

# Faculty of Civil and Industrial Engineering

# ACADEMIC YEAR 2025-2026

Call for applications for admission to the English language bachelor's degree in

# Sustainable Building Engineering (Rieti campus)

Class: L-23

Bachelor's Degree in English language with admission test



#### RECTOR'S DEGREE no. 1683/2025

## THE RECTOR

HAVING REGARD TO	the Ministerial decree of October 22, 2004, no. 270 and subsequent
	integrations and amendments;
HAVING REGARD TO	Ministerial Decree No. 1648 of December 19, 2023

## ORDERS

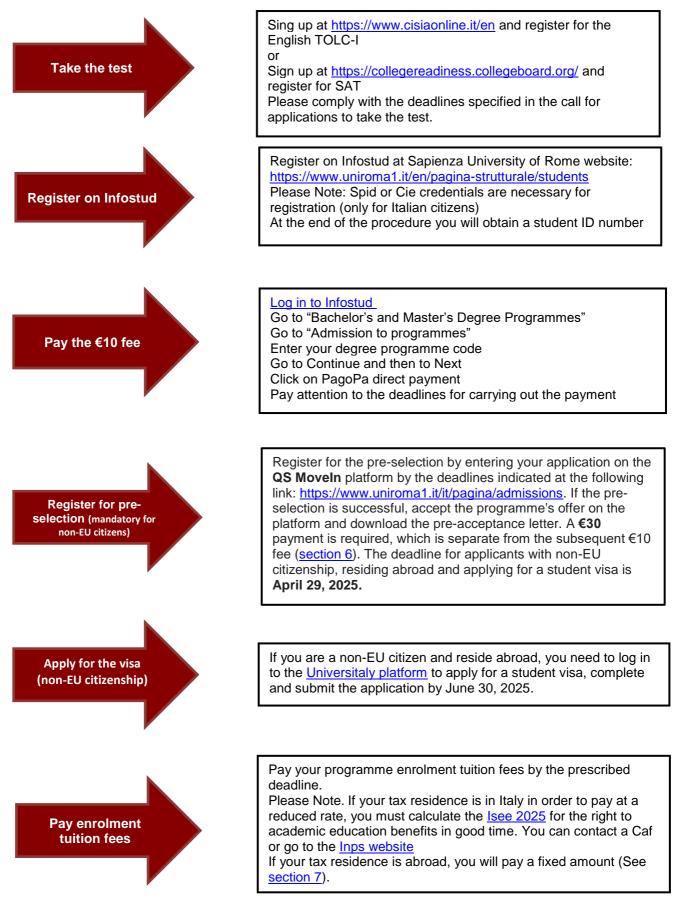
The publication of the call for applications regulating the access procedures for the academic year 2025-2026 to the three-year bachelor's degree with admission test, delivered in English, in **Sustainable Building Engineering**.

The attached call for applications constitutes an integral part of this decree, which will be acquired for collection in the relevant records.

Rome, June 9, 2025

undersigned by THE RECTOR

# **REMEMBER THESE STEPS**



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# 1. Admission to the degree programme

To access the English-language bachelor's degree programme in **Sustainable Building Engineering** you must: - take the English TOLC-I also in TOLC@HOME mode or the SAT (see section 4);

- register for pre-selection (compulsory only if you have non-EU citizenship and reside abroad)
- apply for a student visa if you are a non-EU citizen and reside abroad;
- pay the €10 fee; (see section 6);
- pay enrolment tuition fees (<u>see section 7</u>).

#### **Please Note**

You must use the **same e-mail address** for all platforms included in the procedure:

- CISIA or College Board, for taking the admission test
- Move-IN, for the pre-selection;
- Infostud, for payment of fees due to the University.

Please verify the accuracy of the email address provided and check your inbox periodically.

# 2. Requirements and conditions

# 2.1 - For Italian, EU or non-EU citizens with a valid residence permit in Italy (EU equivalents)

If you hold one of the citizenships listed below:

- Italian;

or

- EU country other than Italy;
- non-EU countries and a valid residence permit in Italy (Art. 26 of Law no. 189/2002) you must meet the requirements below:
- a. upper secondary school diploma obtained or to be obtained in the year 2025.

If you have a degree obtained in a non-Italian secondary education system, you must carefully read the list of required documents on the Sapienza University of Rome website <u>Go to the page</u> (for non-Italian educational qualifications see Annex 2 of this call for applications <u>section A2.5</u>);

- **b.** adequate proficiency in English language of at least B2 level according to the Common European Framework of Reference for Languages (CEFR). See <u>Annex 5</u> to find out if you meet the requirements.
- c. ENGLISH TOLC-I (also in TOLC@HOME mode) CISIA online test taken from July 1, 2024, and by the selection deadline;

**SAT** (Scholastic Assessment Test) General Test, administered by the College Board, which can be taken at any SAT Centre in the world, from January 1, 2023, and within the selection deadlines.

Further information on the ENGLISH TOLC-I (also TOLC@HOME mode) and SAT tests can be found in <u>Annex 1</u> of the present call for applications.

## 2.2 - For non-EU citizens applying for a student visa

If you have non-EU citizenship (or if you have Chinese citizenship and have applied for pre-enrolment in the "Marco Polo" project for Sapienza University of Rome in the 2024/2025 academic year), reside abroad and need to apply for an incoming student visa, you must meet the following requirements:

- a. Upper secondary school diploma obtained or to be obtained in the year 2025. If you have a qualification obtained from a non-Italian secondary school system, you must carefully read the list of documents required for enrolment indicated on the Sapienza University of Rome website <u>Go to the page</u> (for non-Italian educational qualifications please see Annex 2 of the present call for applications <u>section A2.5</u>);
- **b.** adequate proficiency in English language of at least B2 level according to the Common European Framework of Reference for Languages (CEFR). See <u>Annex 5</u> to find out if you meet the requirements.

