Faculty of Pharmacy and Medicine – Information engineering, Informatics and Statistics – Medicine and Dentistry – Mathematical, Physical and Natural Sciences

ACADEMIC YEAR 2018-2019

Call for applications and admission procedures for the cross-faculty English Degree Programme in

Bioinformatics
(Class: L-2)

Restricted access Degree Programme

Degree programme code to be indicated on the admission test registration form: 28613
### Brief overview of the Call for applications

<table>
<thead>
<tr>
<th>What to do</th>
<th>See point…</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Carefully read the whole call for applications and keep it</td>
<td>All points</td>
</tr>
<tr>
<td>B. Register on Infostud</td>
<td>3</td>
</tr>
<tr>
<td>C. Print the admission test payment slip having regard to writing the</td>
<td>3</td>
</tr>
<tr>
<td>correct degree programme code</td>
<td></td>
</tr>
<tr>
<td>D. Make the payment with the payment slip (over the counter or online) at</td>
<td>3</td>
</tr>
<tr>
<td>a Unicredit branch within the deadline indicated on the payment slip and</td>
<td></td>
</tr>
<tr>
<td>keep the proof of payment</td>
<td></td>
</tr>
<tr>
<td>E. Check the date and time of the admission test and put it in your</td>
<td>2</td>
</tr>
<tr>
<td>diary</td>
<td></td>
</tr>
<tr>
<td>F. Go to CAF (Tax Assistance Centre) to have your ISEE (Equivalent</td>
<td>9</td>
</tr>
<tr>
<td>Economic Status Indicator) 2018 calculated: don’t wait until the last</td>
<td></td>
</tr>
<tr>
<td>minute because it takes several weeks for the document to be issued!</td>
<td></td>
</tr>
<tr>
<td>G. Prepare for the test</td>
<td>7</td>
</tr>
<tr>
<td>H. A few days before the test, check on the website the test room in</td>
<td>6</td>
</tr>
<tr>
<td>which you will have to take the admission test and try to properly</td>
<td></td>
</tr>
<tr>
<td>understand where it is located, so you won’t risk arriving late. Also</td>
<td></td>
</tr>
<tr>
<td>check your e-mail: you might have received information at the e-mail</td>
<td></td>
</tr>
<tr>
<td>address you gave when registering on Infostud</td>
<td></td>
</tr>
<tr>
<td>I. On the day of the test remember to take a valid identification</td>
<td>6</td>
</tr>
<tr>
<td>document, the proof of payment for the admission test, and a black</td>
<td></td>
</tr>
<tr>
<td>ball-point pen</td>
<td></td>
</tr>
<tr>
<td>J. Check the ranking on the website on the date indicated in the call</td>
<td>7.1 and 8</td>
</tr>
<tr>
<td>for applications and read the notes about Additional Learning Requirements</td>
<td></td>
</tr>
<tr>
<td>(OFA)</td>
<td></td>
</tr>
<tr>
<td>K. If you are successful you may enrol by paying the first instalment of</td>
<td>8 and 9</td>
</tr>
<tr>
<td>tuition fees, after having communicated your ISEE 2018. within the</td>
<td></td>
</tr>
<tr>
<td>deadline indicated on the payment slip that you must print from Infostud.</td>
<td></td>
</tr>
<tr>
<td>After having made the payment, you have enrolled and the only thing you</td>
<td></td>
</tr>
<tr>
<td>need to do is go to lectures</td>
<td></td>
</tr>
<tr>
<td>L. Any tuition fees benefits for the academic year 2018/2019 are</td>
<td>9</td>
</tr>
<tr>
<td>indicated at the webpage [<a href="https://www.uniroma1.it/it/pagina/tasse-">https://www.uniroma1.it/it/pagina/tasse-</a></td>
<td></td>
</tr>
<tr>
<td>contributi](<a href="https://www.uniroma1.it/it/pagina/tasse-contributi">https://www.uniroma1.it/it/pagina/tasse-contributi</a>)</td>
<td></td>
</tr>
</tbody>
</table>

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1 If you have special needs because you are disabled or have specific learning disorders you have to follow the procedures described in point 5 of this call for applications.
THE RECTOR

HAVING REGARD TO the Law 2 August 1999, No.264, containing regulations about access to degree programmes;
HAVING REGARD TO the D.M. 22 October 2004, No. 270;
HAVING REGARD TO the D.M. 16 March 2007;
HAVING REGARD TO the deliberations of the Council of the Faculty of Pharmacy and Medicine of 15 February 2018;
HAVING REGARD TO the deliberation of the Academic Senate of 17 April 2018;
HAVING REGARD TO the deliberation of the Board of Directors of 24 April 2018

ORDERS

Enrolment of students in the Degree Programme in Bioinformatics for the academic year 2018-2019 is subject to successfully passing an admission test.

