

Faculty of: Pharmacy and Medicine, Mathematics, Physics and Natural Sciences

ACADEMIC YEAR 2025-2026

Call for applications for admission to the Interfaculty English-language Master's Degree Programme in

Biochemistry

Class: LM-9

Restricted access degree programme



Rector's Decree no. 1679/2025

THE RECTOR

HAVING REGARD TO	Law No. 264 of August 2, 1999, containing regulations on access to
	university programmes;
HAVING REGARD TO	Ministerial Decree No 270 of October 22, 2004, and subsequent
	amendments and integrations;
HAVING REGARD TO	Ministerial Decree No. 1649 of December 19, 2023;
HAVING REGARD TO	the resolution of the Committee of the Faculty of Pharmacy and
	Medicine of February 25, 2025;
HAVING REGARD TO	the resolution of the Academic Senate of May 13, 2025;
HAVING REGARD TO	the resolution of the Board of Governors of April 17, 2025

ORDERS

The issuing of the call for applications regulating the procedures for access to the restricted access Master's degree programme in **Biochemistry** delivered in English for the academic year 2025-2026

The attached call for applications constitutes an integral part of this decree, which will be acquired for collection in the appropriate register.

Rome, June 9, 2025

undersigned by THE RECTOR

REMEMBER THESE STEPS

Register on Infostud

Register on Infostud at https://www.uniroma1.it/en/pagina-strutturale/students Please Note: Spid or Cie credentials are required for registration (only for Italian citizenship).

Pay the €35 fee

Log into Infostud

Go to "Bachelor's and Master's Degree Programmes"

Go to "Admission to programmes"

Enter your degree programme code

Go to Continue and then to Next

Click on PagoPa direct payment

Pleae Note: Pay attention to the deadlines for carrying out the

payment!

Submit your application and take the test

Follow the procedures indicated in section 3.3 and in section 3.5

Apply for pre-selection (mandatory if you have a non-EU citizenship) Apply for pre-selection submitting your application to the **QS Movein** platform within the deadlines indicated at the following link: https://www.uniroma1.it/en/admissions. In the event of a successful outcome of the pre-selection application, accept the offer from the degree programme through the platform and download the pre-acceptance letter". A **30 euros** payment is required, which is different from the subsequent 35 euros payment for access to the rankings. The deadline for visa applicants is **April 29, 2025**.

Apply for the visa (non-EU citizenship)

If you have a non-EU citizenship and reside abroad you must access the <u>Universitaly platform</u> to apply for a student visa, complete and submit the application within June 30, 2025.

Check the ranking lists

The rankings will be published in the Course Catalogue, on the dates laid down in the call for applications https://corsidilaurea.uniroma1.it/en

Pay enrolment tuition fees

Pay the degree programme's enrolment tuition fees within the prescribed deadlines.

Please Note! If your tax residence is in Italy, in order to pay the reduced amount you need to calculate your <u>Isee 2025</u> for the righ to academic education in time. You can go to a Tax Advice Center or go to the <u>Inps website</u>

If you have tax residence abroad, you will pay a fixed amount (see section 5).

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1. Access to the degree programme and available places

For admission to the Master's degree programme in **Biochemistry**, delivered in English, you will have to participate in a procedure for the comparative assessment of qualifications and pass an admission test. The criteria for the qualifications and academic knowledge assessment are listed in <u>section 3.4</u>.

The places are distributed as follows:

Master's Degree Programme	EU places (Note 1)	Non-EU places (Note 2)
Biochemistry Class: LM-9	43	7

(Note 1) - Places reserved for:

- Italian or EU citizens, or
- Non-EU citizens holding a legal residence permit in Italy.

(Note 2) - Places reserved for:

- Non-EU citizens, legally residing abroad who applied for a student visa.
- Chinese citizens participating in the "Marco Polo" project for Sapienza University of Rome.

If the enrolment applications from non-EU citizens residing abroad who applied for a student visa (indicated in Note 2) are less than the places available, the places that are not filled will be made available for candidates with citizenship as specified in Note 1.

2. Requirements for participation in the selection

2.1 – For candidates with Italian citizenship, EU citizenship, non-EU citizenship with a legal residence permit in Italy

If you hold one of the citizenships below:

- Italian,
- EU country other than Italy,
- non-EU country and legal residence permit in Italy (Art.26 of Law 189/2002)

to participate in the selection you must meet the requirements below by September 4, 2025:

- **Bachelor's degree** in classes L-2 Biotechnologies or L-13 Biological Sciences or in the corresponding classes activated under the Ministerial Decree of November 3, 1999, no.509;

or

- **Bachelor's degree** in other classes and at least 72 credits (ECTS) obtained overall in the Scientific-Disciplinary Sectors (SSD) distributed as follows:
- 18 ECTS in the SSD CHIM/01, CHIM/02, CHIM/03, CHIM/06, CHIM/08;
- 18 ECTS in the SSD FIS* and MAT*:
- 6 ECTS in the SSD BIO/10;
- 6 ECTS in the SSD from BIO/1 to BIO/10, BIO/11, BIO/12, BIO/18, BIO/19, MED/04, MED/07;
- 24 ECTS in the SSD CHIM*, FIS*, MAT*, BIO*, INF/01, MED/04, MED/07, MED/42, MED/44, MED/46, M-PSI/02.

or

- **Non-Italian educational qualification:** applicants with a foreign educational qualification are required to hold a first-level academic degree of at least three years in the field of biological sciences or biotechnologies, with a foundational background in mathematics and physics.