ENGLISH TOLC-I (also in TOLC@HOME mode) - CISIA online test - taken from July 1, 2024, and by the C. selection deadline;

or

SAT (Scholastic Assessment Test) General Test, administered by the College Board, which can be taken at any SAT Centre in the world, from January 1, 2023 and within the selection deadlines.

Further information on the ENGLISH TOLC-I (also TOLC@HOME mode) and SAT tests can be found in Annex 1 of the present call for applications.

- d. Pre-acceptance letter to the degree programme in Sustainable building engineering - downloaded in .pdf format following the successful outcome of the pre-selection carried out at https://www.uniroma1.it/it/pagina/admissions and confirmation of the offer included therein. Pre-acceptance by the University does not confer any right to obtain a visa;
- online pre-enrolment application, for the purpose of obtaining an entry visa for study purposes e "Universitv enrolment" for the academic vear 2025-2026, on the Universitaly website (https://www.universitaly.it/) completed and sent compulsorily by June 30, 2025. Pre-enrolment on the Universitaly website is mandatory in order to obtain the student entry visa.

Please Note: pre-enrolment alone does not allow admission to degree programmes. To enrol, you must complete the procedures set out in this call for applications.

For information:

https://www.studiare-in-italia.it/studentistranieri/ https://www.uniroma1.it/it/node/24774

## 2.3 – For candidates with certified disability/invalidity

You do not have to take the ENGLISH TOLC-I (also in TOLC@HOME mode) or the SAT if you have a disability recognised in accordance with Article 3, paragraphs 1 or 3 of Law no. 104 of February 5, 1992, or a certified invalidity. Any Further Required Courses (OFAs) will be verified and assigned by the Faculty in the methods it deems most appropriate.

To proceed with enrolment, follow the instructions on the University website Go to the page.

## 2.4 – For candidates with a SpLD diagnosis – Specific Learning Difficulties

If you have a diagnosis of specific learning difficulty, you can request specific aids to take the ENGLISH TOLC-I (also in TOLC@HOME mode) or the SAT with the procedures indicated in Annex 3 of this call for applications. For further information please consult the University website Go to the page.

# 3. Calendar and deadlines

The procedures indicated in the "What to do" column must be carried out within the deadlines specified in the "When" column.

What to do	When
Take the ENGLISH TOLC-I (also in the TOLC@HOME mode) or the SAT	ENGLISH TOLC-I: from July 1, 2024 to October 30, 2025 According to the test schedule published on the CISIA website SAT: from January 1, 2023 to October 30, 2025
Register on Infostud Pay the €10 fee	From July 2, 2025, to October 30, 2025
Send the SAT Score Report to the Student Affairs Office at the email address segretudenti.ingegneria@uniroma1.it	By October 30, 2025

Pay the first instalment of enrolment tuition fees (if due)	From September 1, 2025 and by November 6, 2025
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#### Please note

If you take the test by the deadline but do not pay the €10.00 fee by the same deadline, you will not be able to enrol.

If you pay the €10.00 fee by the deadline but do not take the ENGLISH TOLC-I (including the TOLC@HOME mode) or the SAT by the same deadline, you will not be allowed to enrol.

If you take the ENGLISH TOLC-I:

- the same day on which you pay the €10,00 fee;
- or
  - after having paid the €10,00 fee

To proceed with enrolment you will have to wait 72 hours.

# 4. Registration for TOLC or SAT

To register for the ENGLISH TOLC-I (also in the TOLC@HOME mode) you must visit the website <u>https://www.cisiaonline.it/en</u>, where the registration modalities and the test schedule are also indicated. Please also read <u>Annex 1</u> carefully.

Registration closes approximately one week before the day identified for the TOLC (read more on page <u>https://guide.cisiaonline.it/it/DateTolc</u>).

To register for the SAT (Scholastic Assessment Test) General Test and submit your test result please follow the instructions in Annex 1 (section A1.5).

# 5. Infostud registration

To register to Infostud you will have to enter your data in the form available on the Sapienza University of Rome website at the following link <u>https://www.uniroma1.it/en/pagina-strutturale/students</u> If you have Italian citizenship, Spid or Cie credentials are required.

#### **Please Note**

**If you already have an Infostud registration** you have to verify/enter your email address on the Idm dashboard, logging in with your Spid/Cie credentials or with your student ID number and password <a href="https://idm.uniroma1.it/">https://idm.uniroma1.it/</a>

The tax code entered on the Cisia website when registering for the ENGLISH TOLC-I (also in TOLC@HOME mode) must match the one entered on Infostud otherwise it will be impossible to acquire the score obtained in the test.

The e-mail address entered on Infostud at the time of registration must be correct and valid and must be consulted at all times during the stages of the procedure as it will be used for any notifications from the University.

# 6. Payment of the €10 fee

To pay the €10 fee:

- Log in to Infostud with your credentials <u>https://www.uniroma1.it/en/pagina-strutturale/students;</u>
- Click on "Bachelor's and Master's Degree Programmes";
- go to "Admission to programmes";
- enter the code **33482**;

- Go to Continue and then Next;
- Click on Direct Payment (PagoPA). Payments are only allowed online, with credit card.

For further information on payment methods, please consult the dedicated page at the following link <u>https://www.uniroma1.it/en/pagina/payment</u>

The €10 fee cannot be refunded under any circumstances.