1. Admission Requirements
The admission test is open to:

- Italian citizens, EU citizens wherever they may reside and non-EU citizens legally staying in Italy referred to in Article 26 of the Law No. 189/2002, that hold an Upper Secondary Education Diploma (see attachment 1) and a minimum B2 level English language certificate;

- non-EU citizens permanently resident abroad (see attachment 1), holding a student visa and a minimum B2 level English language certificate;

Students coming from other Bioinformatics Bachelor Degrees in English are not required to take the admission test if they achieved at least 24 Credits (ECTS/CFU) that can be validated for the admission to the second year. Exams that are capable of validation and valid for admission must have been achieved in the Academic Disciplines (SSD) below:

<table>
<thead>
<tr>
<th>Academic Discipline</th>
<th>Minimum number of Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT/01-09 Mathematics</td>
<td>12</td>
</tr>
<tr>
<td>FIS/01-08 Physics</td>
<td>6</td>
</tr>
<tr>
<td>CHIM/03 General and Inorganic Chemistry</td>
<td>6</td>
</tr>
<tr>
<td>CHIM/06 Organic Chemistry</td>
<td>6</td>
</tr>
<tr>
<td>BIO/13 Applied Biology</td>
<td>12</td>
</tr>
<tr>
<td>INF/01 Computer Science</td>
<td>6</td>
</tr>
<tr>
<td>SECS-S/01 Statistics</td>
<td>6</td>
</tr>
<tr>
<td>MED/01 Medical Statistics</td>
<td>6</td>
</tr>
</tbody>
</table>

In order to have their achieved Credits (ECTS/CFU) evaluated and possibly validated, students concerned must submit a request to the Pharmacy Student Affairs Office (see point 11), that will send the request to the Educational Affairs Office, the request must specify the exams taken, the number of Credits for each exam, and the program of the exam, within 12.00 of the 31 July 2018.

The University may, in any case, adopt exclusion or disqualification measures for candidates who, upon verification, turn out not to meet the requirements needed.

If these conditions do not apply, candidates must follow the procedures indicated in the points below and must take the admission test.
2. Date of the admission test and number of places available
The admission test will take place on 24 September 2018 at 10.30.
To allow the completion of all the preliminary formalities, candidates must be at the rooms they have been assigned to at 9.00.

The number of places available for Italian citizens, EU citizens wherever they may reside, and non-EU citizens legally staying in Italy referred to in Article 26 of Law No. 189/2002 is equal to 43.
The number of places available for non-EU candidates resident abroad is equal to 7.

3. Deadlines and procedures for admission test registration
Registration for the admission test is subject to the payment of a €35.00 contribution that has to be made at any Italian UniCredit Group branch from 17 July 2018 and strictly within 14 September 2018.

To make the payment you must exclusively use the personalised form available on the University’s computerized system (Infostud), following the instructions indicated at https://www.uniroma1.it/it/pagina/iscrizione-alle-prove-di-accesso-infostud.
The payment may also be made online, with a credit card payment (for further information on payment methods go to https://www.uniroma1.it/it/pagina/come-pagare): on the last day available for the payment, the online payment must be processed within the bank’s closing hours (ore 15.45).

On no account will the admission test contribution be refunded.

Please Note: keep the registration number issued by the computerized system because it is essential for the other stages of the procedure.

Important: possible communications will be sent to the e-mail address that has been given when registering on Infostud. We recommend that candidates verify the address is correct and that they constantly check their inbox. Students that are already registered on Infostud must check/enter their e-mail address using the function User Data > Change access data (“Dati utente > modifica dati accesso”).
The form is at the same time:
- self-certification of personal data;
- application to register for the selection;
- payment slip for the test registration contribution.
The proof of payment must be presented on the day of the admission test.