The master's degree is also open to applicants with a three-year bachelor's degree in the fields of Chemistry and Physics, subject to a background in biological disciplines such as Cell Biology, Biochemistry and Molecular Biology.

- Advanced knowledge of spoken and written English language (equal to at least the B2 level of the Common European Framework of Reference for Languages CEFR). The candidate must prove this requirement by sending a digitalised copy of the English language certificate. If the English language certificate is not provided, the level of proficiency will be assessed during the oral test (see subsequent section 3.4).

The selection is also open to applicants holding an Italian educational qualification and who have not yet taken any supplementary exams necessary to meet the curricular entry requirements. In this case, admission is conditional until the certificates of the supplementary curricular requirements are submitted, by December 19, 2025 (or for Sapienza University of Rome graduating students and undergraduates no later than January 23, 2026).

Applicants who on September 4, 2025, do not meet the curricular requirements may integrate their student career by taking supplementary exams, following the procedure indicated in Article 41 of the Student Regulations (Enrolment in Single Courses).

Graduating students at Sapienza University of Rome may take advantage of Article 42 of the Student Regulations (extracurricular exams pursuant to Article 6 of Royal Decree no. 1269/38) to make up for any Scientific-Disciplinary Sectors missing from their student career.

2.2 - For non-EU citizens applying for student visas

If you are a non-EU citizen (or have Chinese nationality and have applied for pre-enrolment in the Marco Polo project for Sapienza University in the academic year 2024/2025) and you need to apply for an incoming student visa, you must meet the following requirements on July 1, 2025, to take part in the selection process:

- Qualifications and curricular requirements declared equivalent to those listed above (for foreign qualifications see Annex 1 to this call for applications, section A1.5).
- Advanced knowledge of the English language (minimum level of proficiency B2);
- **Pre-acceptance letter** for the degree programme in Biochemistry downloaded in .pdf format following successful pre-selection by April 29, 2025, from "https://www.uniroma1.it/en/admissions."

Please Note: the pre-acceptance letter from the University does not confer any right to obtain a visa, nor to enrol in the Degree Programme in Biochemistry.

For enrolment, you must pass the comparative assessment of qualifications and admission test, in accordance with the procedures indicated in this call for applications.

- Online pre-enrolment application for the "University enrolment" student visa for the academic year 2025-2026 on the Universitaly website (https://www.universitaly.it/) completed and sent compulsorily by June 30, 2025. Pre-enrolment on the Universitaly website is mandatory in order to obtain the study entry visa.

Please Note: pre-enrolment alone does not allow admission to degree programmes. In order to enrol, it is necessary to complete the procedures envisaged by Sapienza University of Rome for the chosen degree programme, as indicated in this call for applications.

Documents required to finalise your enrolment if you have been placed on the ranking list and have applied for a student visa

- Entry visa for study purposes "University enrolment" for the academic year 2025-2026;
- copy of the receipts of submission of the application for the first residence permit for study purposes.

Please Note: Sapienza University of Rome may at any time exclude or revoke your enrolment if you do not meet the requirements or if you make false or untruthful statements.

For information:

https://www.studiare-in-italia.it/studentistranieri/https://www.uniroma1.it/it/node/24774

2.3 - For candidates who have already graduated

If you already hold a second-level academic qualification (obtained in Italy or abroad) and if you come from other university degree or diploma programmes, you are required to comply with the same procedures set out in the following sections and take part in the comparative assessment procedure.

2.4 - For candidates who have not yet graduated

If you obtain an Italian degree by **December 19, 2025** (or if you study at "Sapienza University of Rome" by **January 23, 2026**), you can conditionally take part in the selection, provided that you have already **obtained at least 132 ECTS** at the time of submitting your application, of which at least 42 ECTS in the Scientific-Disciplinary Sectors specified above.

An English language proficiency certificate (minimum level B2) is also required. In the absence of an English language proficiency certificate, the level of proficiency will be verified during the oral assessment test (see "Language proficiency assessment" under <u>section 3.4</u> below).

3. Selection

The procedure for participating in the selection includes the following steps:

What to do	When
Register for Infostud and pay the €35 fee	From June 16, 2025 to July 1, 2025 (if you have citizenship of a non-EU country and reside permanently abroad) From June 16, 2025 to September 4, 2025 (if you are a citizen of an EU or non-EU country but hold a legal residence permit in Italy.)
Apply for participation in the procedure for the comparative assessment of qualifications	By July 1, 2025 (if you have citizenship of a non-EU country and permanently reside abroad) By September 4, 2025 (if you are a citizen of an EU or non-EU country but hold a legal residence permit in Italy.)
Take the admission test	On July 9, 2025 (if you have citizenship of a non-EU country and permanently reside abroad) On September 8, 2025 (if you are a citizen of an EU or non-EU country but hold a legal residence permit in Italy)

3.1 – Infostud registration

To register to Infostud you will have to enter your data in the form available on the Sapienza University of Rome website, under the heading Register

https://www.uniroma1.it/en/pagina-strutturale/students

If you have Italian citizenship, you need Spid or Cie credentials.

