



SAPIENZA
UNIVERSITÀ DI ROMA

Faculty of Economics

ACADEMIC YEAR 2025-2026

Bachelor's degrees with admission test in:

Business sciences

Class L-18

Management and corporate law (Latina campus)

Class L-18

Economics of Innovation (Rieti campus) **(Inter-university programme with the University of Tuscia)**

Class L-18

Economics and Finance

Class L-33

Economics (Inter-university programme with the Unitelma **Sapienza University of Rome – delivered entirely online)**

Class L-33



SAPIENZA
UNIVERSITÀ DI ROMA

RECTORS' DECREE no. 1673/2025

THE RECTOR

HAVING REGARD TO the Ministerial Decree of October 22, 2004, No. 270, as subsequently amended and supplemented;

HAVING REGARD TO the Ministerial Decree of March 16, 2007;

HAVING REGARD TO the Ministerial Decree of December 19, 2023, No. 1648

ORDERS

The publication of the call for applications governing the admission procedures for the academic year 2025–2026 to the three-year Bachelor's degree programmes with admission test in:

- Business Sciences (Degree Class L-18);
- Management and Corporate Law (Latina campus) (Degree Class L-18);
- Innovation Economics (Rieti campus) - inter-university programme with the University of Tuscia (Degree Class L-18);
- Economics and Finance (Degree Class L-33);
- Economics - inter-university programme with the Unitelma Sapienza University of Rome , delivered entirely online (Degree Class L-33).

The attached call for applications is an integral part of this decree and will be entered into the official register.

Rome, June 9, 2025

undersigned by **THE RECTOR**

REMEMBER THESE STEPS

Take the Tolc

Register at <https://www.cisiaonline.it/en> and sign up for the TOLC-E or the ENGLISH TOLC-E
Respect the dates specified in the call for applications to take the TOLC-E or the ENGLISH TOLC-E according to the test calendar published on the CISIA website.

Register on Infostud

Register on Infostud through the Sapienza University of Rome website: <https://www.uniroma1.it/it/node/25007>
Please Note: SPID or CIE credentials are required for registration (only for those with Italian citizenship).
At the end of the process, you will receive your student ID number.

Pay the €10

[Accedi a Infostud](#)
Go to "Bachelor's and Master's Degree Programmes"
Go to "Admission to programmes"
Enter your degree programme's code
Click on Continue and then on Next
Click on Direct payment PagoPa
Pay attention to payment deadlines

Non-EU citizenship

If you are a citizen of a non-EU country and reside abroad, access the [University platform](#) to apply for a student visa.
Complete and submit the application by June 30, 2025.

Pay the enrolment tuition fees

Pay your degree programme's enrolment tuition fees by the prescribed deadline.
Please Note! If your tax residence is in Italy in order to pay at a reduced rate, you must calculate the [Isee 2025](#) for the right to academic education. You can contact a Tax Advice Centre (Caf) or go to the [Inps website](#)
If you have tax residence abroad you will pay a fixed amount (See the [Enrolment section](#)).

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1. Admission to the programmes

To access the degree programmes covered by this call for applications, you must:

- take the TOLC-E or ENGLISH TOLC-E test (also available in the TOLC@HOME format) (see [section 4](#));
- apply for a student visa if you are a non-EU citizen residing abroad;
- pay the €10 fee (see [section 7](#));
- pay the enrolment tuition fees for the degree programme (see [section 8](#)).

The Bachelor's degree programmes in **Business Sciences** (Degree Class L-18) and **Economics and Finance** (Degree Class L-33) offer both an Italian-taught curriculum and an English-taught curriculum.

If you choose the curriculum delivered in English, you must:

- take the ENGLISH TOLC-E or the SAT (also available in the TOLC@HOME format) (see [section 4](#));
- register for pre-selection on Move-In and apply for a student visa if you are a non-EU citizen residing abroad;
- pay the €10 fee (see [section 7](#));
- pay the enrolment tuition fees for the degree programme (see [section 8](#)).

2. Requirements and conditions

2.1 – For candidates with an Italian citizenship, another EU citizenship or a non-EU citizenship holding a valid residence permit in Italy (EU equivalents)

If you hold:

- Italian citizenship;
- Citizenship of a EU country other than Italy;
- Citizenship of a non-EU country and hold a valid residence permit in Italy (Art. 26 of Law No. 189/2002)

to access one of the degree programmes included in this call for applications, you must meet the following requirements:

- hold, or obtain by 2025, **an upper secondary school diploma**. If you obtained your qualification within a non-Italian secondary education system, you must carefully read the list of required documents available on the website of Sapienza University of Rome [Go to the page](#).
(For non-Italian qualifications, see Annex 2 of this call for applications [section A2.4](#));
- have taken the **TOLC-E or ENGLISH TOLC-E** at Sapienza University of Rome or at any university participating in CISIA. The TOLC-E is valid from January 1, 2024, and the ENGLISH TOLC-E from July 1, 2024, provided it is taken before the selection deadline. Further information on the TOLC-E or ENGLISH TOLC-E (also available in the TOLC@HOME format) is available in [Annex 1](#) of this call for applications.