Applications for the admission test sent via post or payments made using different methods from those described will not be accepted.

4. Candidates holding a foreign educational qualification
In order to register for the admission test, Italian citizens, EU citizens, non-EU citizens legally staying in Italy and non-EU citizens permanently resident abroad holding a foreign qualification, must follow all the instructions indicated in point 3.
To enrol, successful candidates must necessarily go, within the prescribed deadlines (see point 8) to the Office for Students with a Foreign Qualification (see point 11) to have their educational qualification validated and the documents required by MIUR (Ministry of Education, University, and Research) verified.
Non-EU citizens permanently resident abroad must send, within the payment deadline for the admission test contribution, an e-mail to accesso_extraeu@uniroma1.it specifying the information below:
- name and surname;
- registration number;
- name of the degree programme (for which you wish to take the admission test);
- citizenship.
5. Services for disabled students and for students with Specific Learning Disorders (SLD)

Candidates with a recognised disability pursuant to article 3 of law No. 104 of 1992 or with an impairment severity rating equal to or greater than 66%, that need a tutor or any other specific assistance, or additional time to carry out the admission test, must submit an explicit request through Infostud:

Information on the procedure is available at https://www.uniroma1.it/it/pagina/disabilita-e-dsa or contacting supportidisabilidsa@uniroma1.it.

Candidates are allowed to:
- up to 50% extra time for the admission test;
- according to the certification submitted a tutor to help them with writing and/or reading,
  a Sign Language interpreter, a basic calculator, a portable video enlarger, an accessible table.

Particular cases will be examined taking account of the certifications submitted.

Requests must arrive within the registration deadline for the admission test (see point 3) and must be accompanied by an adequate certification issued by “INPS” (“Istituto Nazionale della Previdenza Sociale) or by the competent A.U.S.L. (“Azienda Unità Sanitaria Locale”).

Students with Specific Learning Disorders - SLD, referred to in law No.170/2010 and in Ministerial Decree No. 5669/2011, that, in order to carry out the admission test, need specific aids in relation to the type of SLD must submit an explicit request on the Infostud System.

Information on the procedure is available at https://www.uniroma1.it/it/pagina/disabilita-e-dsa or contacting supportidisabilidsa@uniroma1.it.

Candidates are allowed:
- 30% extra time for the admission test;
- a basic, nonscientific calculator according to the certification submitted.

Particular cases will be examined taking account of the certifications submitted.

Requests must arrive within the registration deadline for the admission test (see point 3) and must be accompanied by an adequate certification issued by units of the National Health Care System or by specialists or units accredited by the System.

The SLD certification must be detailed and clear, referral to diagnosis codes and to explicit wording of the SLD is necessary (reading disorder and/or disorder of written expression and/or mathematics disorder).

The diagnosis must have been updated after 3 years if it had been issued when the student was under 18 years old.

Please Note: students with disabilities or students with SLD resident abroad who wish to benefit from the measures mentioned above must submit a certification attesting their disability or SLD status issued in their Country of residence, accompanied by a certified translation in Italian or in English.

6. Admission test procedures and test venues

Identification procedures

The test rooms for the admission test will be published on 21 September 2018 at the Student Affairs Office of the Faculty of Pharmacy and Medicine (see point 11) and on the academic programmes catalogue https://corsidilaurea.uniroma1.it/ at the degree programme page.

Candidates are allowed to enter the test room only after identification procedures are completed: it is, therefore, obligatory to present a valid identification document and the proof of payment for the admission test registration contribution.

The time given to carry out the test is 120 minutes.

How the test takes place

a. After the identification process has been completed, each student will be given:
- a pre-printed candidate data sheet with the candidate’s personal details, the necessary space for applying a self-adhesive label with a barcode that allows matching the test paper with the candidate, and the space for the signature;
- an envelope containing the question paper and the answer sheet on which candidates will have to mark with an X the slot corresponding to the answer they believe to be correct.

Please Note: the answer sheet must be exclusively filled in with a black biro, therefore, candidates must have one with them.

b. During the admission test candidates:
- are not allowed to keep with them bags, backpacks, books, notes, paper, mobile phones, and other electronic devices;
- are not allowed to exchange information or talk to other candidates.

c. The board of supervisors during the admission test will be composed of a President, an alternate member, and of units of the administrative staff (in a variable number proportional to the number of candidates per test room).