Please Note

The e-mail address you enter when registering will be used for any communications from the University, so please check your e- mail box periodically during the steps of the procedure.

If you already have an Infostud registration you have to verify/enter your email address on the IDM dashboard, logging in with your Spid/Cie credentials or with your student ID number and password https://idm.uniroma1.it/

3.2 - Payment of the €35 fee

To pay the €35 fee:

- Log in to Infostud https://www.uniroma1.it/en/pagina-strutturale/students with your Spid or CIE credentials (if you have a non-Italian citizenship you must use your student ID number and password)
- Click on "Bachelor's and Master's Degree Programmes"
- go to "Admission to programmes".
- Enter the code 14228
- Go to Continue and then Next
- Click on Direct payment (PagoPA)

Payment of the fee is to be made by **direct payment** (online, by credit card). For further information on payment methods, please consult the dedicated page at the following link https://www.uniroma1.it/en/pagina/payment

The participation fee for the comparative assessment will not be refunded for any reason.

3.3 - Application for participation in the procedure for comparative assessment of qualifications and admission test

To apply for participation in the procedure for the comparative assessment of qualifications, you must follow the instructions below:

- 1) Fill in the application form in its entirety (Annex A if you hold an Italian qualification; Annex A1 spreadsheet if you hold a foreign qualification) and fill in all the fields accurately;
- 2) Print and sign the application form;
- 3) Please send the following documents by e-mail to the e-mail address Enrollment.dsb@uniroma1.it, indicating in the subject line "Iscrizione Magistrale Biochemistry 14228":
 - **Scanned copy** (scan in .pdf format) of your **identity document**. The file must be named with Surname_Name_Document.
 - Scanned copy (scanned in .pdf format) of the payment receipt for the € 35.00 fee. The file must be named with Surname_Name_Payment.
 - **Scanned copy** (scanned in .pdf format) of the **English language certificate** (level B2). The file must be named with Surname_Name_Language Certificate
 - **Application Form (Annex A/Annex A1)** filled in and saved in Microsoft Excel.xls format. The file must be named with Surname_Name_Application.
 - Scanned copy (scanned in .pdf format) of the completed and signed application form (Annex

A/Annex A1). The file must be named with Surname Name Application.

- Only if you have a foreign qualification, it is strongly recommended that you include with your application a .pdf file containing a list of the main subjects covered in each of the courses listed in Box 2 of Annex A1.

If you have the citizenship of a non-EU country, are permanently resident abroad and apply for a student visa.

- Before submitting your application for the comparative assessment procedure, you must complete the **pre-selection application** on the QS MoveIn platform and submit the **pre-enrolment application** on Universitaly as indicated in <u>section 2.2</u>

Please Note:

Language certificates will be considered valid provided they are issued by certifying bodies (see http://www.miur.gov.it/enti-certificatori-lingue-straniere)

Incomplete applications or applications not received by the deadlines indicated in <u>section 4</u>, result in exclusion from the comparative assessment procedure.

Sapienza University may proceed at any time with exclusion from the selection procedure due to failure to meet the requirements.

3.4 - Assessment of qualifications

The assessment of qualifications will refer to the previously completed student career.

Academic knowledge assessment:

- 1. Academic knowledge is deemed to be adequate for all graduates or graduating students in the degree classes L-1 Biotechnology (academic system 509/99), L-2 Biotechnology (academic system 270/04), L-12 Biological Sciences (academic system 509/99) and L-13 Biological Sciences (academic system 270/04)
- 2. For all those who have graduated or are graduating students with Bachelor's degrees or Single-Cycle degrees in degree classes other than those listed above, the adequacy of academic knowledge is considered fulfilled if they have acquired 72 ECTS divided as follows:
 - 18 ECTS in the Scientific-Disciplinary Sectors (SSDs) CHIM/01, CHIM/02, CHIM/03, CHIM/06, CHIM/08;
 - 18 ECTS in the SSDs FIS* and MAT*:
 - 6 ECTS in the SSD BIO/10;
 - 6 ECTS in the SSDs from BIO/1 and BIO/10, BIO/11, BIO/12, BIO/18, BIO/19, MED/04, MED/07;
 - 24 ECTS in the SSDs CHIM*, FIS*, MAT*, BIO*, INF/01, MED/04, MED/07, MED/42, MED/44, MED/46, M-PSI/02

English language assessment for admission:

Assessment is deemed to be fulfilled through the presentation of a certificate attesting to English language proficiency at least at level B2 (Common European Framework of Reference for Languages - CEFR). Those who do not have a B2-level English language proficiency certificate will have to take an **English language proficiency assessment**, which will be held concurrently with the oral test (see section 3.5).