# 7. Enrolment

Final enrolment in the degree programme is obtained by paying the first instalment of the enrolment tuition fees for the academic year 2025-2026, plus the stamp duty of €16.00 and the regional tax. The instructions for payment can be found at the following link <u>https://www.uniroma1.it/en/pagina/infostud-enrolment</u>

The code to be entered is **33482.** 

During the procedure, you can enter any conditions for exemption from tuition fees and regional tax. The €16.00 stamp duty applies in all cases.

It is extremely important at this stage to have obtained the Isee 2025 calculation for the right to academic education in order to qualify for the exemptions and benefits provided according to this indicator (see <u>Annex 4</u>).

Information on the rates and benefits for those with **tax residence in Italy** can be found at the following link: <u>https://www.uniroma1.it/en/pagina/tuition-fees-and-benefits</u>

Information on the rates for individuals with **tax residence abroad** can be found on the Sapienza University of Rome website, on the dedicated page. <u>Go to the page</u>.

The payment of fees is to be made by direct payment (online, by credit card).

For further information on payment methods see https://www.uniroma1.it/en/pagina/payment

## 7.1 – Deadlines for enrolment

If you have taken the ENGLISH TOLC-I (also in TOLC@HOME mode) and have an Italian or foreign educational qualification, you must pay the first instalment of your university tuition fees from September 1, 2025 and by Thursday 6 November 2025 in order to enrol.

If you have taken the SAT and have an Italian or foreign qualification, to enrol you must:

- Log in to Infostud with your credentials;
- Click on Profile>Isee> Acquire Isee (only if your tax residence is in Italy);
- enter any conditions for exemption from tuition fees and regional tax
- send the Sat Score Report to the Student Affairs Office to the email address segrstudenti.ingegneria@uniroma1.it by October 30, 2025, requesting the generation of the payment slip for tuition fees;
- pay the first instalment of university tuition fees from **September 1, 2025**, and **by Thursday 6 November 2025 according to the following procedure:**
- log in to Infostud with your credentials;
- click on Payment slips ("Bollettini") and then on Generated payment slips;
- pay the sum online through PagoPA (direct payment).

If you like, you can **attend classes** even before making the tuition fee payment.

# 7.2 – For candidates with an educational qualification from a non-Italian secondary education system

If you have an educational qualification from a non-Italian secondary education system, you must follow the instructions on the Sapienza University of Rome website to enrol <u>Go to the page</u>. Also read the information in Annex 2, section A2.5.

# 7.3 - For candidates who have to change from another Sapienza University degree programme

If you are actively enrolled in another Sapienza University of Rome degree programme and wish to request recognition of the exams taken in the degree programme of origin, you must submit an application for a degree programme change using the form "Degree programme change with exam recognition" (*"Passaggio di corso con riconoscimento esami"*) available on the university website, in the Downloads section of the following page https://www.uniroma1.it/en/pagina/student-forms.

The degree programme change application must be sent by e-mail no later than the deadline for payment of enrolment tuition fees indicated in <u>section 7.1</u> by including as recipients both the Student Affairs Office of the degree programme to which you belong and the Student Affairs Office of the degree programme you wish to enrol in (see <u>section 10</u>).

Please Note: after submitting your application, you will not be able to sit exams in your degree programme of origin.

## 7.4 – For candidates who have to make a transfer from another Italian university

If you are actively enrolled in a degree programme at another Italian university and you wish to request recognition of the exams taken in your degree programme of origin, you must pay the enrolment tuition fees for the new chosen degree programme no later than the deadline indicated in <u>section 7.1</u> and submit a transfer application in your University of origin.

Within ten days after payment of the tuition fees, you must send via email to the Studen Affairs Office Entro (see section 10):

- the incoming transfer form available on the university website, in the Downloads section of the following page <a href="https://www.uniroma1.it/en/pagina/student-forms">https://www.uniroma1.it/en/pagina/student-forms</a>

- the copy of the outbound transfer application submitted to the university of origin.

The Student Affairs Office will generate the incoming transfer payment slip that you will have to pay from Infostud.

Please Note: after submitting your application, you will not be able to sit exams in your degree programme of origin.

## 7.5 – For candidates with an Italian academic degree

If you already have a degree from an Italian university and wish to apply for a degree programme shortening or the recognition of university credits (ECTS) acquired during your previous degree programme, you must submit a  $\in$ 16.00 stamped application to the Student Affairs Office (see <u>section 10</u>) no later than **November 6, 2025**, following this procedure.

- pay enrolment tuition fees in compliance with the procedure indicated in section 7;

- activate your institutional e-mail address as indicated on the University website at <a href="https://www.uniroma1.it/en/pagina/email-google-apps">https://www.uniroma1.it/en/pagina/email-google-apps</a>;

- send a ticket to the Student Affairs Office of your degree programme <u>https://tts.uniroma1.it/otrs/customer.pl</u> by selecting the Degree Programme Shortening ("*Abbreviazione di corso*") service and filling in the relevant form. If you obtained your degree at a university other than Sapienza University of Rome, you must also enclose self-certification of your degree, indicating the exams taken, relative marks, Scientific-Disciplinary Sectors (SSD) and credits (ECTS).

The application will be assessed by the competent Faculty bodies.

## 7.6 – For candidates with a non-Italian academic educational qualification

If you have an educational qualification obtained in a non-Italian university system and wish to request a degree programme shortening or the recognition of university exams taken abroad, you must follow the instructions on the Sapienza University of Rome website on the dedicated page <u>Go to the page</u>. Also read the information in Annex 2, section A2.6.