2.2 - For those who hold citizenship of a non-EU country, reside abroad, apply for a student visa, and choose the Italian-taught curriculum

If you hold citizenship of a non-EU country (or you are a Chinese citizen participating in the “Marco Polo” project at Sapienza University of Rome for the academic year 2024–2025), reside abroad and must apply for a student visa, to access one of the degree programmes included in this call for applications and delivered in Italian, you are not required to submit a pre-acceptance letter and must meet the following requirements:

- **upper secondary school diploma** obtained or to be obtained in 2025.
If you hold a qualification obtained within a non-Italian secondary education system, you must carefully read the list of documents required for enrolment as indicated on the website of Sapienza University of Rome [Go to the page](#) (for non-Italian qualifications, see Annex 2 of this call for applications, [section A2.4](#));
- **TOLC-E or ENGLISH TOLC-E** taken at Sapienza University of Rome or at any university participating in CISIA. The TOLC-E is valid from January 1, 2024, and the ENGLISH TOLC-E from July 1, 2024, provided it is taken by the selection deadline. Further information on the TOLC-E or ENGLISH TOLC-E (also available in the TOLC@HOME format) is available in [Annex 1](#) of this call for applications;
- **online pre-enrolment application** for the purpose of obtaining a student visa (“University enrolment” for the academic year 2025–2026) on the University website (<https://www.universitaly.it/>), which must be completed and submitted by June 30, 2025. Pre-enrolment on the University website is mandatory in order to obtain a student visa.

Please note: pre-enrolment alone does not grant admission to degree programmes. To enrol, you must

complete the procedures set out in this call for applications.
For information:

<https://www.studiare-in-italia.it/studentistranieri/>
<https://www.uniroma1.it/it/node/24774>

- **passing the Italian language proficiency test** (level B2), or Italian language certificate of at least level B2, issued by recognised bodies (<https://www.esteri.it/it/diplomazia-culturale-e-diplomazia-scientifica/cultura/promozionelinguaitaliana/certificazioni-linguistiche>) as indicated in the Ministry of University and Research Circular. For information on the Italian language knowledge test, please visit the dedicated page: <https://www.uniroma1.it/en/notizia/italian-language-test-international-students> - <https://www.studiare-in-italia.it/studentistranieri>

2.3 - For those wishing to enrol in the English language curricula in Business Sciences (Class L-18) and Economics and Finance (Class L-33)

If you want to enrol in English curricula and you have Italian citizenship, citizenship of another EU country and citizenship of a non-EU country with a regular residence permit in Italy (non-EU equivalents), you must meet the following requirements:

- **upper secondary school diploma** obtained or to be obtained in the year 2025.
If you have a qualification obtained in a non-Italian secondary education system, you must carefully read the list of documents required for enrolment indicated on the Sapienza University of Rome website [Go to the page](#) (for non-Italian qualifications, see [Annex 2](#) of this call for application [section A2.4](#));
- **ENGLISH TOLC-E (also available in the TOLC@HOME format)** taken at Sapienza University of Rome or at any university participating in CISIA, starting from July 1, 2024, and within the deadlines set for the selection;
or
SAT (Scholastic Assessment Test) General Test, taken from January 1, 2023, and within the deadlines set for the selection, administered by the College Board and available at any SAT Centre worldwide;

Further information on the ENGLISH TOLC-E (also available in the TOLC@HOME format) and the SAT is available in [Annex 1](#) of this call for applications.

- **English language certificate at level B2 or higher**, issued by recognised institutions and currently valid <https://piattaformaenticert.pubblica.istruzione.it/pocl-piattaforma-enti-cert-web/elenco-enti-accreditati>

The certificate must be submitted to the Educational Affairs Office of the Faculty of Economics before submitting the study plan for the purpose of selecting the curriculum to enrol in, by filling in the following Google Form - <https://forms.gle/ZQQhGKqiMmwfVNBYA>

In the absence of a language certificate, enrolment will still be permitted in curricula delivered in Italian.

If you wish to choose a curriculum taught in English and **you hold citizenship of a non-EU country, reside abroad, and must apply for a student visa, you must have, in addition to the above-mentioned requirements, the following:**

- **Pre-acceptance letter** for the above-mentioned degree programmes, downloaded in .pdf format following a successful pre-selection process carried out via the address <https://www.uniroma1.it/en/admissions>
Please note: the pre-acceptance letter issued by the University does not grant any right to obtain a visa or to enrol in the degree programmes included in this call for applications.
To enrol, you must pass a selection process, according to the procedures set out in this call for applications.
- **Online pre-enrolment application** for the purpose of obtaining a student visa ("University enrolment" for the academic year 2025–2026) on the University website (<https://www.universitaly.it/>), which must be completed and submitted by June 30, 2025.
Pre-enrolment on the University website is mandatory in order to obtain a student visa.
Please note: pre-enrolment alone does not in itself grant admission to the degree programmes. To enrol, you must complete the procedures set out in this call for applications.
For information:

<https://www.studiare-in-italia.it/studentistranieri/>
<https://www.uniroma1.it/en/pagina/international-student-office>

2.4 – For applicants with a diagnosis of Specific Learning Difficulties (SpLDs)

If you have a diagnosis of Specific Learning Difficulties (SpLDs), you may request specific accommodations to take the TOLC-E or ENGLISH TOLC-E (also available in the TOLC@HOME format) or the SAT, following the procedures indicated in [Annex 3](#) of this call for applications.

For further information consult the University website [Go to the page](#).

3. Exemption from the test

The following are the cases in which it is possible to be exempted from taking the TOLC-E or ENGLISH TOLC-E (also in the TOLC@HOME format) or the SAT.

The Faculty reserves the right to assess basic knowledge through the methods it deems most appropriate, for the purpose of determining any Further Required Courses (OFAs).

3.1 – For those who have taken the Health Professions admission test

You are not required to take the TOLC-E or ENGLISH TOLC-E (also in the TOLC@HOME format) or the SAT if, in the academic year 2025–2026, you took the Health Professions admission test at Sapienza University of Rome and obtained a score equal to or higher than 20. In this case, you must request the enrolment payment slip from the Student Affairs Office of the chosen degree programme and follow the instructions provided in [section 8](#).