If it is not possible to carry out the in-person assessment, an online interview will be carried out according to the instructions that will be made available on the official website of the degree programme, under the "Apply" section.

If you do not pass the English language proficiency assessment interview, you will not be included in the ranking list.

Assessment:

The assessment will refer to the previously completed student career:

a) ACADEMIC CURRICULUM:

1. If you have a bachelor's degree and meet the entry requirements, the following points will be awarded: up to a maximum of 30 points attributable in descending order to the grade* of your degree**:

GRADUATION GRADE SCORE TABLE	
Grade	Score
110 with honours	30
From 109 to 110	28
From 107 to 108	26
From 105 to 106	24
From 103 to 104	22
From 101 to 102	20
100	18
From 97 to 99	12
From 94 to 96	8
From 91 to 93	4
Up to 90	2

^{*} In case of grading systems other than 110 out of 110, it is requested to report the original grade (hundredths, marks, etc.). The selection board will convert it to the above scale.

2. In the case of **graduating students**, since the final graduation assessment (graduation grade score) cannot be taken into account, the assessment of qualifications will refer to the student's career previously completed, based on the following scores:

Up to a maximum of 25 points attributable to the arithmetic mean of the exams taken:

EXAM SCORE TABLE	
Grade	Score
From 29,6 to 30	25
From 27,6 to 29,5	22
From 25,6 to 27,5	15
From 23,6 to 25,5	10
From 21,6 to 23,5	5
From 19,6 to 21,5	2
From 18 to 19,5	1

- The arithmetic mean is calculated by adding up the grades of all the exams taken. The result is then divided by the number of exams.
- 30 with honours must be counted as 31.
- It is mandatory that you also enter the arithmetic mean calculation in the form attached to the application (Excel spreadsheet), and not only the list of exams with the respective grades.

b) EXTRA-CURRICULAR QUALIFICATIONS:

Up to a maximum of 20 points for diplomas and/or attendance certificates at:

- postgraduate specialisation courses;
 1st and 2nd level Advanced Professional Courses;

^{**} In the case of non-Italian educational qualifications, the selection board, after consultation with the Hello -Office for Students with International Qualifications on the grading systems adopted by the individual country of origin from the case under consideration, will state the grade in 110 out of 110 on a case-by-case basis.

TABLE OF SCORES First-Level and Second-Level Advanced Professional Courses, postgraduate specialisation courses	
Type of Course	Score
Second-Level University Advanced Professional Course in biological, biotechnological, pharmaceutical and chemical disciplines	20
First-level university Advanced Professional Course in biological, biotechnological, pharmaceutical and chemical disciplines	10
University advanced specialisation courses in subjects related to the study plan	5

3.5 - Oral test

The oral test will take place:

- on July 9, 2025, for those who have the citizenship of a non-EU country and need to apply for an incoming student visa,
- on September 8, 2025, for all others

The list of candidates admitted to the oral exams and the arrangements for carrying out the examinations will be published on the official degree programme website, in the "Apply" section, by

- July 4, 2025, for applicants with non-EU citizenship who must apply for an incoming student visa
- September 5, 2025, for EU and non-EU citizens with a legal residence permit in Italy

The oral exam will focus on: the student career previously completed; the topic of the Bachelor's degree thesis; the motivations for undertaking the Master's degree in Biochemistry.

Assessment will be based on the ability to express one's learning experience clearly and coherently (up to 25 points); the degree of interest and motivation to undertake the Master's degree programme in Biochemistry (up to 5 points).

The grade awarded for the oral test (max. 30 points) will be expressed as a global value.

3.6 - Disabilities or Specific Learning Difficulties (SpLDs)

Guidance for those with a certified disability or a diagnosis of a specific learning difficulty can be found in Annex 3.

4. Rankings and deadlines

Once the assessments have been completed, rankings will be drawn up, in decreasing order of points obtained.

The rankings, expressed in scores out of 80, will be drawn up on the basis of the following criteria:

- the final score will be the sum of the score obtained in the assessment of qualifications and the score obtained following the oral test.
- In the event of a tie, the duration of bachelor's degree studies (regular student or *fuoricorso* student-enrolled beyond the regular duration of the programme) prevails in favour of regular graduates. In the event of a further tie, the date of graduation prevails (in descending order). In the event of a further tie, age prevails in favour of the youngest candidate.

The rankings will be published in the course catalogue https://corsidilaurea.uniroma1.it/en on the degree programme page. The online ranking list will be published by student ID number only; the list of names will be available from the Faculty's Student Affairs Office.