7. Topics of the admission test and scoring criteria
The admission test has 80 multiple-choice questions with 5 answer options, only one of which is the correct answer.
Questions are organised as specified below:
20 questions for Biology;
20 questions for Chemistry;
20 questions for Mathematics;
20 questions for Physics
drafted in accordance with upper secondary school programs.

The score is attributed following the criteria indicated below:
1 point for each correct answer;
0 points for each answer not given;
-0.25 points for each wrong answer;

In the event of any tie, the candidate score that shall prevail is the one achieved, in descending order, respectively, in Biology, Chemistry, Mathematics, and Physics.

Please note: the admission test is considered as not passed when candidates get a score equal to zero or a negative score.

7.1 Additional Learning Requirements (OFA)
Successful candidates with a score below 10 in Mathematics are allowed to enrol but they will have to fulfill Additional Learning Requirements (OFA) within 31 October 2019.

Educational activities to fulfill Additional Learning Requirements (OFA) refer to Mathematics.

A Mathematics in-class course is organised to fulfill Additional Learning Requirements (OFA); this course will take place within 30 October 2019 following a timetable that will be promptly communicated. Additional Learning Requirements (OFA) are fulfilled by passing a specific test, or alternatively, by passing the first module of the exam Principles of Mathematics (within 30 October 2019).

8. Ranking publication and obligations for successful candidates and for candidates who became successful with a ranking update
The ranking will be published within 1 October 2018 on the academic programmes catalogue https://corsidilaurea.uniroma1.it/ at the degree programme page. The online
ranking will be published with registration numbers only, the name list ranking will be published at the Student Affairs Office of Pharmacy and Medicine (see point 11). Successful candidates must enrol within 8 October 2018. Candidates who do not enrol within the prescribed deadline will be deemed to have given up their place and the places they leave vacant will be given to subsequent candidates in the ranking. For this reason, ranking updates with students who became successful because of the update will be published respecting the deadline calendar below:

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>12 October 2018</td>
<td>Publication of the first list of successful candidates after ranking update</td>
</tr>
<tr>
<td>17 October 2018</td>
<td>Enrolment deadline for candidates who became successful with this ranking update</td>
</tr>
<tr>
<td>22 October 2018</td>
<td>Publication of the second list of successful candidates after ranking update</td>
</tr>
<tr>
<td>26 October 2018</td>
<td>Enrolment deadline for candidates who became successful with this ranking update</td>
</tr>
</tbody>
</table>

Any further ranking updates will be managed exclusively by the Administrative Office with e-mail communications sent to the e-mail address that candidates gave when registering on Infostud. **We recommend that candidates check the inbox of the e-mail address they gave when registering on Infostud.**

**Please Note:** candidates who became successful with ranking updates who do not carry out their enrolment within the prescribed deadline will be deemed to have given up their place and the places they leave vacant will become available for subsequent candidates in the ranking.

Enrolment procedures are indicated in point 9 (see below).

**LANGUAGE CERTIFICATE**
The documents attesting the English language level (original certificate and its photocopy that will be given to the Student Affairs Office as a certified copy) must be submitted to the Pharmacy Student Affairs Office (see point 11) within the deadline for enrolment.

**9. Enrolment procedures**
Enrolment procedures vary according to the different types of students (see below). **Enrolment is obtained by paying the first instalment of tuition fees (if owed) for the academic year 2018-2019 to which the regional fee (if owed) and the stamp duty must be added.**

Enrolment procedures, the amount of tuition fees, deadlines and rules for the presentation of the ISEE 2018 calculation, tax benefits, and payment methods are published at [https://www.uniroma1.it/it/pagina/tasse-contributi](https://www.uniroma1.it/it/pagina/tasse-contributi).

**Important:** the request for the ISEE 2018 calculation must be made at CAF (Italian Tax Assistance Centre) at least 30 days before the enrolment deadlines, that is because new regulations require more time for the certification to be issued (Dpcm 159/2014).