3.2 – For candidates changing from another degree programme at Sapienza University of Rome

You are not required to take the TOLC-E or ENGLISH TOLC-E (also in the TOLC@HOME format) or the SAT if you are already enrolled at Sapienza University of Rome and have earned at least 9 ECTS credits in the Scientific-Disciplinary Sectors SECS-S/06 and from MAT/01 to MAT/09.

In this case, you must submit a degree programme change application and complete enrolment by following the instructions described in [section 8.3](#).

3.3 – For candidates transferring from another Italian University and who meet the requirements

You are not required to take the TOLC-E or ENGLISH TOLC-E (also in the TOLC@HOME format) or the SAT if you are enrolled at another university in a bachelor's degree programme in Degree Classes L-18 or L-33.

In this case, you must complete enrolment by following the instructions described in [section 8.4](#).

3.4 - For candidates holding a degree

You are not required to take the TOLC-E or ENGLISH TOLC-E (also in the TOLC@HOME format) or the SAT if you hold an Italian academic qualification.

In this case, you must complete enrolment by following the instructions described in [section 8.5](#).

3.4 – For candidates with a certificate of disability/invalidity

You are not required to take the TOLC-E or ENGLISH TOLC-E (also in the TOLC@HOME format) or the SAT if you have a recognised disability pursuant to Article 3, paragraphs 1 or 3, of Law No. 104 of February 5, 1992, or a certified disability status.

To complete enrolment, follow the instructions provided on the website of Sapienza University of Rome [Go to the page](#).

4. Calendar and deadlines

The procedures indicated in the “What to do” column must be completed within the deadlines specified in the “When” column.

What to do	When
Take the TOLC-E or ENGLISH TOLC-E or the SAT*	By October 30, 2025
Register on Infostud Pay the €10 fee	from July 2, 2025 to October 30, 2025
If you have taken the SAT, send the SAT Score Report to the Student Affairs Office at the following email address: segrstudenti.economia@uniroma1.it	By October 30, 2025
Pay the first instalment of enrolment tuition fees (if applicable)	From September 1, 2025 and by November 6, 2025

*The following are valid:

- TOLC-E (also available in the TOLC@HOME format) taken between January 1, 2024, and the deadline indicated for the selection;
- ENGLISH TOLC-E (also available in the TOLC@HOME format) taken between July 1, 2024, and the deadline indicated for the selection;
- SAT taken from January 1, 2023, and by the deadline indicated for each selection;

Please Note

If you take the test within the specified deadline but do not pay the €10.00 fee by the same deadline, you will not be allowed to access the degree programme.

If you pay the €10.00 fee within the specified deadline but do not take the TOLC-E, ENGLISH TOLC-E, or SAT within the same deadline, you will not be allowed to access the degree programme.

If you take the test:

1. on the same day you pay the €10.00 fee
- or
2. after paying the €10.00 fee, you must wait 72 hours before proceeding with enrolment.

5. Registration for the TEST

5.1 - TOLC registration

To register for the TOLC-E or ENGLISH TOLC-E (also available in the TOLC@HOME format), you must visit the website <https://www.cisiaonline.it/en>, where you will also find the registration procedures and the test schedule. Please read [Annex 1](#). Registration for the TOLC-E or ENGLISH TOLC-E (also in the TOLC@HOME format) requires a fee of €35.00.

Please Note: during the registration phase, it is important to enter the correct tax code; in order for the test score to be recorded, the tax code entered on Infostud must match the one provided on the CISIA website.

You may register for tests organised by Sapienza University of Rome or by any other university listed in the calendar. If you take the test more than once, the highest score obtained will be considered for ranking purposes.

Registrations close approximately one week before the scheduled date of the TOLC.
(For more information, visit <https://guide.cisiaonline.it/it/DateTolc>).

5.2 - SAT registration

To register for the SAT (Scholastic Assessment Test) General Test and submit your test score, follow the instructions provided in Annex 1 ([section A1.6](#)).

6. Infostud registration

To register on Infostud, you must enter your personal data in the form available on the Sapienza University of Rome website at the following link:

<https://www.uniroma1.it/en/pagina-strutturale/students>

If you hold **Italian** citizenship, SPID or CIE credentials are required.

Please Note

If you are already registered on Infostud, you must check or enter your email address on the IdM dashboard by logging in with your SPID/CIE credentials or with your student ID number and password <https://idm.uniroma1.it/>

The tax code entered on the CISIA website at the time of registration for the TOLC-E or ENGLISH TOLC-E (also in the TOLC@HOME format) must match the one entered on Infostud; otherwise, it will not be possible to acquire the test score.

The email address entered on Infostud at the time of registration must be correct and valid, and must be checked regularly throughout the procedure, as it will be used for any communications from the University.

7. Payment of the €10 fee

The €10 fee must be paid online only, by credit card, and is required for the TOLC result to be recorded in the Sapienza systems.

To make the payment:

- Log in to Infostud <https://www.uniroma1.it/en/pagina-strutturale/students> with your Spid or CIE access credentials (if you hold non-Italian citizenship, log in with student ID number/password);
- Click on “Bachelor’s and Master’s Degree Programmes”
- Click on “Admission to programmes”;
- Enter the code **14613**
- Go to Continue and the Next;
- Click on Direct payment (PagoPA).

Payment of the fee must be made by **direct payment** (online, by credit card).

For further information on payment methods, please consult the dedicated page at the following link <https://www.uniroma1.it/en/pagina/payment>

The €10 fee will not be refunded under any circumstances.

8. Enrolment

Enrolment is completed by paying the first instalment of the enrolment tuition fee for the academic year 2025–2026, to which a €16.00 stamp duty and the regional tax must be added.