# 8. Withdrawal from enrolment

If, after having paid tuition fees, you wish to withdraw from the degree programme, you must follow this procedure:

- activate your institutional e-mail address as indicated on the University website at <a href="https://www.uniroma1.it/en/pagina/email-google-apps">https://www.uniroma1.it/en/pagina/email-google-apps</a>;
- log in to the ticket platform <a href="https://tts.uniroma1.it/otrs/customer.pl">https://tts.uniroma1.it/otrs/customer.pl</a> select the Student Affairs Office to which your degree programme belongs; select the Withdrawal from Studies ("*Rinuncia agli studi*") service, fill in the relevant form and attach the stamp duty payment receipt.

# Withdrawal from studies for non-EU candidates with a residence permit for study purposes

If you are a non-EU citizen, hold a residence permit for study purposes and withdraw from enrolment at Sapienza University of Rome or another university, you lose the requirements for staying in Italy and your residence permit is consequently revoked.

In this case, you will have to return to your home country and complete the pre-selection procedure on the QS Moveln platform by April 29, 2025 (link: <u>https://www.univoma1.it/en/admissions</u>) and the pre-enrolment procedure via the Universitaly online platform (<u>https://www.universitaly.it/</u>) by June 30, 2025.

# 9. Further Required Courses (OFAs)

Further Required Courses (OFAs) in Mathematics are given to those who score less than:

- **18/50** in the ENGLISH TOLC-I (also in the TOLC@HOME mode);
- **800/1600** in the SAT test.

Further Required Courses are deemed to have been met by:

- passing the relevant remedial test (OFA test) - the dates and procedures for the remedial tests will be published in the Attendance section of the degree programme's page, in the course catalogue and on the Faculty's website <a href="https://www.ing.uniroma1.it/en">https://www.ing.uniroma1.it/en</a> or

- passing the Mathematics exam.

The degree programme organises mathematics consolidation courses in English, held by tutors, aimed both at completing the Further Required Courses and attending first-year courses.

The procedures for participating in remedial courses, for taking the Further Required Courses test (OFA test) and all other news regarding Further Required Courses will be published in the Attendance section of the degree programme's page, in the course catalogue <u>https://corsidilaurea.uniroma1.it/en</u>

Failure to complete any Further Required Course entails the impossibility, as from the academic year 2026-2027, of taking exams relating to years subsequent to the first.

# 10. Information and useful contact information

This call for applications is published on the degree programme's webpage, within the course catalogue <a href="https://corsidilaurea.uniroma1.it/en">https://corsidilaurea.uniroma1.it/en</a>

Any notices and updates will also be published on the degree programme page.

Student Affairs Office of the Faculty of Civil and Industrial Engineering				
Location	Rome, Città Universitaria, Piazzale Aldo Moro, 5 Building CU23, Forensic Medicine, staircase C, third floor			
Opening hours	Monday, Wednesday, Friday, from 8.30 to 12.00 noon Tuesday and Thursday from 14.30 to 16.30 <b>The office will be closed from August 11 to August 16</b>			
E-mail	segrstudenti.ingegneria@uniroma1.it			
Teams	segreteriastudenti ici (during opening hours)			

CIAO - Centro informazioni accoglienza orientamento					
Location	Piazzale Aldo Moro, 5 – 00185 Rome Rectorate building, portico side				
Opening hours	From Monday to Friday, from 9.30 to 17.00 The office will be closed from August 11 to August 16				
E-mail	ciao@uniroma1.it				
HELLO - International stud	dent help desk				
Location	Piazzale Aldo Moro, 5 – 00185 Rome Rectorate building, portico side				
Opening hours From Monday to Friday, from 9.30 to 17.00 The office will be closed from August 11 to August 16					
E-mail	hello@uniroma1.it				
International Student Offic	e e				
Location	Piazzale Aldo Moro, 5 – 00185 Rome General Services Building - staircase C - II floor				
Opening hours	Monday, Wednesday, Friday, from 8.30 to 12.00 noon Tuesday and Thursday from 14.30 to 16.30 <b>The office will be closed from August 11 to August 16</b>				
E-mail	studentistranieri@uniroma1.it				
Unit for Students with Dis	abilities and Specific Learning Difficulties (SpLDs)				
Location	Piazzale Aldo Moro, 5 – 00185 Rome Law Building, ground floor, rear entrance				
Disabilities	<u>servizio.disabilita@uniroma1.it</u> <u>https://www.uniroma1.it/it/pagina/disabilita-e-dsa</u> The office will be closed from August 11 to August 16				
Specific Learning Difficulties	servizio.dsa@uniroma1.it https://www.uniroma1.it/it/pagina/disabilita-e-dsa The office will be closed from August 11 to August 16				
Contacts for the Admission test	testaccesso.inclusione@uniroma1.it https://www.uniroma1.it/it/pagina/disabilita-e-dsa The office will be closed from August 11 to August 16				

# Annex 1. TOLC and SAT tests

# A1.1 - ENGLISH TOLC-I (also in the TOLC@HOME mode)

The **ENGLISH TOLC-I** is an assessment test designed to determine preparation for studies; it is delivered on the computerised platform managed by the *Consorzio Interuniversitario Sistemi Integrati per l'Accesso* (CISIA). It consists of individual tests, which differ from one student to another, consisting of questions selected automatically and randomly from the CISIA ENGLISH TOLC-I database by means of software; all the ENGLISH TOLC-I tests generated have a similar or at least comparable level of difficulty. The CISIA ENGLISH TOLC-I database containing the questions used for the test is protected and validated by national scientific committees set up by CISIA.

