Candidates with Specific Learning Difficulties may request specific aids to take the ENGLISH TOLC-I (including TOLC@HOME mode) or the SAT following the procedures indicated in [Annex 3](#) of the present call for applications.

2. Calendar for the procedures

Procedures indicated in the “What to do” column must be carried out within the deadlines indicated in the “When” column.

What to do	When
Take the ENGLISH TOLC-I (including TOLC@HOME mode) or the SAT	From January 2022 to October 31, 2023 (for the ENGLISH TOLC-I according to the test schedule published on the CISIA website)
After taking the test: Register on Infostud Pay the €10 fee	From July 11, 2023 to October 31, 2023
Send the SAT Score Report to the Student Affairs Office at the email address segrstudenti.ingegneria@uniroma1.it	By October 31, 2023
Pay the first instalment of University tuition fees (where applicable)	From September 4, 2023, and by November 9, 2023

Please note

Candidates who take the test within the prescribed deadline but do not pay the €10,00 fee within the same deadline will not be able to enrol.

Candidates who pay the €10,00 fee within the prescribed deadline but who do not take the ENGLISH TOLC-I (including TOLC@HOME mode) or the SAT within the same deadline will not be able to enrol.

Candidates who take the ENGLISH TOLC-I (including TOLC@HOME mode):

1. on the same day on which they pay the €10,00 fee
- or
2. after the €10,00 fee payment

Must wait 72 hours to be able to enrol.

Registration for the ENGLISH-TOLC-I (also in TOLC@HOME mode) must be carried out on the website

<https://www.cisiaonline.it/>, where the registration modalities and the test schedule are also indicated (see Annex 1).

Registration closes approximately one week before the day scheduled for the test.

3. Registration on Infostud and €10 fee payment

After taking the ENGLISH TOLC-I (including TOLC@HOME mode) or the SAT, regardless of the score obtained, it is necessary to:

- Register on Infostud
- Pay the €10 fee with PagoPA

3.1 – How to register on Infostud

To register on Infostud, complete the required data at the following link

<https://www.studenti.uniroma1.it/phoenixreg/index.html#/> and get a Student ID number.

Students with **Italian** citizenship need Spid or Cie credentials to register.

Please note

The tax code (*codice fiscale*) entered on the Cisia website when registering for ENGLISH TOLC-I (including TOLC@HOME mode) must correspond to the one entered on Infostud otherwise it will be impossible to acquire the score gained in the test.

The email address given on Infostud during registration must be correct and valid and has to be regularly checked during the admission procedure as the University will use it to send any communications.

Candidates who are already registered on Infostud must verify/enter their email address through the function *SETTINGS (IMPOSTAZIONI) > ACCESS DATA (DATI DI ACCESSO)*

3.2 – How to pay the €10 fee

To pay the €10 fee:

- access Infostud at <https://www.uniroma1.it/en/pagina-strutturale/students> signing in with Spid or CIE credentials (international students sign in with their student ID number/password)
- Click on “Bachelor’s and Master’s Degree Programmes”
- go to “Admission to programmes”.
- enter the code **30425**
- go to Continue and then Next
- Click on Direct Payment (PagoPA)

For further information on payment methods, see the specific page at

<https://www.uniroma1.it/en/pagina/payment>

The € 10,00 fee will not be reimbursed for any reason.

4. Enrolment

Enrolment is effected by paying the first instalment of tuition fees for the 2023-2024 academic year, to which the €16,00 stamp duty and the regional tax must be added.

The enrolment procedure is described on the page available at the following link:

<https://www.uniroma1.it/en/pagina/infostud-enrolment> The code to be entered is **30425**.

Conditions that may exempt students from paying tuition fees and regional tax can be indicated during enrolment procedures. Students who are not required to pay any tuition fees to the University, proceed to enrolment by paying only the € 16,00 stamp duty.

It is extremely important at this stage to have the 2023 Isee calculation for the right to academic education to benefit from the exemptions and reductions provided based on this indicator (see Annex 4).