The enrolment procedure is described on the page available at the following link:

<https://www.uniroma1.it/it/node/24689>

The code to be entered is the one corresponding to the degree program you wish to enrol in:

DEGREE PROGRAMME	CLASS	CODE
Management and Corporate Law (Latina campus)	L-18	33436
Business sciences	L-18	33437
Economics of Innovation (Rieti campus) – inter-university programme with the University of Tuscia	L-18	33435
Economics (Inter-university programme with the Unitelma Sapienza University of Rome – delivered entirely online)	L-33	33412
Economics and Finance	L-33	33438

During the procedure, it is possible to indicate any conditions for exemption from enrolment tuition fees and the regional tax. The €16.00 stamp duty is required in all cases.

It is extremely important at this stage to have obtained the 2025 ISEE calculation for the right to academic education, in order to benefit from the exemptions and reductions based on this indicator (see [Annex 4](#)).

Information on amounts and benefits for those with tax residence in Italy is available at the following link:
<https://www.uniroma1.it/en/pagina/tuition-fees-and-benefits>

Information on amounts for those with **tax residence abroad** is available on the Sapienza University of Rome website, on the dedicated page. [Go to the page](#)

Payment of tuition fees must be made directly online, by credit card.
For further information on payment methods, please consult the web page:
<https://www.uniroma1.it/en/pagina/payment>

Students enrolling in the Bachelor's Degree Program **in Economics**, in collaboration with the Unitelma Sapienza University of Rome (online university), are required to pay, in addition to the regional tax, a fixed attendance fee of €1,600.00 for the academic year 2025–2026, regardless of income.
Enrolment is completed by paying the first instalment of the enrolment tuition fees for the academic year 2025–2026, amounting to €800.00, to which the regional tax (if applicable) and the €16.00 stamp duty must be added.
It is not possible to request a refund of these fees in the event of receiving a Laziodisco scholarship.

8.1 – Enrolment deadline

If you have taken the TOLC-E or ENGLISH TOLC-E (also in the TOLC@HOME format) and hold either an Italian or non-Italian qualification, to enrol, you must pay the first instalment of the enrolment tuition fees between **September 1, 2025, and November 6, 2025.**

If you have taken the SAT and hold either an Italian or a non-Italian qualification, and intend to enrol in one of the degree programmes with a curriculum taught in English, you must:

- Log in to Infostud with your credentials;
- Click on Profile>Isee> Acquire Isee (only if your tax residence is in Italy);
- Indicate any conditions for exemption from enrolment tuition fees and the regional tax
send the **SAT Score Report** to the Student Affairs Office at the email address segrstudenti.economia@uniroma1.it **by October 30, 2025**, requesting the generation of the enrolment fee payment slip;
- pay the first instalment of the university enrolment tuition fees between **September 1, 2025, and by Thursday, November 6, 2025**, using the following procedure:
- Log in to Infostud with your credentials;
- Click on Payment slips and the on Generated Payment slips;
- Pay the sum online through PagoPA (direct payment).

You may attend classes even before paying the first instalment.

8.2 – For candidates with a non-Italian educational qualification

If you hold a qualification obtained within a non-Italian secondary education system, you must follow the enrolment instructions provided on the website of Sapienza University of Rome.
[Go to the page](#). Also read the information indicated in Annex 2, [section A2.4](#)

8.3 – For candidates who have to change from another degree programme at Sapienza University of Rome

If you have an active enrolment in another degree programme at Sapienza University of Rome and wish to request recognition of the exams taken in your current programme, you must submit a degree programme change application with exam recognition using the form titled “*Passaggio di corso con riconoscimento esami*,” available on the university website in the “Downloads” section of the following page:
<https://www.uniroma1.it/it/node/28758>.

The degree programme change application must be submitted by email no later than the deadline for payment of the enrolment tuition fees indicated in [section 8.1](#), including among the recipients both the Student Affairs Office of your current programme and that of the programme you intend to enrol in (see [section 11](#)).

Please Note: once the degree programme change application has been submitted, you will no longer be allowed to sit exams for your current programme.

8.4 – For candidates who have to transfer from another Italian university

If you have an active enrolment in a degree programme at another Italian university and wish to request recognition of the exams taken in your current programme, you must pay the enrolment tuition fees for the new degree programme you intend to join no later than the deadline indicated in [section 8.1](#), and submit a transfer application to your current University.

Within ten days of paying the fees, you must send the following to the email address of the Student Affairs Office (see section 11):

- the incoming transfer form, available on the university website in the “Downloads” section of the following page <https://www.uniroma1.it/en/pagina/student-forms>
- a copy of the outgoing transfer application submitted to your current university.

The Student Affairs Office will generate the incoming transfer fee payment slip, which you must pay via Infostud.

Please Note: after paying the incoming transfer fee, you will no longer be allowed to sit exams for your previous degree programme.

8.5 – For candidates with an Italian academic qualification

If you already hold a degree obtained from an Italian university and wish to request a programme shortening or the recognition of university credits earned during your previous degree programme, you must submit a stamped request (€16.00) to the Student Affairs Office (see [section 11](#)) no later than **November 6, 2025**, following this procedure:

- pay enrolment tuition fees in compliance with the procedures indicated in [section 8](#);
- activate your institutional email address following the instructions provided on the university website at the following page <https://www.uniroma1.it/it/node/24443>;
- submit a ticket to the Student Affairs Office of your degree programme via <https://tts.uniroma1.it/otrs/customer.pl> by selecting the service Programme shortening (“Abbreviazione di corso”) and completing the corresponding form.

If you obtained your degree from a university other than Sapienza, you must also attach a self-certification of the qualification held, including a list of exams taken, corresponding grades, Scientific-Disciplinary Sectors (SSDs), and credits.