On the <u>https://www.cisiaonline.it/en</u> website, you may find more information on the test organisation. For further information please see: https://www.cisiaonline.it/area-tematica-english-tolc-ingegneria/home-english-tolc-i/

The ENGLISH TOLC-I in TOLC@HOME mode allows the test to be taken regularly at the students' homes and is identical to the ENGLISH TOLC-I.

The ENGLISH TOLC-I in TOLC@HOME mode is taken on the dates and sessions listed on the website <u>https://www.cisiaonline.it/en.</u>

## A1.2 – Registration methods to the ENGLISH TOLC-I (also in the TOLC@HOME mode)

You can take the **ENGLISH TOLC-I** (also in **TOLC**@HOME mode) if you are enrolled in the fourth or fifth year of upper secondary school or have obtained the relevant diploma.

Registration for the ENGLISH TOLC-I (also in TOLC@HOME mode) takes place online on the CISIA portal at <u>https://www.cisiaonline.it/en</u> and requires a € 35.00 fee.

Please note: during the registration phase, it is necessary to pay attention to entering the **correct tax code**; the tax code entered on Infostud and on the CISIA website must match for the acquisition of the test score.

## A1.3 – Structure and assessment of the test

The ENGLISH TOLC-I (also in TOLC@HOME mode) consists of 50 questions divided into 4 sections: Mathematics, Logic, Sciences, Reading Comprehension.

SECTIONS	NUMBER OF QUESTIONS	TIME AVAILABLE
MATHEMATICS	20 QUESTIONS	50 MINUTES
LOGIC	10 QUESTIONS	20 MINUTES
SCIENCES	10 QUESTIONS	20 MINUTES
READING COMPREHENSION	10 QUESTIONS	20 MINUTES
TOTAL	50 QUESTIONS	110 MINUTES

## A1.4 – Results of the ENGLISH TOLC-I (also in the TOLC@HOME mode)

The result of each ENGLISH TOLC-I (also in TOLC@HOME mode), with regard to the sections Mathematics, Logic, Science and Reading Comprehension is determined by the number of correct, wrong and ungiven answers, resulting in an overall score, derived from

Bonus/malus	Criterium (Mathematics, Logic and Reading Comprehension)		
+1 point	Correct answer		
0 points	Ungiven answer		

–0.25 points	Wrong answer	
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The result obtained in the in-person ENGLISH TOLC-I is available immediately after the end of the test, on the same computer terminal assigned for the test; it can be viewed and downloaded in the "test results" section of the CISIA website, by accessing your "test reserved area" with the credentials you used to register on the portal.

The score obtained in TOLC@HOME mode, immediately viewable on the screen at the end of the test, will be recognised as official and made available, subject to verification of non-compliance of test performance in accordance with the CISIA "TOLC Participants" regulations, within 48 hours from the day after the test date. Candidates who have taken the test correctly, following the rules and behaviour indicated in the regulations, will have their TOLC@HOME result recognised/validated and will be able to access the resulting certificate within 48 hours from the day after the test was taken.

The TOLC (also in the TOLC@HOME mode) may be repeated several times in order to obtain a result above the threshold required or to avoid the assignment of Further Required Courses (OFAs), **but no more than once a month.** 

## A1.5 - SAT General test

The Scholastic Assessment Test (SAT) General Test (hereafter SAT) is a test used in admission procedures at colleges and universities worldwide. Administered in English, the SAT includes a **Reading Test**, a **Writing and Language Test**, and a **Math Test**. It is administered by the **College Board**: further information such as the test schedule, required payments, test locations, and deadlines can be found on the College Board website: https://collegereadiness.collegeboard.org/. The distribution of the number of questions and the time available for each section are shown in the table below.

Test	Number of questions/activities	Time available		
Reading	52	65 minutes		
Writing and language	44	35 minutes		
Math test – no calculator	20	25 minutes		
Math test – calculator	38	55 minutes		
Total	154	180 minutes (3 hours)		

After taking the test, you will obtain a score (SAT Total Score) that summarises the results of the test sections. The score is reported on a scale from 400 to 1600 and combines the **Evidence-Based Reading and Writing score** and the **Math score** (each on a 200-800 scale). The score report provides further information based on additional sub-scores.

This score is necessary for the admission procedure and determines whether or not you will be given Further Required Courses in accordance with the indications in <u>section 9</u>.

If you take the SAT more than once after January 1, 2023, the best score obtained among those you have asked the College Board to send to Sapienza University of Rome by October 30, 2025, will be considered.

You will have to send, through the College Board, the SAT Scores to Sapienza University of Rome via the Higher Education Institution Code below:

Higher Ed. Institution code	Name of the institution		
9038	Sapienza University of Rome		

SAT Scores can be submitted directly via the College Board website <u>https://collegereadiness.collegeboard.org/sat/scores/sending-scores/how-to-send</u> SAT scores must be received by the university **by October 30, 2025.**  We therefore recommend that you carefully check the SAT Score submission times on the College Board website <a href="https://collegeneadiness.collegeboard.org/">https://collegeneadiness.collegeboard.org/</a>

### A1.6 - Methodological note and concordance table between SAT and ENGLISH TOLC-I

In order to make the results of the admission tests considered in this call for applications comparable, a **single score** expressed in **hundredths** will be used. The conversion is based on the following formulae. Considering