**Tuition fees must be paid at any Italian Unicredit S.p.a. branch or online with a credit card payment (for further information on payment methods check page [www.uniroma1.it/didattica/tasse/pagamenti-tasse](http://www.uniroma1.it/didattica/tasse/pagamenti-tasse)): on the last day available for the payment, the online payment must be processed within the bank’s closing hours (15:45).**

On the enrolment form, the corresponding degree programme code must also be indicated, this code is the same as the one specified in the present call for applications and used for the admission test registration: 28613.

**Successful candidates holding an Italian educational qualification** must make the enrolment payment, **within the deadlines indicated in point 8, using the personalised...**
form that has to be printed from the website https://www.uniroma1.it/it/pagina/infostud-immatricolazione and following the specific instructions.

To enrol, **non-EU successful candidates permanently resident abroad** must go, **within the deadlines indicated in point 8**, to the Office for Students with a Foreign Qualification (see point 11) to submit the documents required by MIUR (Ministry of Education, University, and Research). **Within the deadlines indicated in point 8**, they must make the payment printing the payment slip from https://www.uniroma1.it/it/pagina/infostud-immatricolazione and following the specific instructions.

To enrol, **successful candidates holding an educational qualification gained abroad** (Italians, EU and non-EU citizens legally staying in Italy referred to in Article 26 of Law No. 189/2002), must go to the Office for Students with a Foreign Qualification (see point 12) to have their educational qualification validated and the documents required by MIUR (Ministry of Education, University, and Research) verified, and must make, **within the deadlines indicated in point 8**, the enrolment payment, printing the payment slip from the page https://www.uniroma1.it/it/pagina/infostud-immatricolazione and following the specific instructions.

**Successful candidates already enrolled in other Degree Programmes at Sapienza University in Faculties that participate in the Bioinformatics programme** must submit their transfer application to the Student Affairs Office of the degree programme they are coming from, pay the € 65,00 contribution, as a refund for the transfer expenses, and hand in both these documents to the Pharmacy and Medicine Student Affairs Office (see point 11) **strictly within the deadlines prescribed in point 8**.

**Please Note:** after having paid the transfer contribution, students are not allowed to take exams for the degree programme they have come from.

**Successful candidates coming from other Universities** must submit their transfer application to the University they are coming from, pay the € 65,00 transfer contribution, as a refund for transfer expenses, and hand in a copy of both these documents to the Pharmacy and Medicine Student Affairs Office (see point 11) **strictly within the deadlines indicated in point 8**.

**Please Note:** after having paid the transfer contribution students are not allowed to take exams for the degree programme they have come from.

**Successful candidates who already hold an academic qualification** and wish to apply for a shortened degree programme or for the validation of credits (ECTS) achieved during the previous degree must submit, to the Pharmacy and Medicine Student Affairs Office (see point 11), a request giving it legal value by placing a €16,00 revenue stamp on it, **strictly within the deadlines indicated in point 8**. Students coming from other Universities must also attach a self-certification of the degree they hold specifying the exams taken, the related Academic Disciplines (SSD) and credits (ECTS/CFU). The assessment of the request is carried out by the Faculty’s competent bodies.

**10. Withdrawal procedure after enrolment**

Students who after having enrolled wish to withdraw from enrolment in the degree programme must go to the Student Affairs Office (see point 11) and submit a written declaration on stamp-impressed paper or on plain paper with a € 16,00 revenue stamp on it. Students who withdraw from enrolment have no right to receive a refund for the tuition fees they have already paid.

**11. Information publication and useful contact information**

The present call for applications is published on the degree programme webpage, in the academic programmes catalogue https://corsidilaurea.uniroma1.it/.

Any notices or updates will be published on the degree programme page.
Useful contact information:

**Medicine and Pharmacy Student Affairs Office**

<table>
<thead>
<tr>
<th>Location</th>
<th>Roma, Città Universitaria, P.le Aldo Moro, 5 General Services Building – Staircase B</th>
</tr>
</thead>
</table>
| Opening hours | Mon, Wed, Fri, from 8.30 to 12.00; Tue and Thu from 14.30 to 16.30  
**NB The Office will be closed from 13 to 17 August** |
| Skype | segreteria.farmacia (during front desk opening hours) |
| E-mail | segrstudenti.farmacia@uniroma1.it |