The request will be evaluated by the competent Faculty bodies.

8.6 – For candidates with a non-Italian educational qualification

If you hold a qualification obtained within a non-Italian university system and wish to request a programme shortening or the recognition of university exams taken abroad, you must follow the instructions provided on the dedicated page of the Sapienza University of Rome website [Go to the page](#). Please also read the information provided in Annex 2, [section A2.6](#)

9. Withdrawal from enrolment

If, after paying the enrolment tuition fees, you wish to withdraw from the degree programme, you must follow this procedure:

- activate your institutional email address following the instructions provided on the university website at the following page <https://www.uniroma1.it/en/pagina/email-google-apps>;
- log in to the ticketing platform at collegati <https://tts.uniroma1.it/otrs/customer.pl> select the Student Affairs Office corresponding to your degree programme, choose the service Withdrawal from studies (“*Rinuncia agli studi*”), complete the relevant form, and attach the receipt of payment for the stamp duty.

9.1 - For candidates who are citizens of a non-EU country, hold a residence permit for study purposes and withdraw from enrolment

If you are a citizen of a non-EU country and, in light of an entry visa for study purposes, you hold a residence permit for study purposes, by withdrawing from enrolment at Sapienza University or other **Universities you will lose the requirements for residency in Italy and therefore your residence permit for study purposes will be revoked**. In order to re-enrol, you will have to return to your country of origin and complete the pre-enrolment procedures through the University online platform (<https://www.universitaly.it/>) no later than June 30, 2025.

10. Further Required Courses (OFAs)

Further Required Courses (OFA) will be assigned to applicants who obtain a score lower than:

- 9/36 in the TOLC-E or ENGLISH TOLC-E;

- 960/1600 in the SAT (only for the two English-taught curricula: Business Sciences (Degree Class L-18) and Economics and Finance (Degree Class L-33)).

The Faculty organises a dedicated remedial programme that includes:

- 1) Mathematics preparatory courses held before the start of classes (September 1–12, 2025);
- 2) Online knowledge alignment courses available on the Moodle platform;
- 3) Tests for fulfilling the OFAs held in the months of May, June, July, September, October, and December.

The OFAs are considered fulfilled either by passing the **foundation Mathematics exam** within the first academic year, i.e., by the September 2026 exam session, or by passing the assessment test after completing the remedial course on Moodle developed by the Faculty.

The course provides a variety of learning materials: video lectures, slides, exercises, and self-assessment quizzes.

OFA remedial sessions are scheduled to begin in April 2026.

These activities are open to all students and are strongly recommended for those who, although having achieved a score equal to or above 9/36 in the TOLC-E or ENGLISH TOLC-E and 960/1600 in the SAT, feel they have gaps or weaknesses in their mathematics preparation.

The procedures for participating in remedial courses, for taking the Further Required Courses test (OFA test) and all other news regarding Further Required Courses will be published in the Attendance section of the degree programme's page, in the course catalogue <https://corsidilaurea.uniroma1.it/en>

Failure to fulfil the OFA requirement will result, starting from the academic year 2026–2027, in the impossibility of taking exams relating to years beyond the first.

11. Information and useful contact information

This call for applications is published on the degree programme webpage, within the course catalogue: <https://corsidilaurea.uniroma1.it/en>

Any notices and updates will also be published on the same degree programme webpage.

Student Affairs Office of the Faculty of Economics – Rome campus and Rieti campus	
Location	Via del Castro Laurenziano, 9 - Rome
Opening hours	Monday, Wednesday, Friday, from 8.30 to 12.00 noon Tuesday and Thursday from 14.30 to 16.30 The Office will be closed from August 11 to August 16
E-mail	segrstudenti.economia@uniroma1.it
Teams	segreteria studenti economia (during opening hours)
Student Affairs Office of the Faculty of Economics – Latina campus	
Location	Via XXIV Maggio, 7
Opening hours	Monday, Wednesday, Friday, from 8.30 to 12.00 noon Tuesday and Thursday from 14.30 to 16.30 The Office will be closed from August 11 to August 16
E-mail	segrstudenti.pololatina@uniroma1.it

CIAO - Centro informazioni accoglienza orientamento	
Location	Piazzale Aldo Moro, 5 – 00185 Rome Rectorate Building, portico side
Opening hours	From Monday to Friday, from 9.30 to 17.00 The Office will be closed from August 11 to August 16
E-mail	ciao@uniroma1.it
HELLO – International Student Help Desk	
Location	Piazzale Aldo Moro, 5 – 00185 Rome Rectorate Building, portico side
Opening hours	From Monday to Friday, from 9.30 to 17.00 The Office will be closed from August 11 to August 16
E-mail	hello@uniroma1.it
International Student Office	
Location	Piazzale Aldo Moro, 5 – 00185 Rome General Services Building - staircase C - II floor
Opening hours	Monday, Wednesday, Friday, from 8.30 to 12.00 noon Tuesday and Thursday from 14.30 to 16.30 The Office will be closed from August 11 to August 16
E-mail	studentistranieri@uniroma1.it
Unit for Students with Disabilities and Specific Learning Difficulties (SpLDs)	
Location	Piazzale Aldo Moro, 5 – 00185 Rome Law Building, ground floor, rear entrance
Disabilities	servizio.disabilita@uniroma1.it https://www.uniroma1.it/it/pagina/disabilita-e-dsa The Office will be closed from August 11 to August 16
SpLDs	servizio.dsa@uniroma1.it https://www.uniroma1.it/it/pagina/disabilita-e-dsa The Office will be closed from August 11 to August 16
Contacts for the admission test	testaccesso.inclusione@uniroma1.it https://www.uniroma1.it/it/pagina/disabilita-e-dsa The Office will be closed from August 11 to August 16

Annex 1. - TOLC-E, ENGLISH TOLC-E (also in the TOLC@HOME format) and SAT

Those who are enrolled in the fourth or fifth year of upper secondary school, or who have already obtained the corresponding diploma, are eligible to take the TOLC-E or ENGLISH TOLC-E (also in the TOLC@HOME format).