- $T_{\text{ENGLISH TOLC-I}}^{\min}$  equal to 0
- T<sup>max</sup><sub>ENGLISH TOLC-I</sub> equal to the maximum score obtainable with the ENGLISH TOLC-I, i.e. 50
- T<sub>ENGLISH TOLC-I</sub> equal to the score obtained by the candidate through the ENGLISH TOLC-I

the unified score is calculated as follows:

$$T = \begin{cases} 0 & \text{if } T_{\text{ENGLISH TOLC-I}} \leq T_{\text{ENGLISH TOLC-I}}^{\min} \\ T_{\text{ENGLISH TOLC-I}} \times \frac{\left(T_{\text{ENGLISH TOLC-I}}^{\max} - T_{\text{ENGLISH TOLC-I}}^{\min}\right)}{100} & \text{otherwise.} \end{cases}$$

Considering

- $T_{\rm SAT}^{\rm min}$  equal to 600
- $T_{\text{SAT}}^{\text{max}}$  equal to the maximum score obtainable with the SAT, i.e. 1600,
- *T*<sub>SAT</sub> equal to the score obtained by the candidate through the SAT,
- the unified score is calculated as follows:

$$T = \begin{cases} 0 & \text{if } T_{\text{SAT}} \leq T_{\text{SAT}}^{\min} \\ T_{\text{SAT}} \times \frac{\left(T_{\text{SAT}}^{\max} - T_{\text{SAT}}^{\min}\right)}{100} & \text{otherwise.} \end{cases}$$

The resulting concordance tables are provided below.

#### Concordance table for the ENGLISH TOLC-I

E TOLC-I	т								
≤ 0	0	10	20	20	40	30	60	40	80
0.25	0.5	10.25	20.5	20.25	40.5	30.25	60.5	40.25	80.5
0.5	1	10.5	21	20.5	41	30.5	61	40.5	81
0.75	1.5	10.75	21.5	20.75	41.5	30.75	61.5	40.75	81.5
1	2	11	22	21	42	31	62	41	82
1.25	2.5	11.25	22.5	21.25	42.5	31.25	62.5	41.25	82.5
1.5	3	11.5	23	21.5	43	31.5	63	41.5	83
1.75	3.5	11.75	23.5	21.75	43.5	31.75	63.5	41.75	83.5
2	4	12	24	22	44	32	64	42	84
2.25	4.5	12.25	24.5	22.25	44.5	32.25	64.5	42.25	84.5
2.5	5	12.5	25	22.5	45	32.5	65	42.5	85
2.75	5.5	12.75	25.5	22.75	45.5	32.75	65.5	42.75	85.5
3	6	13	26	23	46	33	66	43	86
3.25	6.5	13.25	26.5	23.25	46.5	33.25	66.5	43.25	86.5
3.5	7	13.5	27	23.5	47	33.5	67	43.5	87
3.75	7.5	13.75	27.5	23.75	47.5	33.75	67.5	43.75	87.5
4	8	14	28	24	48	34	68	44	88
4.25	8.5	14.25	28.5	24.25	48.5	34.25	68.5	44.25	88.5
4.5	9	14.5	29	24.5	49	34.5	69	44.5	89
4.75	9.5	14.75	29.5	24.75	49.5	34.75	69.5	44.75	89.5
5	10	15	30	25	50	35	70	45	90
5.25	10.5	15.25	30.5	25.25	50.5	35.25	70.5	45.25	90.5
5.5	11	15.5	31	25.5	51	35.5	71	45.5	91
5.75	11.5	15.75	31.5	25.75	51.5	35.75	71.5	45.75	91.5
6	12	16	32	26	52	36	72	46	92
6.25	12.5	16.25	32.5	26.25	52.5	36.25	72.5	46.25	92.5
6.5	13	16.5	33	26.5	53	36.5	73	46.5	93
6.75	13.5	16.75	33.5	26.75	53.5	36.75	73.5	46.75	93.5
7	14	17	34	27	54	37	74	47	94
7.25	14.5	17.25	34.5	27.25	54.5	37.25	74.5	47.25	94.5
7.5	15	17.5	35	27.5	55	37.5	75	47.5	95
7.75	15.5	17.75	35.5	27.75	55.5	37.75	75.5	47.75	95.5
8	16	18	36	28	56	38	76	48	96
8.25	16.5	18.25	36.5	28.25	56.5	38.25	76.5	48.25	96.5
8.5	17	18.5	37	28.5	57	38.5	77	48.5	97
8.75	17.5	18.75	37.5	28.75	57.5	38.75	77.5	48.75	97.5
9	18	19	38	29	58	39	78	49	98
9.25	18.5	19.25	38.5	29.25	58.5	39.25	78.5	49.25	98.5
9.5	19	19.5	39	29.5	59	39.5	79	49.5	99
9.75	19.5	19.75	39.5	29.75	59.5	39.75	79.5	49.75	99.5
								50	100

#### Concordance table for the SAT

SAT	т	SAT	т	SAT	т	SAT	т	SAT	т
≤ 600	0	800	20	1000	40	1200	60	1400	80
610	1	810	21	1010	41	1210	61	1410	81
620	2	820	22	1020	42	1220	62	1420	82
630	3	830	23	1030	43	1230	63	1430	83
640	4	840	24	1040	44	1240	64	1440	84
650	5	850	25	1050	45	1250	65	1450	85
660	6	860	26	1060	46	1260	66	1460	86
670	7	870	27	1070	47	1270	67	1470	87
680	8	880	28	1080	48	1280	68	1480	88
690	9	890	29	1090	49	1290	69	1490	89
700	10	900	30	1100	50	1300	70	1500	90
710	11	910	31	1110	51	1310	71	1510	91
720	12	920	32	1120	52	1320	72	1520	92
730	13	930	33	1130	53	1330	73	1530	93
740	14	940	34	1140	54	1340	74	1540	94
750	15	950	35	1150	55	1350	75	1550	95
760	16	960	36	1160	56	1360	76	1560	96
770	17	970	37	1170	57	1370	77	1570	97
780	18	980	38	1180	58	1380	78	1580	98
790	19	990	39	1190	59	1390	79	1590	99
								1600	100