Publication will take place by:

- **July 17**, **2025**, for those who have the citizenship of a non-EU country, reside permanently abroad and must apply for an incoming student visa,

- September 16, 2025, for EU and non-EU citizens with a legal residence permit in Italy

Those in a successful position will have to pay enrolment tuition fees

- from September 1 to September 22, 2025, for non-EU citizens who need to apply for a student visa
- from **September 16 to September 22**, **2025**, for EU and non-EU citizens with a legal residence permit in Italy

Those who will obtain the degree or must supplement their curriculum by taking supplementary exams after the deadline for payment of enrolment tuition fees and by December 19, 2025 (or by January 23, 2026, at "Sapienza University of Rome"), if placed in the ranking in a successful position, must submit a declaration of intention to enrol at the Pharmacy and Medicine Student Affairs Office, again by the deadline for payment of enrolment fees (provisional application see section 5.3).

Please Note

If you do not pay the tuition fees by the deadline, you will lose your place in the ranking list: vacancies will be filled according to the ranking list.

If you have not yet graduated and do not submit your provisional application by the deadline (see section 5.3), you will lose your place in the ranking list and any vacancies will be filled in accordance with the ranking list.

In this regard, a subsequent update of new intakes from ranking list will be published with the following deadline schedule:

September 25, 2025	Publication of the first ranking update with the first list of new intakes
October 1, 2025	Payment deadline for enrolment tuition fees for the first round of new
	intakes from the ranking list

Applicants who will graduate by December 19, 2025 (or January 23, 2026, from "Sapienza University of Rome") or who need to supplement their curriculum by taking supplementary exams if they are placed on the ranking list as successful following a new intake from the ranking list, must submit a declaration of intention to enrol at the Pharmacy and Medicine Student Affairs Office by October 1, 2025 ("provisional application" see section 5.3).

Any subsequent rankings updates will be managed solely by the Pharmacy and Medicine Student Affairs Office by means of communications to the email address indicated at the time of registration on Infostud. In this regard, it is recommended that you check your e-mail inbox.

If you obtain a successful position in the ranking list and hold a B2 level English language certificate, you must submit the original certificate and a photocopy of it to the Pharmacy and Medicine Student Affairs Office by the enrolment deadline, which will be kept by the Office as a true copy of the original.

5. Enrolment

Final enrolment in the degree programme is obtained by paying the first instalment of the tuition fees for the 2025-2026 academic year, plus a stamp duty of €16.00 and the regional tax.

The procedure is described on the page available at the following link:

https://www.uniroma1.it/en/pagina/infostud-enrolment. The code to be entered is 33459.

During the payment procedure, it is possible to enter any conditions for exemption from tuition fees and regional tax.

The €16.00 stamp duty is also due in the event of a complete exemption from tuition fees.

It is extremely important at this stage to have obtained the Isee 2025 calculation for the right to academic education in order to take advantage of the exemptions and benefits provided on the basis of this indicator (see <u>Annex 2</u>).

Information about tuition fees and benefits for those with tax residence in Italy can be found at the following

link: https://www.uniroma1.it/en/pagina/tuition-fees-and-benefits

Information about tuition fees for those with **non-Italian tax residence** is indicated on Sapienza University's website, at the dedicated page Go to the page.

Tuition fees are to be paid by direct payment, online by credit card. For more information on payment methods see https://www.uniroma1.it/it/node/24500

5.1 – For candidates coming from another degree programme at Sapienza University of Rome

If you obtain a successful position in the ranking list and are actively enrolled in another degree programme at Sapienza University of Rome, you must submit an application for degree programme change using the form Degree Programme change with exam recognition ("Passaggio di corso con riconoscimento esami") available on the university website, in the Downloads section of the following page https://www.uniroma1.it/it/node/28758.

The application for degree programme change must be sent by email no later than the deadline for payment of enrolment fees indicated in <u>section 4</u>, listing as recipients both the Student Affairs Office of the programme to which you belong and the Student Affairs Office of the programme in which you wish to enrol (see <u>section 7</u>).

In the email addressed to the Student Affairs Office, you must state your position in the ranking list. Please Note: after submitting your application to change programme, you will not be able to sit exams within your degree programme of origin.

5.2 – For candidates transferring from another Italian university

If you obtain a successful position in the ranking and are actively enrolled in another degree programme at an Italian university other than Sapienza University of Rome, you must pay the enrolment tuition fees no later than the deadlines set out in <u>section 4</u>, and submit a transfer application to your university of origin. Within ten days from enrolment, you must send to the e-mail address of the Student Affairs Office (see <u>section 7</u>):

- the incoming transfer form available on the university website, in the Downloads section of the following page https://www.uniroma1.it/en/pagina/student-forms,
- a copy of the outbound transfer application submitted to the university of origin.

The Student Affairs Office will generate the incoming transfer payment slip.

Please Note

After payment of enrolment tuition fees, you will not be able to sit exams for your degree programme of origin.

5.3 –For candidates who have yet to graduate or need to integrate their curriculum by taking supplementary exams

If you obtain a successful position in the ranking and you are going to complete your degree or are going to take the necessary supplementary exams between the deadlines for payment of enrolment tuition fees and December 19, 2025 (or January 23, 2026, if you are a student at "Sapienza University of Rome'"), you must submit your provisional application ("Domanda cautelativa"), no later than the deadlines indicated in section 4, using the following procedure:

- request the provisional application from the Student Affairs Office by writing to segrstudenti.farmacia@uniroma1.it;
- fill in the application;
- send the application to <u>segrstudenti.farmacia@uniroma1.it</u> specifying in the subject line: *Domanda cautelativa* + Degree Programme Code and Name.