Information on the sums and reductions for students with **residence for tax purposes in Italy** can be found at

the following link:

<https://www.uniroma1.it/en/pagina/tuition-fees-and-grants>

Information on the sums for students with **residence for tax purposes abroad** is indicated at the following link:

<https://www.uniroma1.it/en/pagina/tuition-fees-and-grants#fees-for-students-with-foreign-citizenship-and-or-foreign-income>

The payment of tuition fees must be carried out with direct payment. For further information on payment methods, see the specific page <https://www.uniroma1.it/en/pagina/payment>

4.1 – Enrolment deadlines

In order to enrol, candidates who took the **ENGLISH TOLC-I (including TOLC@HOME mode)** holding an Italian or foreign educational qualification must pay the first instalment of university tuition fees from **September 4, 2023** and by **Thursday 9 November 2023**.

In order to enrol, candidates who took the SAT holding an Italian or foreign educational qualification, **must:**

- Sign in to Infostud with their credentials;
- click on Profile>Isee> Upload Isee (only for candidates with tax residence in Italy);
- Enter any condition that produces an exemption from tuition fees and regional tax.
- send the **Sat Score Report** to the Civil and Industrial Engineering Student Affairs Office at the email address segrstudenti.ingegneria@uniroma1.it by **October 31, 2023**, requesting the issuance of the tuition fees payment slip;
- pay the first instalment of university tuition fees from **September 4, 2023** and within **Thursday 9 November 2023 in compliance with the following procedure:**
- Sign in to Infostud with their credentials
- click on Payment slips (*Bollettini*) and then on Generated payment slips (*Bollettini generati*)
- pay the sum required online through PagoPA (direct payment).

Students who intend to enrol **may attend lectures** even before they have made the enrolment payment within the timeframe indicated.

4.2 – Candidates with a foreign educational qualification

Candidates with an educational qualification earned abroad follow the instructions indicated in Annex 2 [point A2.3](#).

4.3 – Candidates enrolled in other degree programmes at Sapienza University of Rome – Degree programme change

Candidates already enrolled in another degree programme at Sapienza University of Rome must submit an application to change their degree programme strictly within **November 9, 2023**.

The application form for the degree programme change request with recognition of ECTS is available on the University's website, in the downloads section on the following page

<https://www.uniroma1.it/en/pagina/student-forms>.

Please note: once the request to change to a different degree programme has been made, students may not take exams in the original degree programme.

4.4 – Candidates coming from other Italian Universities - Transfer

Candidates coming from other Italian Universities must submit their request to transfer to the Italian University they come from, have the transfer fee generated by the Student Affairs Office (see [point 7](#)), pay the transfer fee and carry out enrolment by **November 9, 2023**.

The form for submitting the transfer application for entrance can be found on the University website in the Downloads section of the following page <https://www.uniroma1.it/en/pagina/student-forms>

Please note: once the transfer fee has been paid, students can no longer take exams in the degree programme they come from.

4.5 – Candidates already holding an Italian academic qualification

Candidates already holding an Italian academic qualification who wish to request a shortening of the programme or recognition of credits acquired in the previous degree programme must submit a request with €16,00 stamp duty to the Student Affairs Office of the chosen faculty (see [point 7](#)) no later than **November 9, 2023**.

These students must:

- pay the enrolment tuition fees;
- activate their university email address using the procedures indicated on the University website at this page <https://www.uniroma1.it/en/pagina/email-google-apps>;
- send a ticket to the Student Affairs Office of their degree programme <https://tts.uniroma1.it/otrs/customer.pl> selecting the Programme Shortening service (*Abbreviazione di Corso*) and filling in the proper form.

Students coming from other Universities must also attach a self-declaration of the qualification they hold with complete details of exams taken, grades gained, Scientific-Disciplinary Sectors and ECTS.

Requests will be assessed by the relevant Faculty bodies.

4.6 – Candidates with a foreign academic qualification

Candidates already holding a foreign academic qualification who wish to request a shortening of the programme or recognition of university exams already taken abroad must follow the instructions given in Annex 2 of this call for applications ([point A2.4](#)).

5. Withdrawal after enrolment

Students who wish to withdraw from the programme after having completed enrolment must:

- activate their university email address using the procedures described on the University website at the following page <https://www.uniroma1.it/en/pagina/email-google-apps>;
- send a ticket to the Student Affairs Office of the degree programme using the following procedure: connect with the ticket platform <https://tts.uniroma1.it/otrs/customer.pl> select the relevant Student Affairs Office for their degree programme; select the Withdrawal from studies option (*Rinuncia agli studi*), fill in the form and attach the receipt for payment of stamp duty.