**Office for Students with a Foreign Qualification**

<table>
<thead>
<tr>
<th>Location</th>
<th>Roma, Città Universitaria, P.le Aldo Moro, 5 General Services Building staircase C II floor</th>
</tr>
</thead>
</table>
| Opening hours | Mon, Wed, Fri, from 8.30 to 12.00  
Tue and Thu from 14.30 to 16.30  
**NB The Office will be closed from 13 to 17 August** |
| Skype | settoretitololistranieri (during front desk opening hours) |
| E-mail | settoretitolostraniero@uniroma1.it |

**CIAO – HELLO Office and welcome events**

<table>
<thead>
<tr>
<th>Location</th>
<th>Roma, Città Universitaria, P.le Aldo Moro, 5 – portico of the Rectorate</th>
</tr>
</thead>
</table>
| Opening hours | From Mon to Fri, from 9.30 to 17.00  
**NB The Office will be closed from 13 to 17 August** |
| E-mail | ciao@uniroma1.it  
hello@uniroma1.it |
| Website | [https://www.uniroma1.it/it/pagina/ciao-informazioni-gli-studenti](https://www.uniroma1.it/it/pagina/ciao-informazioni-gli-studenti)  
[https://www.uniroma1.it/it/pagina/hello-welcome-office](https://www.uniroma1.it/it/pagina/hello-welcome-office) |

**Office for Students with Special Needs**

<table>
<thead>
<tr>
<th>Location/Front desk</th>
<th>Roma, Città Universitaria, P.le Aldo Moro, 5 – portico of the Rectorate</th>
</tr>
</thead>
</table>
| Opening hours | Mon-Wed-Fri from 09.30 to 13.30  
Tue-Thur from 14.30 to 16.30  
**NB The Office will be closed from 13 to 17 August** |
| E-mail | sportellodisabili@uniroma1.it, counselingdsa@uniroma1.it |
| Freephone | 800-410960 |

12. **Persons in charge of the administrative procedure and competent court**

Pursuant to articles 4, 5 and 6 of the law 241/90 the person in charge of the administrative procedure is Ms. Maria Rita Paradiso, Department Head of the Medicine and Pharmacy Student Affairs Office, and, for the information technology part, Silvia Avella, Head department of the Mesiv Sector (InfoSapienza ICT Area).

Any dispute will fall within the exclusive jurisdiction of the Courts in Rome

Rome, 25 June 2018

THE RECTOR
ATTACHMENT 1

QUOTAS AND EDUCATIONAL QUALIFICATIONS FOR ADMISSION

EU CITIZENS AND EU-EQUIVALENT CATEGORIES

For the specific purposes referred to in the present dispositions the following categories receive the same treatment as EU citizens:

• citizens from Norway, Iceland, Liechtenstein, Switzerland and the Republic of San Marino;

• foreign citizens holding an EU residence permit for long-term residents (previously known as “carta di soggiorno”) or a valid residence permit (for paid or self-employed employment, for family reasons, for asylum, for subsidiary protection, for humanitarian reasons, or for religious reasons);

• foreign citizens that have been legally staying in Italy for at least one year on the date of the presentation of the application to register for the admission tests (holding a different residence permit from the types mentioned above) that obtained an Upper Secondary education diploma in Italy;

• foreign citizens holding final diplomas issued by state schools and state-equivalent private schools located abroad or by international schools in Italy or abroad that have bilateral arrangements or special regulations for the validation of educational qualifications;

• citizens holding a valid study residence permit enrolled in previous academic years in a bachelor degree programme or second cycle degree programme at an Italian University;

• the staff of foreign diplomatic offices as well as International Organisations based in Italy - accredited either by the Italian Government or by the Holy See- along with their family members limited to husband/wife and children.

We hereby specify that in the event of candidates with dual citizenship, one of which Italian, the Italian citizenship shall prevail.

IMPORTANT: Non-EU citizens holding a residence permit for study purposes who formally withdrew from their studies at this or at other Universities lose the requirements needed to reside in Italy and have their residence permit revoked. These students must go back to their Country of origin and start the pre-registration procedures again through the competent Italian diplomatic representations for the territory following the instructions for the admission of foreign citizens legally resident abroad.

NON-EU CITIZENS PERMANENTLY RESIDENT ABROAD

Non-EU citizens permanently resident abroad, holding a study entry visa for University Enrolment (“Immatricolazione Università”) for the academic year 2018/2019, in order to be admitted to the selection tests must obligatorily pass the Italian language test, with the exception of the exoneration cases indicated in the law in force on the subject available at http://www.studiare-in-italia.it/studentistranieri/.