The provisional application is necessary in order to keep your place in the ranking list and to pay your tuition fees after the deadline.

Please Note

Tuition fees must be paid within a maximum of 15 days after graduation.

Together with the payment of the first instalment, it is advisable to request from the Student Affairs Office the payment of the second and third instalments (the deadlines for which are December 18, 2025, and March 26, 2026, respectively), since they cannot be generated via the web before the payment of the first instalment.

5.4 - For candidates with an Italia academic degree

If you obtain a successful position in the ranking list and have already obtained an Italian degree, if you wish to request a degree programme shortening or the recognition of university credits (ECTS) acquired during your previous degree programme, you must submit an application to the Student Affairs Office (see <u>section</u> 7) with a €16.00 revenue stamp within 15 natural and consecutive days of payment of the first instalment of tuition fees.

To submit the application you must:

- pay enrolment tuition fees;
- activate your institutional e-mail address as indicated on the University website at the page https://www.uniroma1.it/en/pagina/email-google-apps;
- send a ticket to the Student Affairs Office of your degree programme
 https://tts.uniroma1.it/otrs/customer.pl by selecting the Degree Programme Shortening service and filling in the relevant form.

If you obtained your degree at an Italian university other than Sapienza University, you must also enclose a self-certification of your qualification, indicating the exams, relative grades, Scientific-Disciplinary Sectors (SSDs) and credits (ECTS).

The assessment of the request will be carried out by the Faculty bodies.

5.5 – For candidates with an educational qualification awarded in a non-Italian higher education system

If you obtain a successful position in the ranking list and have a degree awarded in a non-Italian higher education system, you must follow the procedures set out in Annex 1 of this call for applications in <u>section A1.5.</u>

If you obtain a successful position in the ranking list, have a qualification obtained in a non-Italian higher education system and wish to apply for a degree programme shortening or for the recognition of university exams taken abroad, you must follow the instructions set out in Annex 1 to this call for applications in section A1.6.

6. Withdrawal from enrolment

If, after having paid your tuition fees, you wish to withdraw from enrolment, you must follow this procedure:

- activate your institutional e-mail address as indicated on the University website at https://www.uniroma1.it/en/pagina/email-google-apps;
- log on to the ticket platform https://tts.uniroma1.it/otrs/customer.pl select the Student Affairs Office relating to your degree programme; select the Withdrawal from enrolment service, fill in the relevant form and attach the stamp duty payment receipt.

Please Note: If you are a non-EU citizen with a residence permit for study purposes and you withdraw from enrolment at Sapienza University or another University, you will lose the requirements for residency in Italy and your residence permit will be revoked.

In this case, you will have to return to your country of origin and complete the pre-selection procedures again on the QS Moveln platform, by April 29, 2025 (link: https://www.uniroma1.it/en/admissions), and pre-enrolment procedures through the Universitaly online platform (https://www.universitaly.it/) no later than June 30, 2025.

7. Information and useful contact information

This call for applications is published on the degree programme's webpage, in the Course Catalogue https://corsidilaurea.uniroma1.it/

Any notices and updates will also be published on the degree programme's page.

Contacts:

Student Affairs Office of the Faculty of Pharmacy and Medicine		
Location	Rome, Città Universitaria, P.Ie Aldo Moro, 5 Forensic Medicine Building – Building CU023 – third floor	
Opening hours	Monday, Wednesday, Friday, from 8.30 to 12.00 Tuesday and Friday from 14.30 to 16.30 The Office will be closed from August 11 to August 16	
E-mail	segrstudenti.farmacia@uniroma1.it	
Teams	segreteriastudenti farmacia (during opening hours)	
CIAO - Centro informazioni accoglienza orientamento		
Location	Piazzale Aldo Moro, 5 – 00185 Rome Rectorate Building, portico side	
Opening hours	From Monday to Friday, from 9.30 to 17.00 The Office will be closed from August 11 to August 16	
E-mail	ciao@uniroma1.it	
HELLO - International Student Help Desk		
Location	Piazzale Aldo Moro, 5 – 00185 Rome Rectorate Building, portico side	
Opening hours	From Monday to Friday, from 9.30 to 17.00 The Office will be closed from August 11 to August 16	
E-mail	hello@uniroma1.it	
International Student Office		
Location	Piazzale Aldo Moro, 5 – 00185 Rome General Services Building - staircase C - II floor	
Opening hours	Monday, Wednesday, Friday, from 8.30 to 12.00 Tuesday to Thursday from 14.30 to 16.30 The Office will be closed from August 11 to August 16	
E-mail	studentistranieri@uniroma1.it	

Unit for Students with Disabilities and Specific Learning Difficulties	
Location	Piazzale Aldo Moro, 5 – 00185 Rome Law Building, ground floor, back entrance
Disabilities	servizio.disabilita@uniroma1.it https://www.uniroma1.it/it/pagina/disabilita-e-dsa The Office will be closed from August 11 to August 16
Specific Learning Difficulties	servizio.dsa@uniroma1.it https://www.uniroma1.it/en/pagina/disability-and-specific-learning-difficulties The Office will be closed from August 11 to August 16
Contacts for the Admission Test	testaccesso.inclusione@uniroma1.it https://www.uniroma1.it/it/pagina/disabilita-e-dsa The Office will be closed from August 11 to August 16

8. Selection Board

The Selection Board in charge of the procedure for the comparative assessment of the qualifications referred to in this call for applications consists of the Coordinator of the Master's Degree Programme in Biochemistry and four professors of the Master's Degree Programme in Biochemistry.