5.1 - Non-EU citizens with study residence permits who withdraw from degree programmes

Non-EU citizens holding study residence permits who formally withdraw from degree programmes at this or other Universities **no longer meet the requirements for residence in Italy** and their residence permits will be revoked. These students must return to their home country and start the pre-enrolment procedures again using the **University online platform** (<https://www.universitaly.it/>), the application duly completed must be submitted by June 30, 2023.

6. Further Required Courses (OFAs)

Further Required Courses (OFAs) in **Mathematics** are given to students who gain a score below:

- **18/50** in the ENGLISH TOLC-I (including the TOLC@HOME mode);
- **800/1600** in the SAT test.

Further Required Courses are considered fulfilled upon passing the **ANALYSIS I AND II exam**

The degree programme organises enhancement courses in mathematics in English language, held by tutors, aimed at passing the Further Required Courses and at attending the first-year courses.

Non-fulfilment of the Further Required Courses entails the impossibility of taking exams from years after the first, starting from the 2024-2025 academic year.

7. Information and useful contacts

The present call for applications is published on the web page of the degree programme, in the course catalogue <https://corsidilaurea.uniroma1.it/en>

Any communications and updates will be published on the Degree Programme web page.

Contacts

Student Affairs Office of the Faculty of Civil and Industrial Engineering

Offices	Piazzale Aldo Moro, 5 – 00185 Rome General Services Building – Staircase C gallery
Opening hours	Monday, Wednesday, Friday, from 8.30 to 12.00 Tuesday and Thursday from 14.30 to 16.30 The office will be closed from August 14 to August 18
Skype	segrstudenti-ici (during opening hours)
Email	segrstudenti.ingegneria@uniroma1.it

CIAO - Centro informazioni accoglienza orientamento

Offices	Rome, University Campus, P.le Aldo Moro, 5 – Rectorate portico
Opening hours	From Monday to Friday, from 9.30 to 17.00 The office will be closed from August 14 to August 18
Contacts	ciao@uniroma1.it , https://www.uniroma1.it/en/pagina/hello-information-centre

Hello – Foreign Student Office

Offices: Hello – foreign student office	Rome, University Campus, P. le Aldo Moro, 5 General Services Building - staircase C – II floor
Opening hours	Monday, Wednesday, Friday, from 8.30 to 12.00 Tuesday and Thursday from 14.30 to 16.30 The office will be closed from August 14 to August 18
Skype	Settore.studentistranieri (during opening hours)
Contacts	studentistranieri@uniroma1.it , https://www.uniroma1.it/en/pagina/office-students-international-degrees
Offices: International Students Help Desk	Rome, University Campus, P. le Aldo Moro, 5 Rectorate portico Building CU001
Opening hours	From Monday to Friday, from 9.30 to 17.00 The office will be closed from August 14 to August 18
Email and website	hello@uniroma1.it https://www.uniroma1.it/en/pagina/hello-international-student-help-desk

Office for students with disabilities and specific learning difficulties

Offices	Rome, University Campus, P.le Aldo Moro, 5 – Jurisprudence building, ground floor, back entrance
Contacts for candidates with disabilities	servizio.disabilita@uniroma1.it https://www.uniroma1.it/en/pagina/disability-and-specific-learning-difficulties The office will be closed from August 14 to August 18

Contacts for students with Specific Learning Difficulties	servizio.dsa@uniroma1.it https://www.uniroma1.it/en/pagina/disability-and-specific-learning-difficulties The office will be closed from August 14 to August 18
Contact information for admission tests	testaccesso.inclusione@uniroma1.it https://www.uniroma1.it/it/pagina/disabilita-e-dsa The office will be closed from August 14 to August 18

Rome, April 6, 2023

undersigned by **THE RECTRESS**

Annex 1. ENGLISH TOLC-I (including TOLC@HOME mode) - SAT

Candidates enrolled in the fourth or fifth year of high school or who have already gained their high school diploma may take the ENGLISH TOLC-I (including TOLC@HOME mode).