A1.1 - TOLC-E

The **TOLC-E** or **ENGLISH TOLC-E** is an assessment test designed to evaluate readiness for university studies; it is administered on the digital platform managed by the Interuniversity Consortium for Integrated Access Systems (CISIA).

These are individual tests, different for each candidate, consisting of questions selected automatically and randomly from the CISIA TOLC-E or ENGLISH TOLC-E database through specific software. All versions of the TOLC-E or ENGLISH TOLC-E generated have a similar or comparable level of difficulty.

The CISIA TOLC-E or ENGLISH TOLC-E database, which contains the questions used in the test, is protected and validated by national scientific committees established by CISIA.

More information on the structure of the test is available on the website <https://www.cisiaonline.it/en> (<https://www.cisiaonline.it/en/tolc/tolc-e/structure-and-syllabus>) (www.cisiaonline.it/area-tematica-english-tolc-economia/home-english-tolc-e/), and practice tests and positioning tests (PPS) for the TOLC-E or ENGLISH TOLC-E are also available here (https://allenamento.cisiaonline.it/utenti_esterni/login_studente.php).

The TOLC-E or ENGLISH TOLC-E can be taken either at Sapienza University of Rome or at any of the other test centres participating in CISIA, on the dates and sessions listed on the website <https://www.cisiaonline.it/en>; Each test day is divided into multiple sessions; the venue and time of the test will be provided at the time of registration on the CISIA portal. **Therefore, when registering, you must specify the test venue.**

Please Note: registration closes approximately one week before the scheduled test date.

The TOLC-E or ENGLISH TOLC-E registration receipt, printed from the CISIA website, must be presented on the day of the test in order to access the exam room.

The test may be retaken only once per calendar month, regardless of the test centre or delivery mode.

A1.2 - TOLC-E or ENGLISH TOLC-E in the TOLC@HOME format

CISIA has developed a procedure called TOLC@HOME, following the declaration of the national state of emergency on January 31, 2020, and the issuance of Decree-Law No. 6 of February 23, 2020, containing urgent measures for the containment and management of the COVID-19 epidemiological emergency.

The TOLC-E or ENGLISH TOLC-E in TOLC@HOME mode allows the test to be administered regularly from students' homes and is entirely identical to the standard TOLC-E or ENGLISH TOLC-E.

The TOLC-E or ENGLISH TOLC-E in TOLC@HOME mode is held on the dates and during the sessions published on the website <https://www.cisiaonline.it/en>.

A1.3 – Registration procedures for the TOLC-E or ENGLISH TOLC-E (also in the TOLC@HOME format)

Registration for the **TOLC-E or ENGLISH TOLC-E test (also in the TOLC@HOME format)** is carried out online on the CISIA portal at <https://www.cisiaonline.it/en> and requires a fee of **€35.00**.

Please Note: during the registration process, it is essential to enter the **correct tax code**; in order for the test score to be recorded, the tax code entered on Infostud must match the one entered on the CISIA website.

A1.4 – Structure and assessment of the test

The TOLC-E (also in the TOLC@HOME format) consists of **36 questions divided into 3 sections**. The sections are **Logic, Verbal Comprehension, and Mathematics**.

The test also includes an English language section, consisting of 30 questions, for which an additional 15 minutes are provided.

The result of the English section does not affect the evaluation thresholds set for passing the TOLC-E (also in the TOLC@HOME format) or for the assignment of *OFAs*.

SECTIONS	NO. OF QUESTIONS	TIME AVAILABLE
LOGIC	13 QUESTIONS	30 MINUTES

VERBAL COMPREHENSION	10 QUESTIONS	30 MINUTES
MATHEMATICS	13 QUESTIONS	30 MINUTES
TOTAL	36 QUESTIONS	1 HOUR AND 30 (90 MINUTES)
ENGLISH	30 QUESTIONS	15 MINUTES
TOTAL WITH ENGLISH	66 QUESTIONS	1 HOUR AND 45 (105 MINUTES)

The topics covered in the test are listed in a syllabus available at the following address:

<https://www.cisiaonline.it/area-tematica-tolc-economia/struttura-della-prova-e-syllabus/>

The result of each individual test, excluding the section on English language proficiency, is determined by the number of correct, incorrect, and unanswered responses, assessed as follows:

- **1 point for each correct answer,**
- **0 points for each unanswered question**
- **a penalty of 0.25 points for each incorrect answer**

No penalty is given for incorrect answers in the English language section. The score is calculated by awarding 1 point for each correct answer and 0 points for both incorrect and unanswered questions.

The ENGLISH TOLC-E (also available in the TOLC@HOME format) includes the same sections for score calculation purposes, but does not include the English language section.

A1.5 – Test result

The result of the **TOLC-E** or **ENGLISH TOLC-E** taken in person is available immediately after the end of the test, on the same terminal used to take the test; it can also be viewed and downloaded in the “test results” section of the CISIA website, by logging into your “reserved test area” using the credentials used to register on the portal.

The result of the **TOLC-E** or **ENGLISH TOLC-E taken in the TOLC@HOME format** may be displayed immediately after the test ends, but it will be recognised as official, and the certificate will be available for download only from 7:00 p.m., 48 hours after the end of the TOLC@HOME. You can access it from your “reserved test area” on the CISIA website using the same credentials used to register on the portal.