# Annex 2 – Non-Italian citizenship and/or educational qualification obtained in a non-Italian education system

# A2.1 – Candidates with EU citizenship and candidates with non-EU citizenship holding a residence permit in Italy (EU equivalents)

The general procedures of the call for applications apply to:

- EU citizens or citizens from one of the following countries: Norway, Iceland, Liechtenstein, Switzerland, Republic of San Marino, Vatican City State

individuals with dual citizenship, one of which is from a European Union country;

- Non-EU citizens, holding one of the following residence permits issued by the Italian government:
  - EU long-term resident's residence permit;
    Residence permit for employment or self-employment:
  - Residence permit for family reasons;
  - Residence permit for political asylum, subsidiary protection or special reasons;
  - Residence permit for religious reasons;
  - Residence card Article 50 TEU Art 18.4 EU-UK withdrawal agreement
- Non-EU citizens who have been legally residing in Italy for at least one year and hold an upper secondary school qualification obtained in Italy giving access to the chosen degree programme;
- Non-EU citizens who are enrolled in a degree programme at an Italian university, hold a valid residence permit for study purposes and intend to apply for a transfer or a switch for years subsequent to their first enrolment;
- Non-EU citizens who are part (themselves or a parent or spouse) of the staff serving in foreign diplomatic missions and international organisations based in Italy, accredited to the Italian State or the Holy See. Their residence permit for diplomatic reasons must be submitted.

If you have a student residence permit in Italy issued for an Italian language course or to spend a period of exchange/mobility, follow the instructions in section A2.3.

## A2.2 – Dual citizenship

**If you have dual citizenship**, one of which is Italian or of another EU country, the Italian citizenship or that of another EU country prevails (Law 218 of May 31, 1995, art. 19, paragraph 2) and therefore in order to enrol on the degree programme indicated in this call for applications, you must follow the instructions provided for EU citizens and non-EU citizens regularly holding a residence permit in Italy (EU equivalents).

## A2.3 – Non-EU citizenship, residence abroad and student visa application

If you are a citizen of a non-EU country, reside in a country other than Italy and do not meet the requirements set out in section A2.1, you must apply for an entry visa for study purposes as set out in <u>section 2.2</u> in order to enrol in the degree programme indicated in this call for applications.

If you have non-EU citizenship and hold a residence permit for study purposes in Italy issued for an Italian language course or to spend a period of exchange/mobility, in order to enrol in the degree programme in this call for applications you must return to your country of origin and submit an application for an entry visa for study purposes as indicated in <u>section 2.2</u>.

For further information on the residence permit for study purposes, please consult the dedicated page <a href="https://www.uniroma1.it/en/pagina/residence-permit-study-purposes">https://www.uniroma1.it/en/pagina/residence-permit-study-purposes</a>.

#### A2.4 – "Marco Polo" project

If you have Chinese citizenship, are a participant of the "Marco Polo" project for Sapienza University of Rome and have submitted a pre-enrolment application to the Italian Diplomatic-Consular Representations in China, you can participate in the selection process for the places reserved for the "Marco Polo" project. Specific indications are available on the website of the Ministry of University and Research at <a href="http://www.studiare-in-italia.it/studentistranieri/">http://www.studiare-in-italia.it/studentistranieri/</a>

#### A2.5 – Enrolment for candidates with a non-Italian educational qualification

If you hold an educational qualification awarded within a non-Italian secondary education system, to enrol within the deadlines provided in <u>section 7.1</u> you must:

Scan the documents indicated on Sapienza University's website, on the dedicated page, into a single file. <u>Go to</u> the page (3. Mandatory Documents for Enrolment – Bachelor's degree courses and Single-cycle degree courses).

**Send** the file created to the Hello- International Student Office at the email address <u>studentistranieri@uniroma1.it</u> by compulsorily stating in the subject line of the email the following wording: "Ready for enrolment + degree programme code and name + student ID number + surname and name of the student".

**Pay** the university enrolment tuition fees within the deadlines set out in <u>section 7.1</u> following the specific instructions available at <u>https://www.uniroma1.it/en/pagina/infostud-enrolment</u>

The following document is available for further information on qualifications awarded by a non-Italian secondary education system that are eligible for access to higher education, this document lists most of the countries from which Sapienza University of Rome received the highest number of applications: <u>https://www.uniroma1.it/sites/default/files/field\_file\_allegati/entry\_requirements\_for\_qualifications\_awarded\_by\_non-italian\_education\_systems.pdf\_0.pdf</u>

# Once the administrative checks have been completed, the "Hello - International Student Office" reserves the right to request additional documentation if it deems it necessary or to deny admission to the programme due to lack of requirements.

Any further updates or information are available on the International Student Office page <u>https://www.uniroma1.it/en/pagina/international-student-office</u> or by contacting: <u>studentistranieri@uniroma1.it</u>.