A1.1 - ENGLISH TOLC-I

ENGLISH TOLC-I is an assessment test designed to verify study skills; it is provided on the digital platform run by the Consortium of Inter-University Integrated Access Systems (CISIA). The tests, made up of questions selected automatically and randomly from the CISIA ENGLISH TOLC-I database by means of software, vary from one student to another; all the ENGLISH TOLC-I generated have similar or comparable levels of difficulty. The CISIA ENGLISH TOLC-I database, which contains the questions used for these tests, is protected and validated by national scientific committees set up by CISIA.

Further information on how the test is organised is available at this website www.cisiaonline.it.

For more details, go to:

<https://www.cisiaonline.it/area-tematica-english-tolc-ingegneria/home-english-tolc-i/>

A1.2 - ENGLISH TOLC-I (including TOLC@HOME mode)

Following the announcement of the state of national emergency on January 31, 2020, and the issuing of Law Decree February 23, 2020, no. 6 indicating urgent measures for control and management of the COVID-19 epidemic, **CISIA set up a procedure called TOLC@HOME** ("TOLC@CASA").

ENGLISH TOLC-I in TOLC@HOME mode enables students to take the test from home, and it is identical to ENGLISH TOLC-I in every aspect.

The dates and sessions when ENGLISH TOLC-I in TOLC@HOME mode can be taken are listed on the website www.cisiaonline.it

A1.3 – How to register for the ENGLISH TOLC-I (including TOLC@HOME mode)

Registration for **ENGLISH TOLC-I (including TOLC@HOME mode)** must be done online at the CISIA portal at www.cisiaonline.it and requires a payment of € 30,00.

Please note: during registration ensure that the **tax identification number** is correct; for the grades gained in the test to be accredited, it is essential that the tax identification number indicated on Infostud and on the CISIA website correspond precisely.

A1.4 – Test structure and assessment

ENGLISH TOLC-I (including TOLC@HOME mode) comprises 50 questions divided into 4 sections: Mathematics, Logics, Sciences, Verbal Comprehension.

SECTIONS	NUMBER OF QUESTIONS	TIME GIVEN
MATHEMATICS	20 QUESTIONS	50 MINUTES
LOGICS	10 QUESTIONS	20 MINUTES
SCIENCES	10 QUESTIONS	20 MINUTES
VERBAL COMPREHENSION	10 QUESTIONS	20 MINUTES
TOTAL	50 QUESTIONS	110 MINUTES

The result for each ENGLISH TOLC-I (including TOLC@HOME mode), with reference to the Mathematics, Logics, Sciences and Verbal Comprehension is determined by the number of correct answers, wrong answers and ungiven answers, which determine the overall score, deriving from:

- 1 point for each correct answer
- 0 points for each ungiven answer

- -0,25 point for each wrong answer

A1.5 – Test results

The result obtained in the **ENGLISH TOLC-I** in the in-person mode is available immediately after the end of the test, on the computer where the test has been carried out; it may be seen and downloaded in the section “test results”, of the CISIA website, logging in to the “student area” with the credentials used for registering on the portal.

The result of the **ENGLISH TOLC-I in the TOLC@HOME mode** may be seen immediately after the end of the test; but will become officially recognised and the certificate will be available only from 19:00, 48 hours after the end of the TOLC@HOME, logging in to CISIA’s “student area” with the credentials used to register on the portal.

The ENGLISH TOLC-I (including TOLC@HOME mode) may be repeated more than once in order to obtain a score above the required threshold to avoid being assigned Further Required Courses (*OFAs*), **but no more than once per month**.

A1.6 - SAT General test

The Sat (Scholastic Assessment Test) General Test (hereafter referred to as SAT) is a test used in admission procedures of colleges and universities all around the world. Held in English language, the SAT includes a **Reading Test, a Writing and Language Test, and a Math Test**. It is managed by the **College Board**: further information such as test dates, payments required, test locations and deadlines can be found on College Board’s website: <https://collegereadiness.collegeboard.org/>. The table below shows how the questions are subdivided and the time available for each section.