To fall into this category, you must have submitted regular pre-registration application, to the Italian Representation in your country, within the deadlines indicated in the information notice of the Ministry of Education, University and Research (MIUR).
CHINESE CITIZENS PARTICIPATING IN THE “MARCO POLO” PROJECT
There are specific quotas for Chinese citizens participating in the “Marco Polo” Project who submitted a preregistration application to the Italian Diplomatic-Consular Representations in China.

Specific instructions for these candidates are available on the website of the Ministry of Education, University and Research http://www.studiare-in-italia.it/studentistranieri/

EDUCATIONAL QUALIFICATIONS FOR ADMISSION
To enrol, candidates must hold at least one of the following educational qualifications:

Educational qualifications obtained in Italy
- Diploma issued by upper secondary education institutes with a 5-year official length of study
- Diploma issued by primary school teaching and art institutes with the student having successfully passed the supplementary annual course
- University Diploma
- Diploma issued by upper secondary education institutes with a 4-year official length of study for which the supplementary year is not available (currently the Primary school teaching institutes only). In this case, the student must fulfill the specific additional educational debt.

Educational qualification obtained abroad after twelve (12) years of schooling that allows, in the country where it has been obtained, University admission and admission to the selected degree programme. If the upper secondary education qualification was obtained at the end of a schooling period that is shorter than 12 years, candidates must attach:

1) The certificate attesting the partial academic studies they have already carried out. If the candidate submits a request for the shortening of the selected degree programme the exams taken must be specified and official documents on the program of the exams must be enclosed;

2) Or the post upper secondary education qualification in a non-academic upper education institute.
ATTACHMENT 2

“GENERAL DATA PROTECTION REGULATION”

Data processing controller
The data processing controller is Sapienza University of Rome; the legal representative of the University is the Rector pro tempore.
Contact details: urp@uniroma1.it; PEC: protocollosapienza@cert.uniroma1.it.

Contact details of the data protection Officer
rp@uniroma1.it; PEC: rpd@cert.uniroma1.it.

Processing purposes and legal basis
Processing of the required personal data is performed to determine the score, corresponding to each adhesive label barcode, achieved by candidates in the knowledge assessment admission tests for degree programmes.

Pursuant to Article 6 of the Regulation, processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

Nature of personal data conferral and consequence of a possible refusal
Giving the personal data, indicated in the candidate data sheet that is kept by the University at the end of each admission test, is obligatory in order to match the identification code/student/score achieved that allows the ranking preparation. Failure to obtain the data results in the candidate being excluded from the ranking.

Processing methods and processing authorised persons
Data processing is carried out, based on a computerized procedure, by units of the staff appointed by the InfoSapienza ICT Area of Sapienza University of Rome.
The indicated subjects receive from members in charge of the supervision, in separate boxes, the candidates’ test papers marked with a univocal identification code and the candidate data sheets so that they may match, based on the personal data, the test papers with the candidates and, consequently, prepare the ranking with the candidates' name list.
All data will be exclusively processed for the amount of time required for the purposes related to admission to the degree programme, including possible disputes, and in no case will the data be processed for the purpose of sending advertising materials or direct selling or else for the performance of market or commercial communication surveys.
There are no other data recipients.

Data subject rights
Data subjects have the right to obtain from the data controller or the data processor, where the conditions for it are met, the access to personal data in accordance with Article 15 of the Regulation, the rectification of said data in accordance with Article 16 of the Regulation, the erasure of the personal data concerning them in accordance with Article 17 of the Regulation or the limitation to personal data processing in accordance with Article 18 of the Regulation, or they may object to personal data processing in accordance with Article 21 of the Regulation, beyond having the right to data portability in accordance with Article 20 of the Regulation.
In the event of infringements of the provisions in the Regulation, the data subjects may lodge a complaint to the Guarantor for protection of personal data.

Additional information
We hereby inform that, once the competition is over, the data collected for the purposes related to it may be processed for the purposes related to enrolment in the degree programme, in accordance with methods that will be specified in a different specific information notice.

Taking part in the competition with the procedures described in the present call for applications entails being aware of the above-mentioned information notice.