The TOLC-E or ENGLISH TOLC-E (also in the TOLC@HOME format) may be retaken multiple times in order to achieve a score above the required threshold or to avoid being assigned Further Required Courses (OFAs), **but no more than once per calendar month.**

A1.6 - SAT General test

The SAT (Scholastic Assessment Test) General Test (hereinafter, SAT) is a test used in admission procedures for colleges and universities worldwide.

Administered in English, the SAT includes a **Reading Test**, a **Writing and Language Test**, and a **Math Test**. It is managed by the College Board. Further information, such as test dates, fees, testing locations, and deadlines, is available on the College Board website: <https://collegereadiness.collegeboard.org/>. The breakdown of the number of questions and the time allotted for each section is provided in the table below.

Test	Number of questions/activities	Time available
Reading	52	65 minutes
Writing and language	44	35 minutes
Math test – no calculator	20	25 minutes
Math test – calculator	38	55 minutes
Total	154	180 minutes (3 hours)

After taking the test, you will receive a score (**SAT Total Score**) that summarises your performance across the test sections. The score is reported on a scale from **400 to 1600** and combines the **Evidence-Based Reading and Writing score** and the **Math score** (each on a 200–800 scale).

The score report also provides additional information based on further sub-scores.

This score is required for the admission procedure and determines whether Further Required Courses (*OFAs*) will be assigned, as outlined in [section 10](#).

If you take the SAT more than once starting **from January 1, 2023**, the highest score among those you have requested the College Board to send to **Sapienza University of Rome by October 30, 2025**, will be considered.

You must send your SAT scores to Sapienza via the College Board using the following Higher Education Institution Code:

Higher Ed. Institution code	Name of the institution
9038	Sapienza University of Rome

SAT Scores can be submitted directly via the College Board website

<https://collegereadiness.collegeboard.org/sat/scores/sending-scores/how-to-send>

SAT scores must be received by the university by **October 30, 2025**.

We therefore recommend that you carefully check the SAT Score submission times on the College Board website <https://collegereadiness.collegeboard.org/>

Annex 2. - Non-Italian citizenship and/or educational qualification obtained within a non-Italian education system

A2.1 – Candidates with EU citizenship and candidates with non-EU citizenship holding a residence permit in Italy (EU equivalents)

The general procedures of the call for applications apply to:

- EU citizens or citizens from one of the following countries: Norway, Iceland, Liechtenstein, Switzerland, Republic of San Marino, Vatican City State;
- Non-EU citizens who hold one of the following residence permits issued by the Italian government:
 - o EU long-term resident's residence permit;
 - o Residence permit for employment or self-employment;
 - o Residence permit for family reasons;
 - o Residence permit for political asylum, subsidiary protection or special reasons;
 - o Residence permit for religious reasons;
 - o Residence card Article 50 TEU - Art 18.4 EU-UK withdrawal agreement
- Non-EU citizens who have been legally residing in Italy for at least one year and hold an upper secondary school qualification obtained in Italy that gives access to the chosen degree programme;
- Non-EU citizens who are enrolled in a degree programme at an Italian university, hold a valid residence permit for study purposes and intend to apply for a transfer or a degree programme change (for years subsequent to the first year of enrolment);
- Non-EU citizens who are part (themselves or a parent or spouse) of the staff serving in foreign diplomatic missions and international organisations based in Italy, accredited to the Italian State or the Holy See. Their residence permit for diplomatic reasons must be submitted.

If you have a student residence permit in Italy issued for an Italian language course or to spend a period of exchange/mobility, follow the instructions laid down in [section A2.3](#).

A2.2 – Dual citizenship

If you have dual citizenship, one of which is Italian or of another EU country, the Italian citizenship or the one of another EU country prevail (Law 218 of May 31, 1995, art. 19, paragraph 2) and therefore in order to enrol on the degree programme indicated in this call for applications, you must follow the instructions provided for EU citizens and non-EU citizens regularly holding a residence permit in Italy (EU equivalents).

A2.3 – Non-EU citizenship, residence abroad and student visa application

If you are a citizen of a non-EU country, reside in a country other than Italy, and do not meet the requirements indicated in [section A2.1](#), you must apply for a student visa in order to enrol in the degree programme specified in this call for applications, as outlined in [section 2.2](#).

If you are a citizen of a non-EU country and hold a residence permit for study purposes in Italy issued for attending an Italian language course or for participating in an exchange/mobility programme, you must return to your country of origin and apply for a student visa in order to enrol in the degree programme specified in this call for applications, as indicated in [section 2.2](#).

For further information on the residence permit for study purposes, please consult the dedicated page <https://www.uniroma1.it/en/pagina/residence-permit-study-purposes>.

A2.4 – Enrolment for candidates with a non-Italian educational qualification

Candidates who hold an educational qualification awarded within a non-Italian secondary education system, to enrol by the deadlines provided in [section 8.1](#), must:

- Scan the documents indicated on Sapienza University's website, on the dedicated page, into a single

file. [Go to the page \(3. Mandatory documents for enrolment – For Bachelor's Degree courses and Single-Cycle Degree courses\).](#)

- **Send** the file created to the Hello- International Student Office at the email address studentistranieri@uniroma1.it by compulsorily stating in the subject line of the email the following wording: "Ready for enrolment + degree programme code and name + student ID number + surname and name of the student".
- **Pay** the university enrolment tuition fees within the deadlines set out in [section 8.1](#) following the specific instructions available at <https://www.uniroma1.it/en/pagina/infostud-enrolment>

The document below is available for further information on qualifications awarded by a non-Italian secondary education system that are eligible for access to higher education. This document lists most of the countries from which Sapienza University of Rome received the highest number of enrolment applications:

https://www.uniroma1.it/sites/default/files/field_file_allegati/entry_requirements_for_qualifications_awarded_by_non-italian_education_systems.pdf 0.pdf

Once the administrative checks have been completed, the "Hello - International Student Office" reserves the right to request additional documentation if it deems it necessary or to deny admission to the programme due to a lack of requirements.

