



Academic Year 2018-2019

Admission procedures for the Masters Degree Programme with verification of requirements and of personal preparation in:

**Studi Europei**  
**European studies**  
**Degree Programme in English**  
**Faculty of Law**

Class: LM-90; code to be indicated on Infostud: 29901

### **Admission Requirements**

Access to the Masters Degree Programme in European Studies is allowed with the qualifications provided for in the applicable provisions of law. Holding a degree in the classes listed below is an admission requirement L-14 Legal Services; L-16 Public Administration; L-36 Political Science and International Relations; L-37 Social Sciences for co-operation, development, and peace, as well as holding a corresponding degree in the classes activated by virtue of the Ministerial Decree 3 November 199, No. 509. The degree programme, subject to deliberation of the competent educational unit Board, is also open to candidates holding a bachelors degree in other Ministerial Classes, masters degree programmes or 4-year degrees as long as they achieved at least 80 Credits (ECTS/CFU) in the Academic Disciplines below: IUS from 1 to 21;

SECS-P/01, SECS-P/02, SECS-P/03, SECS-P/04, SECS-P/05, SECS-P/06, SECS-P12, SPS/03, SPS/04, SPS/06, SPS/07, M-STO/02, M-STO/03, M-GGR/02, SPS/01, SPS/02, SPS/08, SPS/09, SPS/11, L-LIN/12, L-LIN/04, L-LIN/07, L-LIN/14. SECS-S/01, SECS-S/03, SECS-S/04, SECS-S/05.

Other admission qualifications for the Degree Programme are also diplomas, degrees or qualifications treated as equivalent obtained abroad.

For the purposes of admission to the degree programme an adequate knowledge of English language is also required, the threshold level required is B2 level.

Methods for the verification of personal preparation are laid down in the Degree Programme Regulation.

### **Operating Procedures**

#### **Printing the payment slip**

The application for the verification of requirements must be printed from the computerized system, Infostud, following the procedures described at

<https://www.uniroma1.it/it/pagina/infostud>

The system will create a payment slip of the amount of €10 that is, at the same time, application, self-certification of personal details and privacy consent form, the payment for it must be made within one of the dates indicated below:

14 September 2018, 15 October 2018, 14 November 2018, 14 December 2018, 14 January 2019 (date only for graduand students and for Sapienza University of Rome graduates).

The payment must be made at an Italian Unicredit branch.

The results of the applications assessment will be sent at the institutional e-mail account (if activated) or at the e-mail address given on Infostud.

#### **Students coming from other Universities**

Before making the payment, students from other Universities must register following the procedure described on the same webpage, and submit to the Student Affairs Office, within the same application deadlines prescribed for the verification of requirements, a self-certification of the educational qualification held, specifying the degree programme's Class, the exams taken and the corresponding Academic Disciplines (SSD) for each subject, and a



copy of the proof of payment for the €10 payment slip. Failure to submit the student's previous study plan or a negative result in the verification of curricular requirements leads to not being allowed to enrol in the degree programme.

#### **Students with the invitation letter**

Before making the payment, students coming from Universities abroad must register following the procedure described on the webpage and must go to the Office for Students with a Foreign Qualification to complete the enrolment process providing these documents: passport, student visa (for non-EU citizens resident abroad), an uncertified copy of the Upper Secondary School diploma translated in Italian, legalised and with declaration of value, uncertified copy of the academic degree translated and legalised with declaration of value, uncertified copy of the exams list certificate (translated in Italian, if for a degree programme in Italian) to attest the exams taken, translated and legalised, a copy of each subject's detailed program, specifying the number of hours for theoretical and practical educational activities prescribed for obtaining the qualification (translated in Italian if the masters degree programme is in Italian), the proof of payment of the 10€ payment slip for the verification of requirements.

#### **Students without the invitation letter**

Before making the payment, students from Universities abroad, must register following the procedure described on the webpage and send an e-mail to [studentistranieri@uniroma1.it](mailto:studentistranieri@uniroma1.it) attaching a copy of their passport, student visa (for non-EU citizens resident abroad), exams list certificate (translated in Italian, if for a degree programme in Italian), the academic qualification with declaration of value, the detailed programs for each subject, specifying the number of hours for theoretical and practical educational activities prescribed for obtaining the qualification, the proof of payment of the €10 payment slip for the verification of requirements. The Office for Students with a Foreign qualification will then be in charge of sending the documents to the Representative of the Faculty concerned.

#### **Graduand Students**

If laid down in the degree programme Regulation, students from Sapienza University of Rome or from other Italian Universities who have not yet graduated, without prejudice to the obligation to gain their degree within 18 January 2019 (for Sapienza University students) and within 21 December 2018 (for students from other Italian Universities), will also be allowed to apply for the verification of requirements.

#### **Single exams to fulfill requirements**

Graduates and graduand students from Sapienza University of Rome and from other Italian Universities who want to enrol in a masters degree programme of the D.M. 270/04 academic system at Sapienza University of Rome and who do not meet the related curricular requirements, may register for single courses before enrolling in the masters degree programme with a 75% price reduction for each single course. Any possible exam taken cannot be part of the bachelors degree, is not taken into account to calculate the average grade, and cannot be used for applying for a shortened degree, but is only added to the student's study plan for the above-mentioned purposes. Enrolment procedures for single courses are described in Article 41 of the Manifesto ("Manifesto generale degli studi").

#### **Additional indications**

Procedures following the requirements verification are indicated in Article 8 of the Manifesto ("Manifesto Generale degli studi") published on the University website <https://www.uniroma1.it/it/pagina-strutturale/studenti>