9. Person in charge of the administrative procedure and competent court

Pursuant to Articles 4, 5 and 6 of Law 241/90, Mr Gianluigi Polcaro, Head of Unit of the Student Affairs Office of Pharmacy and Medicine, is responsible for the administrative procedure. In the event of a dispute, the Court of Rome shall have exclusive jurisdiction.

Annex 1. Non-Italian citizenship and/or educational qualification obtained in a non-Italian education system

A1.1 – Citizens from EU and non-EU countries holding a residence permit in Italy (EU equated)

The general procedures of the call for applications apply to:

- a. EU citizens or citizens from one of the following countries: Norway, Iceland, Liechtenstein, Switzerland, Republic of San Marino, Vatican City State
- b. Individuals with dual citizenship, one of which is from a European Union country;
- c. Non-EU citizens, holding one of the following residence permits issued by the Italian government:
 - EU long-term resident's residence permit;
 - Residence permit for employment or self-employment;
 - Residence permit for family reasons;
 - Residence permit for political asylum, subsidiary protection or special reasons;
 - Residence permit for religious reasons;
 - Residence card Article 50 TEU Art 18.4 EU-UK withdrawal agreement
- d. Non-EU citizens who have been legally residing in Italy for at least one year and hold an upper secondary school qualification obtained in Italy which allows access to the chosen degree programme;
- e. Non-EU citizens who are enrolled in a degree programme at an Italian university, hold a valid residence permit for study purposes and intend to apply for a transfer or for a degree programme change (to years subsequent to their first year of enrolment);
- f. Non-EU citizens who are part (themselves or a parent or spouse) of the staff serving in foreign diplomatic missions and international organisations based in Italy, accredited to the Italian State or the Holy See. Their residence permit for diplomatic reasons must be submitted.

If you have a student residence permit in Italy issued for an Italian language course or to spend a period of exchange/mobility, follow the instructions <u>section A1.3</u>

A1.2 - Dual citizenship

If you have dual citizenship, one of which is Italian or of another EU country, the Italian citizenship or that of another EU country prevails (Law 218 of May 31, 1995, art. 19, paragraph 2) and therefore in order to enrol on the degree programme indicated in this call for applications, you must follow the instructions provided for EU citizens and non-EU citizens regularly holding a residence permit in Italy (EU equated).

A1.3 - Non-EU citizenship, residence abroad and student visa application

If you are a non-EU citizen, reside in a country other than Italy and do not meet the requirements set out in section A1.1., in order to be able to enrol on the degree programme indicated in this call for applications you must apply for an incoming visa for study purposes as indicated in section 2.2.

If you have non-EU citizenship and hold a residence permit for study purposes in Italy issued for an Italian language course or to spend a period of exchange/mobility, in order to enrol in the degree programme in this call for applications you must return to your country of origin and submit an application for an entry visa for study purposes as indicated in <u>section 2.2</u>.

For further information on the residence permit for study purposes, please consult the dedicated page https://www.uniroma1.it/it/node/468546.

A1.4 – "Marco Polo" Project

If you have Chinese citizenship, are a participant of the "Marco Polo" project for Sapienza University and have submitted a pre-enrolment application to the Italian Diplomatic-Consular Representations in China, you

can participate in the selection process for the places reserved for the "Marco Polo" project. Specific information is available on the website of the Ministry of University and Research at http://www.studiare-in-italia.it/studentistranieri/

A1.5 – Enrolment for candidates with a non-Italian educational qualification

To enrol within the deadlines laid down in <u>section 4</u> candidates with a non-Italian educational qualification must:

- Scan the documents indicated on Sapienza University's website, on the dedicated page, into a single file. Go to the page (4. Mandatory documents for enrolment – Master's Degree Courses)
- Send the file created to the Hello- International Student Office at the email address
 studentistranieri@uniroma1.it by compulsorily stating in the subject line of the email the following:
 "Ready for enrolment + degree programme code and programme name + student ID number +
 student surname and first name".
- Pay the university enrolment tuition fees within the deadlines set out in <u>section 4</u>, following the specific instructions at https://www.uniroma1.it/it/pagina/infostud-immatricolazione

The following document is available for further information on qualifications awarded by a non-Italian secondary education system that are eligible for access to higher education, this document lists most of the countries from which Sapienza received the highest number of applications:

https://www.uniroma1.it/sites/default/files/field_file_allegati/entry_requirements_for_qualifications_awarded_by_non-italian_education_systems.pdf 0.pdf

Once the administrative checks have been completed, the "Hello - International Student Office" reserves the right to request additional documentation if it deems it necessary or to deny admission to the programme due to lack of requirements.