Any further updates or information are available on the International Student Office page:

<https://www.uniroma1.it/en/pagina/international-student-office> or by contacting: studentistranieri@uniroma1.it.

A2.5 – “Marco Polo” Project

If you have Chinese citizenship, participate in the "Marco Polo" project for Sapienza University of Rome, and have submitted a pre-enrolment application to the Italian Diplomatic-Consular Representations in China, you can participate in the selection process for places reserved for the **"Marco Polo"** project.

Specific indications are available on the website of the Ministry of University and Research at <http://www.studiare-in-italia.it/studentistranieri/>

A2.6 – Degree programme shortening for candidates with a non-Italian academic qualification

Candidates who hold an academic qualification obtained within a non-Italian academic system and wish to request a degree programme shortening or the recognition of university exams taken abroad must submit a request with a €16.00 revenue stamp to the International Student Office within 30 days from the date of enrolment:

Procedure:

- complete enrolment and pay enrolment tuition fees according to the procedures indicated in [section 8](#);
- activate your institutional e-mail address in compliance with the procedures indicated on the university website on the following page <https://www.uniroma1.it/en/pagina/email-google-apps>;
- submit a ticket to the International Student Office <https://tts.uniroma1.it/otrs/customer.pl> by filling in the application/request form, and uploading the documents indicated on Sapienza University's website, on the dedicated page. [Go to the page \(14. Degree programme shortening\).](#)

Once the administrative checks have been completed, the "Hello - International Student Office" reserves the right to request further documentation if it deems it necessary and to refuse the application for recognition if it lacks the necessary conditions.

Any further updates and information can be found on the International Student Office page <https://www.uniroma1.it/en/pagina/international-student-office> or by contacting: studentistranieri@uniroma1.it.

Once the necessary checks on the submitted foreign qualifications have been completed, the request will be forwarded by the Hello - International Student Office to the relevant Student Affairs Office for administrative processing.

The assessment of the request will be carried out by the competent Faculty bodies.

Annex 3. – Services for SpLDs – Specific Learning Difficulties

A3.1 – Requests for SpLDs accommodations for the TOLC

If you have a diagnosis of a Specific Learning Difficulty (SpLD), pursuant to Law No. 170/2010 and Ministerial Decree No. 5669/2011, and require specific accommodations to take the TOLC based on the type of SpLD, **you must declare your condition** when registering on the CISIA portal.

In this case, the following is granted:

- additional time equal to 30% more than the standard time allocated for the TOLC;
- use of a basic (non-scientific) calculator, depending on the certification provided.

If you indicate Sapienza University as the test venue where you intend to take the TOLC, you must upload the required statements and certifications proving your SpLD condition using a specific document upload form provided by CISIA, which will forward the documentation to Sapienza University of Rome.

Requests must be submitted strictly by the TOLC registration deadline and must be accompanied by a valid SpLD certification issued by the National Health Services (S.S.N.), or by specialists and facilities accredited by the same.

You will be able to verify the assignment of accommodations within the TOLC delivery platform.

If the documents submitted do not specify the accreditation of the facilities or specialists who issued the certification, you must include a note with the relevant accreditation confirmation details.

The SpLD certification must be detailed and clearly written, including nosographic codes and an explicit reference to the SpLD diagnosis (related to reading and/or writing and/or calculation).

If the diagnosis was issued for a minor, it must be no more than three years old.

A3.2 – Request for SpLDs accommodations for the SAT

If you have a diagnosis of a Specific Learning Difficulty (SpLD), you are entitled to specific accommodations and compensatory measures during the SAT. Some of the available accommodations include extended time, extra and extended breaks, and reading or vision support tools.

All accommodations must be approved by the College Board's Services for Students with Disabilities (<https://accommodations.collegeboard.org/>).

The approval process may take several weeks; therefore, you are strongly advised to submit your request well in advance.

Further information is available at:

<https://collegereadiness.collegeboard.org/sat/register/special-circumstances/students-with-disabilities>.

A3.3 – SpLD certificate for candidates residing abroad

If you reside in a foreign country and have a diagnosis of a Specific Learning Difficulty (SpLD), in order to benefit from accommodations during the test, you must submit a legalised certification, when required by current international regulations, issued in your country of residence, attesting to the SpLD condition. The certification must be accompanied by a sworn translation by an official translator, or by a translation certified as conforming to the original text by Italian diplomatic or consular authorities, in either Italian or English.

The certification must be sent to: testaccesso.inclusione@uniroma1.it

Annex 4 – Isee for the right to academic education

The ISEE (Equivalent Economic Situation Indicator) for the right to academic education is required to obtain a reduction in university enrolment tuition fees (the lower the ISEE value, the lower the amount to be paid).

The calculation of the ISEE for university financial aid must be requested through Tax Advice Centres (CAF) after January 15, 2025, and at least 30 days before the relevant deadlines (see [section 8.1](#)).

Students who hold a PIN code or SPID digital identity (the unique code for accessing all digital services of the Public Administration) may also request the calculation of the 2025 ISEE directly online by submitting the DSU (Single Substitute Declaration) on the INPS website (www.inps.it).

Students who hold foreign citizenship and/or declare income earned abroad and therefore cannot provide an ISEE certificate are subject to a fixed tuition fee based on their country of origin.

See the dedicated page at the following link: <https://www.uniroma1.it/en/pagina/tuition-fees-and-benefits>