Test	Number of questions/activities	Time given
Reading	52	65 minutes
Writing and language	44	35 minutes
Math test – no calculator	20	25 minutes
Math test – calculator	38	55 minutes
Total	154	180 minutes (3 hours)

Candidates who take the test gain a score (SAT Total Score) which adds together the results of each test section. The score is on a range between 400 and 1600 and combines the Evidence-Based Reading and Writing score and the Math score (each on a range between 200–800). The score report gives further information based on other sub-scores. The overall score is essential for admission procedures and determines the rankings.

For candidates who have taken the SAT more than once starting from **January 1, 2022**, the score considered will be the best score obtained among those the candidate has requested the College Board to send to Sapienza University of Rome within **October 31, 2023**.

Candidates must ask College Board to send the SAT scores to Sapienza University of Rome through the following Higher Education Institution Code:

Higher Ed. Institution code	Name of the institution
9038	Sapienza University of Rome

The SAT score can be sent directly through the College Board website

<https://collegereadiness.collegeboard.org/sat/scores/sending-scores/how-to-send>

The SAT scores must be received by the university **by October 31, 2023**.

For this reason, please verify carefully the sending times for SAT scores at College Board’s website

<https://collegereadiness.collegeboard.org/>

A1.7 – Methodological note and table of concordance for SAT and ENGLISH TOLC-I

In order to compare the admission tests considered in this call for applications, a **unique score** in **hundredths** will be used. The conversion is based on the following formulas. Considering

- $T_{\text{ENGLISH TOLC-I}}^{\min}$ equal to 0
- $T_{\text{ENGLISH TOLC-I}}^{\max}$ equal to the maximum score attainable in the ENGLISH TOLC-I, that is 50
- $T_{\text{ENGLISH TOLC-I}}$ equal to the score attained by the candidate with the ENGLISH TOLC-I

The unified score is calculated as follows:

$$T = \begin{cases} 0 & \text{if } T_{\text{ENGLISH TOLC-I}} \leq T_{\text{ENGLISH TOLC-I}}^{\min} \\ T_{\text{ENGLISH TOLC-I}} \times \frac{(T_{\text{ENGLISH TOLC-I}}^{\max} - T_{\text{ENGLISH TOLC-I}}^{\min})}{100} & \text{otherwise.} \end{cases}$$

Considering

- T_{SAT}^{\min} equal to 600
- T_{SAT}^{\max} equal to the maximum score attainable with the SAT, that is 1600,
- T_{SAT} equal to the score obtained by the candidate with the SAT,
- The unified score is calculated as follows:

$$T = \begin{cases} 0 & \text{if } T_{\text{SAT}} \leq T_{\text{SAT}}^{\min} \\ T_{\text{SAT}} \times \frac{(T_{\text{SAT}}^{\max} - T_{\text{SAT}}^{\min})}{100} & \text{otherwise.} \end{cases}$$

The **concordance tables** resulting from these formulas are provided below.