# A2.6 – Degree programme shortening for candidates with a non-Italian academic educational qualification

Candidates who have a qualification obtained in a non-Italian academic system and wish to request a degree programme shortening or the recognition of university exams taken abroad, must submit a request with a €16.00 revenue stamp to the International Student Office within 30 days of the date of enrolment in accordance with the following procedure:

- complete enrolment and pay enrolment tuition fees according to the procedures indicated in section 7
- activate your institutional e-mail address in compliance with the procedures indicated on the university website on the following page <a href="https://www.uniroma1.it/en/pagina/email-google-apps">https://www.uniroma1.it/en/pagina/email-google-apps</a>;
- send a ticket to the International Student Office <u>https://tts.uniroma1.it/otrs/customer.pl</u> by filling in the application/request form, and uploading the documents indicated on Sapienza University's website, on the dedicated page. <u>Go to the page (14. Degree programme shortening)</u>

# Once the administrative checks have been completed, the "Hello - International Student Office" reserves the right to request further documentation if it deems it necessary and to refuse the application for recognition if it lacks the necessary conditions.

Any further updates and information can be found on the International Student Office page <u>https://www.uniroma1.it/en/pagina/international-student-office</u> or by contacting: <u>studentistranieri@uniroma1.it</u>.

Once the necessary checks on the submitted foreign qualifications have been completed, the request will be forwarded by the Hello - International Student Office to the relevant Student Office for administrative processing.

The evaluation of the request will be carried out by the competent Faculty bodies.

# Annex 3. – Services for Specific Learning Difficulties (SpLDs)

# A3.1 – Requesting SpLDs aids for the TOLC

If you have a diagnosis of SpLD, pursuant to Law No 170/2010 and Ministerial Decree No 5669/2011, and you require special aids for the TOLC, **you must declare your condition** when registering on the CISIA portal.

In this case, you are allowed to:

- extra time equal to 30% more than that defined for the TOLC;
- a basic non-scientific calculator depending on the certification submitted

If you indicate Sapienza University of Rome as the venue at which you intend to carry out the TOLC, you will have to enter the attestations and certifications necessary to prove your SpLD status through a special document upload form provided by CISIA, which will forward the documentation to Sapienza University of Rome.

**Applications must be received by the TOLC enrolment deadline** and must be accompanied by appropriate SpLD certification issued by NHS facilities or by specialists and facilities accredited by the same. You will be able to check the allocation of aids within the TOLC delivery platform.

If the attached documents do not specify the accreditation of the facilities **or specialists** that issued the certification, a note must be added with the data confirming this accreditation.

The SpLD certification must be articulate and clear, with reference to nosographic codes and the explicit wording of the Specific Learning Difficulty (in reading and/or writing and/or calculation).

The diagnosis must have been issued no more than three years previously if made for minors.

## A3.2 – Requesting SpLDs aids for SAT

If you have a diagnosis of SpLD, you are entitled to use specific compensatory aids and modalities during the SAT. Some of the aids available are: extended time, extra and extended breaks, and reading and vision aids. Aids must be approved by the College Board's Services for Students with Disabilities (https://accommodations.collegeboard.org/).

Approval can take several weeks so you should send your request well in advance.

Further information is available at:

https://collegereadiness.collegeboard.org/sat/register/special-circumstances/students-with-disabilities.

## A3.3 – Specific Learning Difficulty certificate for candidates residing abroad

If you reside abroad and have a diagnosis of Specific Learning Difficulty in order to take advantage of the aids during the test, you must present the legalised certification, when required by the international regulations in force, attesting to your Specific Learning Difficulty status issued in your country of residence, accompanied by a sworn translation by an official translator or certified as conforming to the original text by the Italian diplomatic representations, in Italian or English.

The certification must be sent to testaccesso.inclusione@uniroma1.it

# Annex 4 - Isee for the right to academic education

The Isee (*"Indicatore della situazione economica equivalente"* - Equivalent Economic Situation Indicator) for the right to academic education is necessary to obtain a reduction in the amount of tuition fees (the lower the Isee value, the lower the amount to be paid).

The calculation of the Isee for the right to academic education must be requested from Tax Advice Centres (CAF) after January 15, 2025, and at least 30 days before the deadlines (see <u>section 7.1</u>)

For candidates with PIN code or SPID digital identity (unique code for access to all digital and on-line services of the Public Administration), it is also possible to request the calculation of the Isee 2025 directly on-line, by submitting the DSU (Single Substitute Declaration) on the INPS website (<u>www.inps.it</u>).

For candidates with non-Italian citizenship and/or who declare income earned abroad and are therefore unable to produce Isee certification, there is a fixed enrolment tuition fee, depending on their country of origin. See the dedicated page at <a href="https://www.uniroma1.it/en/pagina/tuition-fees-and-benefits">https://www.uniroma1.it/en/pagina/tuition-fees-and-benefits</a>

# Annex 5 – English language proficiency requirement

English language proficiency of at least level B2 according to the <u>Common European Framework of Reference</u> for <u>Languages (CEFR)</u> is required for admission to the degree programme. To prove your English language proficiency, you must meet at least one of the following requirements:

a) Have **one of the following certifications** attesting the attainment of English language proficiency at level B2:

- IELTS with a minimum score of 5.5
- TOEFL iBT with minimum score 80
- Cambridge English B2 (First certificate or higher)
- Trinity College London Integrated Skills in English ISE (level 2 or higher)
- b) Fall within one of the following cases:
  - Be an English native speaker.
  - Hold a diploma/degree in **English** issued by an accredited institution in the EU/EEA/Schengen or Australia, Canada, New Zealand, the United Kingdom and the United States;
  - Have an International Baccalaureate (IB) Diploma or a General Certificate of Education (GCE) or equivalent diploma/certificate.
  - Have a diploma/degree from an accredited institution where English is the main language of instruction.