Any further updates or information are available on the International Student Office page https://www.uniroma1.it/en/pagina/international-student-office or by contacting: studentistranieri@uniroma1.it.

A1.6 - Degree programme shortening for candidates with a non-Italian academic qualification

Candidates who have an academic qualification awarded by a non-Italian education system and wish to request a degree programme shortening or the recognition of university exams taken abroad must submit a request on a €16.00 tax stamp to the International Student Office within 30 days of their enrolment date.

Procedures:

- complete enrolment and pay enrolment tuition fees according to the procedures indicated in <u>section</u>
 activate your institutional e-mail address according to the procedures indicated on the university website on the following page https://www.uniroma1.it/en/pagina/email-google-apps;
- send a ticket to the International Student Office https://tts.uniroma1.it/otrs/customer.pl by filling in the application/request form, and uploading the documents indicated on Sapienza University's website, on the dedicated page. Go to the page (14. Degree Programme shortening)

Once the administrative checks have been completed, the "Hello - International Student Office" reserves the right to request further documentation if it deems it necessary and to refuse the application for recognition if it lacks the necessary conditions.

Any further updates and information can be found on the International Student Office page https://www.uniroma1.it/en/pagina/international-student-office or by contacting: studentistranieri@uniroma1.it.

Once the necessary checks on the submitted foreign qualifications have been completed, the request will be forwarded by the Hello - International Student Office to the relevant Student Office for administrative processing.

The evaluation of the request will be carried out by the competent Faculty bodies.

Annex 2. Isee for the right to academic education

The Isee (Indicator of the Equivalent Economic Situation) for the right to academic education is necessary to obtain a reduction in tuition fees (the lower the Isee value, the lower the amount to be paid). The calculation of the Isee for the right to academic education must be requested from the Tax Advice Centres (*CAF*) after January 15, 2025, and at least 30 days before the deadlines provided for enrolment. For holders of the PIN code or SPID digital identity (unique code for access to all digital and online services of the Public Administration), it is also possible to request the calculation of the Isee 2025 directly online, by submitting the DSU (*Dichiarazione Sostitutiva Unica*) on the INPS website (www.inps.it).

For those with foreign citizenship and/or income earned abroad who are therefore unable to provide the ISEE certification, a fixed enrolment fee applies based on the country of origin.

Please refer to the dedicated page at the following link https://www.uniroma1.it/en/pagina/tuition-fees-and-benefits

Annex 3. Services for disabilities or Specific Learning Difficulties (SpLDs)

A3.1 - Recognised disability/invalidity

Applicants with a recognised disability pursuant to art. 3, paragraphs 1 or 3 of law no. 104 of February 5, 1992, or an invalidity certification and who require special aids or additional time in order to take the test, must specify their request on the Infostud System during the procedure for generating payment of the admission test fee and send their certification to testaccesso.inclusione@uniroma1.it

Particular cases will be examined taking into account the submitted certifications.

In these cases, the following aids are allowed:

- additional time up to a maximum of 50% more than the time defined for the test;
- depending on the certification submitted the assistance of a tutor for writing and/or reading, a Sign Language interpreter, a basic calculator.

Requests must be received by the deadline for registration for the test and must be accompanied by appropriate certification issued by INPS or by the competent National Health System bodies.

A3.2 - Specific Learning Difficulties

Applicants diagnosed with a Specific Learning Difficulty (SpLD), as defined by Law 170/2010 and Ministerial Decree 5669/2011, and who require special aids in relation to the type of SpLD or additional time in order to take the test, must indicate their request on the Infostud System during the procedure for generating payment of the admission test fee and send their certification to testaccesso.inclusione@uniroma1.it.

In these cases, the following aids are allowed

- an additional time equal to 30% more than the time defined for the test
- the use of the basic non-scientific calculator depending on the certification submitted.

Applications must be received by the deadline for registration for the test and must be accompanied by appropriate SpLD certification issued by National Health System facilities or by specialists and facilities accredited by the same.

If the attached documents do not specify the accreditation of the facilities or specialists that issued the certification, a note must be added with the data confirming this accreditation.

The SpLD certification must be articulate and clear, with reference to nosographic codes and the explicit wording of the SpLD (in reading and/or writing and/or calculation). The diagnosis must have been issued no more than three years previously if produced for minors.

A3.3 - Disability/invalidity and Specific Learning Difficulties for applicants residing abroad

Those who reside abroad and have a recognised disability or a diagnosis of Specific Learning Difficulty and wish to take advantage of the measures mentioned above must present the legalised certification, where provided for by current international standards, attesting to the state of disability, invalidity or SpLD issued in the country of residence, accompanied by a sworn translation, either by an official translator or certified as conforming to the original text by the Italian diplomatic representations, in Italian or English.