Concordance table for the ENGLISH TOLC-I

E TOLC-I	T	E TOLC-I	T	E TOLC-I	T	E TOLC-I	T	E TOLC-I	T
≤ 0	0	10	20	20	40	30	60	40	80
0.25	0.5	10.25	20.5	20.25	40.5	30.25	60.5	40.25	80.5
0.5	1	10.5	21	20.5	41	30.5	61	40.5	81
0.75	1.5	10.75	21.5	20.75	41.5	30.75	61.5	40.75	81.5
1	2	11	22	21	42	31	62	41	82
1.25	2.5	11.25	22.5	21.25	42.5	31.25	62.5	41.25	82.5
1.5	3	11.5	23	21.5	43	31.5	63	41.5	83
1.75	3.5	11.75	23.5	21.75	43.5	31.75	63.5	41.75	83.5
2	4	12	24	22	44	32	64	42	84
2.25	4.5	12.25	24.5	22.25	44.5	32.25	64.5	42.25	84.5
2.5	5	12.5	25	22.5	45	32.5	65	42.5	85
2.75	5.5	12.75	25.5	22.75	45.5	32.75	65.5	42.75	85.5
3	6	13	26	23	46	33	66	43	86
3.25	6.5	13.25	26.5	23.25	46.5	33.25	66.5	43.25	86.5
3.5	7	13.5	27	23.5	47	33.5	67	43.5	87
3.75	7.5	13.75	27.5	23.75	47.5	33.75	67.5	43.75	87.5
4	8	14	28	24	48	34	68	44	88
4.25	8.5	14.25	28.5	24.25	48.5	34.25	68.5	44.25	88.5
4.5	9	14.5	29	24.5	49	34.5	69	44.5	89
4.75	9.5	14.75	29.5	24.75	49.5	34.75	69.5	44.75	89.5
5	10	15	30	25	50	35	70	45	90
5.25	10.5	15.25	30.5	25.25	50.5	35.25	70.5	45.25	90.5
5.5	11	15.5	31	25.5	51	35.5	71	45.5	91
5.75	11.5	15.75	31.5	25.75	51.5	35.75	71.5	45.75	91.5
6	12	16	32	26	52	36	72	46	92
6.25	12.5	16.25	32.5	26.25	52.5	36.25	72.5	46.25	92.5
6.5	13	16.5	33	26.5	53	36.5	73	46.5	93
6.75	13.5	16.75	33.5	26.75	53.5	36.75	73.5	46.75	93.5
7	14	17	34	27	54	37	74	47	94
7.25	14.5	17.25	34.5	27.25	54.5	37.25	74.5	47.25	94.5
7.5	15	17.5	35	27.5	55	37.5	75	47.5	95
7.75	15.5	17.75	35.5	27.75	55.5	37.75	75.5	47.75	95.5
8	16	18	36	28	56	38	76	48	96
8.25	16.5	18.25	36.5	28.25	56.5	38.25	76.5	48.25	96.5
8.5	17	18.5	37	28.5	57	38.5	77	48.5	97
8.75	17.5	18.75	37.5	28.75	57.5	38.75	77.5	48.75	97.5
9	18	19	38	29	58	39	78	49	98
9.25	18.5	19.25	38.5	29.25	58.5	39.25	78.5	49.25	98.5
9.5	19	19.5	39	29.5	59	39.5	79	49.5	99
9.75	19.5	19.75	39.5	29.75	59.5	39.75	79.5	49.75	99.5
								50	100

Concordance table for the SAT

SAT	T	SAT	T	SAT	T	SAT	T	SAT	T
≤ 600	0	800	20	1000	40	1200	60	1400	80
610	1	810	21	1010	41	1210	61	1410	81
620	2	820	22	1020	42	1220	62	1420	82
630	3	830	23	1030	43	1230	63	1430	83
640	4	840	24	1040	44	1240	64	1440	84
650	5	850	25	1050	45	1250	65	1450	85
660	6	860	26	1060	46	1260	66	1460	86
670	7	870	27	1070	47	1270	67	1470	87
680	8	880	28	1080	48	1280	68	1480	88
690	9	890	29	1090	49	1290	69	1490	89
700	10	900	30	1100	50	1300	70	1500	90
710	11	910	31	1110	51	1310	71	1510	91
720	12	920	32	1120	52	1320	72	1520	92
730	13	930	33	1130	53	1330	73	1530	93
740	14	940	34	1140	54	1340	74	1540	94
750	15	950	35	1150	55	1350	75	1550	95
760	16	960	36	1160	56	1360	76	1560	96
770	17	970	37	1170	57	1370	77	1570	97
780	18	980	38	1180	58	1380	78	1580	98
790	19	990	39	1190	59	1390	79	1590	99
								1600	100

Annex 2. International students

A2.1 – European citizens and equated non-EU citizens

The general procedures of this call for applications apply to candidates who:

- are citizens of a European Union country or of one of the following countries: Norway, Iceland, Liechtenstein, Switzerland, Republic of San Marino, Vatican City State;
- are citizens of a non-EU country, but who hold one of the following residency visas issued by the Italian Government:
 - EU long-term residence permit;
 - Residence permit for employed or self-employed work;
 - Residence permit for family reasons;
 - Residence permit for political asylum, subsidiary protection or special reasons;
 - Residence permit for religious reasons;
 - Residence Card Article 50 TUE – Art 18.4 EU-UK Withdrawal agreement.
- are citizens of a non-EU country but have been regularly residing in Italy for at least one year and hold an upper secondary school diploma obtained in Italy which allows access to the chosen degree programme;
- are citizens of a non-EU country and are enrolled in a degree programme at an Italian university, hold a valid residence permit for study and wish to request a transfer or a degree programme change (the latter for students already enrolled at Sapienza only) for the following academic year;
- are citizens of a non-EU country and are members of staff (either themselves or a parent or spouse) in foreign Diplomatic missions or in international organisations with headquarters in Italy and which are accredited by the Italian Government or by the Holy See.

In the case of candidates with double citizenship, one of which is Italian or of another EU country, the Italian or EU citizenship will prevail over the other (law of 31 May 1995, no.218, art. 19, paragraph 2).

Please note that non-EU citizens holding a residence permit to study in Italy issued to attend an Italian language course or to spend a period of exchange/mobility **are not considered equivalent to EU citizens** and must therefore return to their country of origin and submit an official visa application using the online pre-enrolment platform [University](https://www.university.it/) (<https://www.university.it/>), to be completed and submitted mandatorily by June 30, 2023.

A2.2 – Students in the “Marco Polo” Project

If you are a Chinese student participating in the Marco Polo programme. There is a specific quota for Chinese citizens participating in the “Marco Polo” programme who have submitted their pre-enrolment application to the Italian Diplomatic Consular Representations in China.

Specific guidelines for these candidates are available on the Ministry of University and Research’s website at <http://www.studiare-in-italia.it/studentistranieri/>

A2.3 – Enrolment for candidates with a foreign educational qualification

To complete enrolment by November 9, 2023, candidates with foreign educational qualifications must:

- **Scan** the following documents into a single **pdf file**:
 - a **valid identity document** (all candidates);
 - **entry visa** for study purposes “academic enrolment” (academic year 2023-2024 for citizens of non-EU countries resident abroad and applicants for study visas, and academic year 2022-2023 for Chinese students of the Marco Polo programme) issued by the Italian Representation in the country of last residence;
 - **copy of the receipt of the application for the first residence permit for study purposes** (only for nationals of non-EU countries residing abroad and study visa applicants);
 - valid **residence permit** and, if applicable, receipt of submission of the renewal application (only for non-EU citizens legally residing in Italy and for Chinese students in the ‘Marco Polo’ programme);
 - **high school diploma** (obtained after at least 12 years of schooling) accompanied by a sworn translation in Italian or English and the **Statements of Comparability and Verification** issued by [CIMEA](https://cimea.diplo-me.eu/sapienza/#/auth/login) (<https://cimea.diplo-me.eu/sapienza/#/auth/login>);
In place of the Statement of Comparability, it is possible to present the **Declaration of Value** (DoV) issued by the Italian Representation in the country to which the qualification refers. In this case, the

qualification presented must be legalised (or with Apostille) both in its original and translated versions.

- **Send the resulting file to Hello-Office for Students with International Qualifications** at the email address studentistranieri@uniroma1.it indicating in the email's subject line the following obligatory wording: "Ready for enrolment + degree programme code and degree programme name + student ID number + student surname and first name".
- **Make the payment of the tuition fees** within the deadlines set out in [section 4.1](#), following the appropriate instructions on page <https://www.uniroma1.it/en/pagina/infostud-enrolment>

Further information on the documents required for enrolment and how to submit them is published at the following [link \(https://www.uniroma1.it/en/pagina/office-students-international-qualifications#3-mandatory-documents-for-enrolment-bachelor-s-degree-courses-and-single-cycle-degree-courses\)](https://www.uniroma1.it/en/pagina/office-students-international-qualifications#3-mandatory-documents-for-enrolment-bachelor-s-degree-courses-and-single-cycle-degree-courses)

The "Hello – Foreign Student Office" office reserves the right to request further documents if this is found necessary after administrative checks.

Possible further updates and information will be found on this webpage: <https://www.uniroma1.it/en/pagina/office-students-international-degrees>, or by contacting: studentistranieri@uniroma1.it

A2.4 – Degree programme abbreviation for candidates holding a foreign academic qualification

Candidates holding a foreign academic qualification and who wish to request a shortening of the degree programme or recognition of university exams taken abroad must submit an application, with €16,00 stamp duty, to the Foreign Student Office by November 9, 2023.

These students must:

- complete enrolment and pay the enrolment tuition fees using the procedures indicated at [point 4](#);
- activate their university email address following the instructions given on the University website at this page <https://www.uniroma1.it/en/pagina/email-google-apps>;
- send a ticket to the Hello - Foreign Student Office <https://tts.uniroma1.it/otrs/customer.pl> with the completed application form, attaching the following documents:
 - Academic qualification with a sworn translation in either Italian or English, together with the Statements of Verification and Comparability issued by CIMEA (<https://cimea.diplo-me.eu/sapienza/#/auth/login>). Candidates may alternatively present the legalised academic qualification with a sworn translation in either Italian or English, together with a Statement of Validity issued by the Italian Diplomatic Offices (Embassy or Consulate) in the country where the academic qualification was gained.
 - Certificate of exams issued by the University, legalised and with a sworn translation in either Italian or English. The Diploma Supplement, if adopted by the university and duly legalised, may replace the exams certificate issued by the university;
 - Copies of the course programmes for each subject, indicating the number of hours of teaching and of theoretical and practical activity required to gain the foreign academic qualification. These must bear the university's original stamp and be accompanied by a translation in either Italian or English. A sworn translation is not necessary for this document.

When the necessary checks on the foreign qualifications have been carried out, the Hello – Foreign Student Office will forward the student's application to the pertinent Student Affairs Office for the administrative process.

The Faculty's competent bodies will evaluate applications.

Annex 3. Candidates with Specific Learning Difficulties

A3.1 – Candidates with Specific Learning Difficulties that take the ENGLISH TOLC-I (including the TOLC@HOME mode)

Candidates with Specific Learning Difficulties (SpLDs) as specified in law no. 170/2010 and in Ministerial Decree no. 5669/2011 who require special aids when taking the ENGLISH TOLC-I (including TOLC@HOME mode) must declare their condition when registering on the CISIA portal.

Candidates with Specific Learning Difficulties are allowed:

- 30% more time than ordinarily specified for the ENGLISH TOLC-I (including TOLC@HOME mode);
- to use a simple non-scientific calculator if the documents presented indicate the need

Candidates who indicate Sapienza University of Rome as the location at which they intend to carry out the ENGLISH TOLC-I will be able to enter the attestations and certifications necessary to prove their Specific Learning Difficulty status through a special document upload form provided by CISIA, which will forward the documentation to Sapienza University of Rome

SpLD certification must be clear and detailed, indicating the nosographic classification and a specific definition of the SpLD (in reading and/or writing and/or numeracy). The diagnosis made for a minor must be not more than three years old.

These requests must be received within the deadline for registration for the ENGLISH TOLC-I (including TOLC@HOME mode) and must be accompanied by adequate certification of the Specific Learning Difficulty. The certificates must be issued by national health services or by national health service-approved specialist and health structures. It will be the student's responsibility to produce documentation proving the accreditation of the structures that produced the certification that is sent if this is not explicitly stated within the certification.

A3.2 – Candidates with Specific Learning Difficulties who take the SAT

Candidates with certified disabilities are entitled to use specific tools and compensatory methods during the SAT test. Examples of the aids are: extra time, extra or longer breaks, tools for reading and sight.

College Board's Services must approve the aids for Students with Disabilities

(<https://accommodations.collegeboard.org/>).

The approval process may take several weeks, so candidates should start the request process well in advance. Further information is available at <https://collegereadiness.collegeboard.org/sat/register/special-circumstances/students-with-disabilities>.

A3.3 – Candidates with Specific Learning Difficulties residing abroad

Candidates with Specific Learning Difficulties (SpLDs) resident in foreign countries who wish to avail themselves of the above-mentioned facilitations must present the certification of the SpLD issued in their country of residence together with a sworn translation in either Italian or English.

Annex 4. Isee for the right to academic education

The Isee (Equivalent economic status indicator) for the right to academic education is necessary to obtain tuition fees reductions (the lower the Isee, the lower the sums to be paid).

Calculation of the Isee for the right to academic education must be requested from a CAF (Tax Assistance Centre) after January 15, 2023, and at least 30 days before the prescribed deadline for enrolment.

Candidates with the PIN code or the SPID digital identity (unique code for access to all Public Administration digital and online services) may also request the calculation of the 2023 Isee directly online by submitting the DSU (Unique Replacement Statement) on the INPS website <https://www.inps.it/>